

TUESDAY, APRIL 11, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in the Pickaway County Annex, 141 West Main Street, Suite 400, Circleville, Ohio, on Tuesday, April 11, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from April 4, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Bills Approved for Payment**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 12, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$445,042.90 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Report Provided by Dave Conrad:**

The following is a summary of the report provided by Dave Conrad, EMA Director:

- It was reported that the E911 fund received \$108,076.33 in income for 2016, with \$63,063.30 in expenses for system operations and for training.
- An 800 MHz Advisory Board meeting will be held on Thursday of this week at the Pickaway County Sheriff's Office, beginning at 6:00 p.m.
- Next Tuesday and Wednesday, Mr. Conrad and Mr. Hube will be attending the Ohio EMA Director's Spring Conference.

**In the Matter of
Waiver Approved:**

At the request of Dustin Hube, Fiscal Specialist/EMA Deputy Director, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to waive the waiting period to issue payment to the Emergency Management Association of Ohio in the amount of \$60.00 from line item #101.2001.5403, related to registration for attendance at the Ohio EMA Director's Spring Conference.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Solid Waste District Administrative Assistant/Special Projects Assistant:

- Last week, information was sent out to county employees regarding the Red Cross Blood drive that will be held during the Pickaway County Health & Safety Week (May 15th – 19th), that will be held on May 18th, from 9:30 a.m. to 3:30 p.m. in the large conference room the PCDBB building located on 200 E. High St. The OhioHealth mobile mammography unit will be in the parking lot between the county engineer's office building and the commissioners' office building on May 17th, from 8:30 a.m. to 4:00 p.m. Contact has been made with CVS, Kroger Pharmacy, and WalMart Pharmacy about a mini-health fair where they can set up tables with health related information they provide. Schieber Family Pharmacy and Circleville Apothecary have agreed to participate.
- The first educational event that the RPHF Solid Waste District and the Soil & Water Conservation District will be collaborating on will be held this week at Saltcreek Elementary School. The elementary school is very much into recycling and has a RPHF sponsored recycling bin site at its location.
- Tax Incentive and Community Investment Area agreement information was submitted to the state by the March 31st due date related to the various tax abatement agreements approved by the county. A Pickaway County Tax Incentive Review Council meeting will need to be held regarding an employer that did not submit its information.
- April 22nd is Earth Day and the RPHF Recycling Outreach specialists are to plan something for that day or week. Mrs. Tucker and Mr. Davis, RPHF Solid Waste Manager, will take for 4 hours on Earth Day and go to various recycling bin locations and hand out 2 types of recycled tote bags that people can use to bring their recyclables to the drop-off sites. After bags become worn, they can be placed in the recycling bin to be recycled again.
- Ross County will be holding its 20th Annual Scioto River Waterway Cleanup on Saturday, April 22nd. Interested volunteers are to meet at the last parking lot to the right in the Chillicothe Annex at 10:00 a.m.
- Kenworth Truck Company and the Ross County Sheriff Office will be sponsoring a prescription drug drop-off in the Kenworth parking lot from 1:00 a.m. to 1:00 p.m., on Saturday, April 22nd.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- Applications are still being accepted applications for the two part-time Custodial Worker 2. The OhioMeansJob-Pickaway office has been emailing completed applications.
- A Worker's Compensation claim was filed by an employee at the county jail who was injured on the job. After seeking medical attention for the injury, the employee was assigned to temporary light duty for what is expected to be about one week.
- Mrs. Dengler attended two meetings in Columbus last week with Franklin County Healthcare Consortium to review the RFQ/RFPs for the 2018 healthcare service provider. The RFQ/RFPs were narrowed down to the top two, being United Healthcare, the current provider, and Medical Mutual. The consortium is considering remaining with United Healthcare.
- Mrs. Dengler participated in a Health & Wellness conference call last week and updated physician forms and Lab Corp forms are online for employees that were not able to schedule their bio-screenings provided by the county. For county employees to qualify for a \$300 incentive, they must complete the bio-screenings, online Health Risk Assessment (HRA), and be tobacco free. If employees have their bio-screenings done by their physician or Lab Corp, they are to submit their results by the end of August. So far, a total of 177 employees have been screened, and 8 employees have scheduled appointments for the blood drive and Mrs. Dengler continues to receive emails from employees wanting to sign up.
- Mrs. Dengler met with Dennis Lester, of the Pickaway County Soldier's Monumental Association, and Brian Mosely of Pine Valley Construction last week. Pine Valley Construction is currently at Memorial Hall painting the walls of SMA military artifact museum that was damaged when the ceiling collapsed due to a high wind and rain event. Handrails and woodwork were painted last week. The carpeting has

