



Pickaway County Building Department

124 West Franklin Street
Circleville, Ohio 43113
740-477-8282 Fax 740-477-8265 www.pickaway.org

Logged In _____
Plan Review # _____
Sent/Received ____/____

RESIDENTIAL BUILDING PLAN APPROVAL APPLICATION

(2 sets of plans required. Please print or type)

Project Address: _____ Lot # _____ Township _____
City _____ Zip _____ Parcel # _____ Subdivision _____
Type of Project: New Home _____ Addition _____ Alteration _____ Repair/Replacement _____
Demolition _____ Moving/Relocation _____ *Garage/Shed/Pole Barn _____ Electric Service Upgrade _____
Fireplace _____ Plumbing _____ HVAC _____ Siding _____ Roof _____ Other-Specify _____
____ Community Housing Improvement Program (CHIP) or ____ City of Circleville Grant Department

Building/Property Owner Name:	Contractor Name:
Address:	Address:
City: State: Zip Code:	City: State: Zip Code:
Phone: _____ Mobile: _____ Fax: _____	Phone: _____ Mobile: _____ Fax: _____
Applicant Name:	Plans Prepared By: <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Certified Sprinkler/Alarm Designer Registration Number: _____
Address:	Address:
City: State: Zip Code:	City: State: Zip Code:
Phone: _____ Mobile: _____ Fax: _____	Phone: _____ Mobile: _____ Fax: _____

Stories above grade _____ Bedrooms _____ Bathrooms _____ Basement? Yes _____ No _____ Full / Partial (circle one)

Single Family Home _____ Two Family _____ Three Family _____

Email contact _____

This application for a building permit is required for your building project. Other permits may be required as well. These include, but are not limited to, zoning; access management (driveway permits); and compliance with the Special Purpose Flood Damage Resolution for Pickaway County (in flood hazard areas). You are responsible for determining the applicability and ensuring compliance with regulations related to your project.

All permits will expire after one year of inactivity with this building department.

INITIAL _____

PROJECT COST: \$ _____

Total Square Footage: _____

Total Fee Due: \$ _____ (from worksheet)

I hereby certify that all information contained in this application is true, accurate, and complete to the best of my knowledge.

Signature _____ Date ____/____/____
 Owner Agent

Approved Partial Approval Correction Letter

Manufacturer Home Installer _____ Date ____/____/____ Installer's OMCH # _____

Plans Examiner _____ Date ____/____/____

Building Official _____ Date ____/____/____

NOTE: ALL CONTRACTORS MUST BE REGISTERED BEFORE A PERMIT CAN BE ISSUED. (See Page 3)

RESIDENTIAL BUILDING FEE SCHEDULE

Living Space, basements and attached garages square feet:

First floor _____ Second floor _____ Garage _____ Other – porches, decks, etc. _____

Basement _____ **Total Square Feet** _____

Residences – Blanket Permit EXCEPT Temp Electric & NEW ELECTRIC SERVICE (additional):

- Single Family Dwelling – first 2000 square feet \$300.00 \$ _____
 Plus \$10.00 per each additional OR part of 100 square feet
 over 2000 square feet including garage and basement total \$ _____
- Two (2) Family Dwelling – first 2000 square feet \$400.00 \$ _____
 Plus \$10.00 per each additional OR part of 100 square feet
 over 2000 square feet including garage and basement total \$ _____
- Three (3) Family Dwelling – first 2000 square feet \$500.00 \$ _____
 Plus \$10.00 per each additional OR part of 100 square feet
 over 2000 square feet including garage and basement total \$ _____

Additions / Alterations / Remodels

- Garage/Shed/Pole Barns/Shelter Houses (Not required if under 200 square feet) \$50.00 \$ _____
 Plus \$10.00 per 100 square feet or part of 100 square feet \$ _____
- Remodeling 1 room \$50.00 \$ _____
- Remodeling 2+ rooms \$100.00 \$ _____
- Room Addition \$100.00 \$ _____
 Plus \$10.00 per 100 square feet or part of 100 square feet \$ _____
- Roof Replacement \$75.00 \$ _____
- Patio, deck or porch with a roof \$25.00 \$ _____
- Enclosed porches or enclosing existing porch \$100.00 \$ _____
- Decks (30 inches or more above grade regardless of size) \$25.00 \$ _____

Other Construction

- Swimming pools over 30" deep (if built with deck or porch, fill in above) \$100.00 \$ _____
- Unattached accessory buildings (Yard Sheds) \$25.00 \$ _____
 (Less than 200 square feet and not permanently anchored, no permit required)

Fees for all other construction subject to the Building Code and shall be calculated at the rate of \$35.00 per inspection.

- Inspection only (type _____) \$35.00 \$ _____
- Replacing Hot Water Tanks, Replacing Furnaces, Replacing Air Conditioners \$30.00 (each) \$ _____
- Industrialized Unit Fee: \$200.00 \$ _____
 Plus \$1.30 per 100 square feet OR part of 100 square feet \$ _____

Electric Fees:

- Temporary Electric Service or Service Upgrade \$35.00 \$ _____
- Re-connection Inspection \$35.00 \$ _____
- New Electric Service \$50.00 \$ _____

Subtotal \$ _____

State Board of Building Standards Fee 1% of Subtotal \$ _____

(Make checks or money order payable to: Pickaway County Building Department) **Total Permit Fee** \$ _____