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been ordered and the ceiling tiles that came in had to be sent back because 1,800 had been ordered; however, only 180 were delivered by the company.

- Mrs. Dengler will be attending a PAAC executive committee meeting later this morning, and a monthly department head meeting on Wednesday with the county administrator, Marc Rogols, Chief Dog Warden; Dave Conrad EMA Director; and Jon Brown, Maintenance Supervisor. Mrs. Dengler will be representing the county building department, which she supervises.
- The Soil & Water Conservation District (SWCD) straw crimper that was posted on govdeals.com sold for \$5,000. Minimum sale price was set at \$2,500.

In the Matter of
Deidra J. Teets Hired as Deputy Dog Warden 2:

Mrs. Dengler reported that she and Marc Rogols, Chief Dog Warden, conducted another interview last week for the Deputy Dog Warden 2 position. Mrs. Dengler said an excellent interview was held with Deidra J. Teets, and it was her and Mr. Rogols' recommendation to hire her for the position. Mrs. Dengler stated Deidra is currently employed and will give her employer a 2-week notice; however, there may be the possibility that the entire 2 weeks will not be required.

Following the commissioners' review of the application and a brief question and answer session regarding the interview, the commissioners agreed to the recommendation. Therefore, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to hire Deidra J. Teets, 25070 Kinderhook Road, Williamsport, Ohio 43164, for the Pickaway County Deputy Dog Warden 2 position at the rate of \$10.00 per hour, effective April 24, 2017, with an increase to \$10.80 per hour upon the successful completion of a 9-month probationary period.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Contract Award for U.S. 23, Pittsburgh Road;
Duroc Street, & Clagg Way Road Improvement Project:

In regards to the bid opening conducted on April 4, 2017, for the U.S. Rt. 23, Pittsburgh Road, Duroc Street, & Clagg Way Roadway Improvement project, and upon the written recommendation of Anthony Neff, Deputy County Engineer, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to award the contract to the lowest and best bidder, Shelly and Sands, Inc., 1515 Harmon Avenue, Columbus, Ohio 43223, in the amount of \$1,333,604.28.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
2017 Unit Price Materials Contract Awards:

In reference to the bid opening that was held on April 4, 2017, for the county engineer's road and bridge 2017 Materials Unit Price Bids for road and bridge materials, too numerous to list, and upon the written recommendation of Chris Mullins, County Engineer, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to award contracts to the following lowest bidders (Primary Contracts), and offer contracts (Alternate Contracts) to the following bidders as alternate supplier. NOTE: Based on their submitted unit price amounts for each material item, two bidders have been awarded/offered primary and alternate contracts.

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Primary Contracts

Melvin Stone Co.
Washington C.H., Ohio 43160

The Olen Corporation
Columbus, Ohio 43207-4080

Westfall Aggregate & Materials
Circleville, Ohio 43113

Asphalt Materials, Inc.
Marietta, Ohio 45759

Bituminous Pavement Systems, Inc.
Columbus, Ohio 43223

KMC Paving, Inc.
Circleville, Ohio 43113

Kokosing Materials, Inc.
Fredricktown, Ohio 43019-0334

Marathon Petroleum
North Bend, Ohio 45052

The Shelly Company
Thornville, Ohio 43076

Alternate Contracts

KMC Paving, Inc.
Circleville, Ohio 43113

The Shelly Company
Circleville, Ohio 43113

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
2017 First Quarter Casino Revenue
Disbursement Allocation:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to allocate the county's portion of Casino revenue collected in January, February, and March of 2017, in the following manner:

**7,156 to 401.0000.4575 – Capital Fund
171,734.60 to 101.0000.4575 – General Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution Adopted Authorizing
Participation in the ODOT Winter Contract for Road Salt:**

At the request of Chris Mullins, Pickaway County Engineer, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution which authorizes participation in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (018-18) for the purchase of road salt/sodium chloride:

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Resolution No.: PC-041117-1

**RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT WINTER CONTRACT (018-18) FOR ROAD SALT**

WHEREAS, the Pickaway County Commissioners (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual winter road salt bid (018-18) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the winter road salt contract; and

d. The Political Subdivision hereby requests through this participation agreement a total of **900 tons** of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract’s effective period of October 1, 2017 through April 30, 2018; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Thursday, June 1, 2017. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract: Brian S. Stewart [signed]; Jay H. Wippel [signed]; Harold R. Henson [signed].

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution Adopted for Projects Related to the
Community Development Allocation and
Competitive Set-Asides Priority List for PY 2017 & 2018 and
Projects to be Included on the County’s Development Implementation Strategy:**

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Related to the Pickaway County Community Development Allocation and Competitive Set-Asides Priority Projects List for PY 2017 & 2018, Commissioner Henson offered the motion, seconded by Commissioner Wippel, adopt the following projects to be included on the county's Community Development Implementation Strategy (CDIS):

Resolution No.: PC-041117-2

BE IT RESOLVED, that the following lists of projects were approved by the Pickaway County Board of Commissioners to be included on the Community Development Implementation Strategy for PY 2017 & 2018:

<u>Rank</u>	<u>Jurisdiction</u>	<u>Project</u>	<u>Need</u>	<u>Program</u>	<u>Identified on Worksheet</u>	<u>Justification</u>
1.	Haven House	Fire/Security System	Public Svc. Facility	Allocation	Yes	Limited Clientele
2.	New Holland	Equipment-Pump	Public Infrastructure	Allocation	Yes	LMI Area Benefit
3.	Pickaway Senior Ctr.	Energy Sav'g Lighting	Public Svc. Facility	Allocation	Yes	Limited Clientele
4.	Ashville	W. Station St. Improvement	Street Improv.	Allocation	Yes	LMI Area Benefit
5.	Tarlton	Comm. Hall ADA – Int.	Public Facility	Allocation	Yes	LMI Area Benefit
6.	Circleville	Turner St. Reconstr.	Street Improv.	Allocation	Yes	LMI Area Benefit
7.	New Holland	Equipment-Generator	Public Infrastructure	Allocation	Yes	LMI Area Benefit
8.	Ashville	Griggs/Lex. St. & ADA	Street Improv.	Allocation	Yes	LMI Area Benefit
9.	Tarlton	Curbs & Sidewalks	Public Infrastructure	Allocation	Yes	LMI Area Benefit
10.	Tarlton	Comm. Hall ADA-Ext.	Public Facility Improv.	Allocation	Yes	LMI Area Benefit

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried

Attest: Patricia Webb, Clerk

In the Matter of
Travel Authorization Addendum Signed for
Job & Family Services Employees:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve and sign the a Travel Authorization Addendum submitted by the Job & Family Services Department for the month of April in the amount of \$33.12.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried

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**In the Matter of
Darktrace AI Ransomware Monitoring and
Alert Agreement Signed:**

After reviewing the Darktrace contract for AI Ransomware hardware and support services for \$10,000 per year for 8 years, with an opt out after the 4th year, that was approved on April 4, 2017, Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing Commissioner Stewart to sign the agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried

Attest: Patricia Webb, Clerk

**In the Matter of
Letter to the Pickaway Addiction Action Coalition
Signed Regarding the Pickaway County Commissioners'
Commitment Towards the Efforts to Fight Drug Addiction in the County:**

Related to the commissioners' recent approval of providing \$60,000 to the Pickaway Addiction Action Coalition (PAAC) commissioners, they signed a letter to Tim Colburn, of), agreeing to appropriate \$20,000 a year to PAAC for years 2017, 2018, and 2019, and to make that appropriation as an upfront contribution of \$60,000 towards PAAC's efforts in fighting drug addiction in our community.