ALL PERMIT FEES ARE NON-REFUNDABLE UNLESS AN ERROR WAS MADE BY THE BUILDING DEPARTMENT

ELECTRIC REQUIREMENTS

ELECTRIC SERVICE

LOAD CALCS THAT COMPLY WITH THE NEC MAY BE USED TO SIZE ELECTRIC SERVICE

ALTERNATE METHOD BELOW MAY BE USED INSTEAD OF LOAD CALCS

MINIMUM SERVICE 150 AMP WITH GAS FURNACE, WATER HEATER, AND STOVE
#1 AWG COPPER OR #2/0 AWG ALUMINUM WIRE FOR SERVICE

MINIMUM SERVICE 200 AMP WITH ANY ELECTRIC FURNACE, WATER HEATER, OR STOVE
#2/0 AWG COPPER OR #4/0 AWG ALUMINUM WIRE FOR SERVICE

GROUNDING AND BONDING OF SERVICE TO COMPLY WITH NEC INCLUDING REBAR
IN FOOTER IF 20 FEET OR OVER IN OVERALL CONNECTED LENGTH

---SUGGESTED ELECTRIC PANEL SCHEDULE WITH WIRE SIZES--- (please check-off)

(v)	Kitchen Small Appliance*	20 AMP	12 AWG Wire
	Kitchen Small Appliance*	20 AMP	12 AWG Wire
	Laundry*	20 AMP	12 AWG Wire
	Bathroom*	20 AMP	12 AWG Wire
	Furnace*	15 AMP	14 AWG Wire
	Dryer	30 AMP	10 AWG Wire
	Dishwasher	15 AMP	14 AWG Wire
	Range	50 AMP	6 AWG Wire
	Garbage Disposal	15 AMP	14 AWG Wire
	Sump Pump	15 AMP	14 AWG Wire
	Water Heater	30 AMP	10 AWG Wire

NOTE: * are required circuits

SHOW LOCATION OF METER BASE AND SERVICE PANEL

SHOW LOCATION OF SMOKE DETECTORS

OUTLET LOCATIONS TO COMPLY WITH THE NEC

CONTRACTOR / SUBCONTRACTOR LIST

Please complete information. All contractors and subcontractors must be registered with the Pickaway County Building Department in order to work in Pickaway County. Noncompliance will result in a stop work order being issued on the project until all contractors have the proper registration(s). Any work being done with contractors not registered will NOT receive an inspection until that contractor has registered locally.

Type	Contractor Name	Local Registration No.
General Contractor		
Foundation Contractor		
Brick Mason		
Concrete Contractor		
Drywall Contractor		
Insulation Contractor		
Framing Contractor		
Roofing Contractor		
Plumbing Contractor		
Electrical Contractor		
HVAC Contractor		

**PICKAWAY COUNTY BUILDING
DEPARTMENT
Residential Plan / Drawing
Requirements**

**ALL PERTAINING ITEMS MUST
BE REFLECTED ON
SUBMITTED DRAWING(S)**

Footer/Foundation:

Footer Size (width and depth)
Foundation Size and Material
Pier Footings Size and Location
Foundation Anchoring: Type and Spacing
6" of Foundation Above Grade
Waterproofing & Type
Perimeter drain to sump or natural drain
Foundation Insulation

Slab/Crawl Details:

6 Mil Vapor Barrier Under Slab or in Crawl
Space
Gravel Under Slab or in Crawl Space
Crawl Space Vent Locations (if applicable)
Crawl Space Access: Size and Location (if
applicable)

Floor Construction:

Floor Joist: Type, Size & Spans
Supporting Beams: Type and Size
Floor Material & Size
Fasteners for Treated Lumber to be of approved
type

Wall Construction:

Sill Plate Size
Sill Termite Protection
Wall Stud Size
Double Top Plate
Header Sizes
Sidewall Sheathing: Type and Size
Exterior Wall Covering: Type
Exterior Sidewall Insulation
Attic Insulation
Band Board or Crawl Space Insulation

Stair Details:

Tread and Riser Details (Max. Riser 8 ¼", Min.
Tread 9")
Handrail Height (30" – 38" above tread nosing)
Guardrail Openings (Max. 4" opening, 6"
between stair treads)

Roof/Ceiling Construction:

Truss or Rafter
Rafter Size and Span
Sealed Truss Drawings (if applicable)
Roof Sheathing: Type and Size
Underlayment Type
Roofing Material

Ice-Guard
Roof/Attic Ventilation
Soffit Venting
Uplift Protection

Interior Details:

Room Sizes
Safety Glazing Where Required
Door Locations
Window Locations
Egress Windows Where Required
Room Uses

Plumbing Details:

Building Drain Size
Water Service Size
Water Supply: Public or Private
Sewer System: Public or Private
Sump Pump Location (if applicable)
Hot Water Tank Location
Material Type of DWV & Water Distribution
System

Electric Details:

Electric Panel Size and Location
Electric Meter Location and Service Type
Electric Service Wire Type and Size
Grounding Details
Panel Schedule: Breaker Uses and Sizes
Shown
Smoke Detector Locations and Details
Arc Fault Breakers Where Required
GFCI in Required Locations
Lighting – Switching / Receptacle Locations
Appliance Locations (range, washer, dryer,
oven, etc...)

Heating/Cooling Details:

Furnace/AC Type and Size
Furnace Fuel
Furnace/AC Location
Supply Duct Sizing
Return Duct Sizing
Exhaust Fans for Bathrooms
"Res Check" Energy Code Requirements met
(US Department of Energy "Res Check")
Supply Register Locations
Return Air Location

Post Frame Buildings:

Girts Size & Spacing
Knee Bracing
Wood Post Dimensions
Header Connection
Roof Purlins – Size & Spacing