**In the Matter of
Meeting with Members of the Pickaway County
Soldier's Monumental Association Regarding
Repairs to Damages in Military Artifact Museum When
Ceiling Collapsed During High Wind and Severe Rain Event:**

Dennis Lester, President of the Pickaway County Soldier's Monumental Association (SMA), along with SMA members Charlie Weaver and Glen Easterday, met with the commissioners to inquire about an expected completion date related to the repairs to the SMA Military Artifact Museum in Memorial Hall. Earlier this year, the ceiling in the museum collapsed due to a roof leak that occurred during a high wind and rain event. Mr. Lester stated that they have been patient about the project getting completed.

The commissioner agreed, stating that the SMA has been very patient and it was just reported that Pine Valley Construction is currently painting the walls, and woodwork was painted last week. They also explained about the report they received earlier in the day regarding the ceiling tiles that had to be returned because 1,800 were ordered, but only 180 were delivered by the company. When Mr. Easterday expressed his frustration regarding the progress of the project, it was relayed by the commissioners that there has been some delays, one being working the matter out with the insurance company because the roofing company that installed a new roof a number of years ago did not install it correctly.

After discussing the matter further, the SMA members reiterated that they are anxious for the project to be completed as they will have a lot of work to do related to cleaning the artifacts and getting the museum organized again for school tours and public viewing. The commissioners stated they are anxious to get the project done as well, and the contractor will be contacted to see when the ceiling tiles can be expected to be delivered and an update on exactly where the project stands.

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Mr. Lester then mentioned that the SMA would like to install an elevator on the left side of the two front doors at the main entrance of the building that could be utilized by the SMA, the public visiting the museum, school tours, and it could also be used by the Roundtown Players for productions. Mr. Lester stated that the cost to install the elevator would be about \$60,000, and asked the commissioners to consider providing \$30,000 toward the cost.

When the SMA members inquired about the installation of new windows that are planned for the building, the commissioners stated that the county applied for and received a grant for windows and other renovations to the building from the state capital biennium budget for a \$250,000 project cost, which includes \$100,000 from the county's general fund. It was determined that Mr. Lutz will look into the matter of when the funding may be available and then inform the SMA.

Before the meeting concluded Mr. Lester stated that the SMA is planning for the annual Memorial Day parade and invited the commissioners to participate in the procession again this year. He stated the parade will take place on May 29th, and will begin at 9:00 a.m. Mr. Lester stated that Bill Metcalf, a WWII veteran, is the grand marshal of the parade this year.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- Now that the former Pickaway County Board of Development Disabilities (PCBDD) building located on South Pickaway Street has been transferred into the county's name, an invoice was received from the Ohio Association of County Boards of Developmental Disabilities (OACBDD) related to the unpaid balance of the declining grant on the building. He stated that he has placed a call to the OACBDD to discuss the invoice, but has not yet received a response. He also mentioned that in going through the RFP/RFQ process for architectural/engineering services related to renovating the interior of the building to be conducive to needs of JFS and OhioMeansJobs-Pickaway office, the question was raised about zoning. Mr. Lutz said he found that it is zoned as special/conditional use as an office building/school, and in the peak of the building's previous use by PCBDD, there was a total of 85 people between children and adults that occupied the building, and the JFS Department has 47 employees and that the structure will be used as an office building/job training area. Essentially, the character and use of the building will be the same. Mr. Lutz also mentioned that the RFQ/RFP deadline for architectural/engineering services were due was last week and he received 3 to 4 responses and he will begin scheduling interviews.

In the Matter of
Meeting with Sheriff Radcliff Regarding
Capital Items at the Pickaway County Sheriff Office/County Jail:

Sheriff Robert Radcliff met with the commissioners regarding proposals for various capital items at the Pickaway County Sheriff Office (PCSO) he wanted to discuss for their ultimate consideration. Administrative Lt. James Brown, and Matt Parish, Deputy Sheriff & Technology Administrator, were also in attendance.

The first topic of discussion was the mid-1990s telephone system at the PCSO, which Mr. Parish said is a legacy system that has a single PRI [Primary Rate Interface] that no longer has no repair/replacement parts, service, or support available. Sheriff Radcliff noted that Larry Pfile does a very good job in keeping the system operational; however, with safety concerns related to the system's potential to go down, and meeting state jail standards based on jail inspections, the PCSO obtained a proposal and was provided a presentation from Avaya Intelligent Communications (AIC) for a long-proven VOIP enabled system that will best fit the PCSO's current and future telephone communications needs. Mr. Parish said that the VOIP enabled system, which has a fail-over redundant system, would put the PCSO in compliance to be ready for the standard that telephone companies have to meet for NG91 in summer 2018. It was said that the AIC is a long-established full service

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provider of telecommunications products and support, which provides local technician service in the community.

A copy of the proposal was provided for the commissioners' review that would be a complete wash-out of the facility's current system and migrate to a modern system that would eliminate the need for 50 telephone land lines currently being paid for, providing a monthly savings. The proposal reflected a \$45,959 cash price option, or a 60-month payment option. If the \$45,959 cash price was chosen, it would save \$13,201. The cash price option would provide a service contract and warranty for the first year, and after the first year, it would go into a service contract that would cost about \$3,000 annually. If the 60-month payment option of \$986 per month was chosen, Mr. Parish said it would avoid all of the upfront costs and keep the monthly expense in close range of what is currently being paid. After the 60-month term is up, there would be a substantial decrease in the contract that would be below what is currently being paid on a month-to-month basis. Lt. Brown mentioned that he recalls that the company said there would be an additional cost savings if a countywide telephone system was put into place. Radcliff informed the commissioners that AIC is willing to come in and provide a presentation, but he first wanted to brief them on the matter.

The next topic discussed was the Gasboy dispenser for the gasoline tank at the PCSO that is obsolete. It was mentioned that in 2008, the county replaced the old Phoenix gas modular system with FuelMaster, which is the computer that essentially controls the gas pump and dispenser itself. Mr. Parish said that what was being talked about today is specifically related to the gas pump in general that is original to the facility in 1992. In October of last year, the Gasboy reset relay was replaced with a rebuilt reset relay because parts are difficult to find. At that time, the PCSO was told that it would be best to be proactive before the old Gasboy before components in the dispenser goes down and upgrade to a dispenser that has available parts. A proposal from Superior Petroleum Equipment, LLC, in the amount of \$5,463 was provided for the commissioners' review that included labor and material to remove the existing dispenser and install a new Bennett dispenser.

Next discussed and reviewed was the first of two proposals from Silco Fire and Security for a two-phase project, the first being the for the removal of the current aged security camera system and installation of new wireless cameras and associated equipment at the PCSO/ jail facility at the cost of \$15,296, which also provided an optional service agreement at the cost of \$57 per month with a 1-year warranty at no extra cost. It was stated in the proposal that this would allow time to budget for the service agreement at the end of the 1-year warranty. Sheriff Radcliff said that in the past, cameras were not permitted in inmate common areas/dayrooms and cell blocks; however, now the expectation is to have cameras in those areas, and the sheriff provided information about an incident that had occurred in a dayroom that luckily had been observed by a corrections officer as being suspicious, but in today's time and based on state jail standards, cameras dayrooms and other areas of jail facilities are required. In reviewing the proposal, Mr. Parish said that in January, he was asked to contact Silco Fire and Security to perform an assessment of the existing aged camera security system in the courthouse. In February, the same assessment was performed for a camera security system in the jail, as it has been a lingering issue for some time due to age. It was noted that state jail inspection noted changes that are needed that includes 10 additional camera to meet the state's jail standards. Mr. Parish said that the security camera system for the offices and jail areas of the PCSO is in major need of overhaul and should be replaced. He provided an overview of the number and types of security cameras that currently exist in the facility. He said that the DVR has been replaced twice since 2005, and when it was replaced in 2013, it was changed-out to a hybrid system that was able to function with the older CCTV based cameras and allow for IP cameras in the interview rooms at the jail facility. The existing backbone of the camera system is using the old coax cable that was installed in the building when it was constructed in the early 1990s. The underground cable for the cameras is deteriorating and some of the outside cameras are no longer functional. He said to replace the cable would require excavating, which would be costly. Mr. Parish also pointed out that most all current security camera systems are running at high definition level and beyond, and the existing coax cable inside and outside of the building is not capable of handling that even it were replaced. He explained that there are essentially two parts to the project, which would be replacing the existing security camera system's backbone component with a backbone with wireless RF, which would less costly than excavating. Mr. Parish also said that in going wireless, this would also reduce cameras going out during lightning storms that use underground cabling. For the inside of the building, Mr. Parish said that there would be Cat6 wiring installed for internal cameras with a fiber backbone that would run from the jail side to the office side of the facility. He also explained this would also include a wireless directional RF connection between the PCSO and the courthouse security desk in the courthouse. The \$15,296 for the first phase, which would get all of the backbone infrastructure in place. The

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second phase of the project proposal was \$48,703 for removing all of the old hardware, installing the new cameras, the MBR unit, programming, set-up, and training. This comes to a total of \$63,999. It was noted that the original camera system cost \$160,000.

Discussion was held about the service agreement options for both proposals, and when the inquiry was made about how many years the service agreement would be needed for the new system, Mr. Parish stated that generally in his experience, less money would be spent to pay a service technician by the hour than to pay for a yearly service agreement. He said the biggest incentive for a service agreement would be for upgrades because if a system is under a service agreement, there can be a decrease for upgrading the system. With all of the capital projects discussed, the question was asked about which would be the most critical to address at this point. Sheriff Radcliff and Mr. Parish stated it would be the new telephone system because of the unavailable parts. The gasoline pump dispenser would be next because it is also obsolete.

The commissioners stated that they will take the matters under consideration and with the county's 2017 capital budget set, Commissioner Stewart stated that he would feel more comfortable with waiting until July 1st, and if there are no significant changes to the governor's budget proposal, it would be a better time to consider the matters presented.

Sheriff Radcliff then spoke with the commissioners regarding the March 21st visit New Holland Mayor, Clair "Butch" Betzko, and the new Village of New Holland Police Chief, Jason Lawless had with the commissioners. The sheriff stated that the minutes reflected some issues Mayor Betzko and Chief Lawless said they were having with the PCSO, and he wanted to state his comments for the record.

Sheriff Radcliff stated that in January of this year, he received a letter from Mayor Betzko stating that the village would not be renewing its annual law enforcement contract with the PCSO. The sheriff stated that negotiated contact amount was \$2,400, based on the number hours the village said it could afford. He said that in the village's letter, it referenced the lack of visible law enforcement and the lack of traffic enforcement as the primary reasons the contract was not being renewed. Sheriff Radcliff also mentioned that the letter also referenced a drug activity claim that had not been responded to. In response, the sheriff's sent a letter to Mayor Betzko stating that the PCSO had not received any calls regarding an increase in drug dealer or drug related activity during the contract term. He said in the letter that the PCSO takes the drug problem very seriously and participates in a multi-agency task force focused on investigating and eradicating drug activity, and no intelligence was received from the task force or the village implying there was an increase. The sheriff went on to say that the PCSO has not received any information from the village about it until he received the letter from the village. He said at no time during the contract year, or in previous years, did the PCSO receive a call, text, letter, or email indicating any issues the village was experiencing with the PCSO. Sheriff Radcliff stated that it wanted to make it clear that he will not treat any law enforcement agency any differently than any other and he is committed to providing law enforcement services to the citizens of Village of New Holland. He also mentioned that the proper documentation from LEADS has been taken care of as of the time of this meeting. The sheriff said that in the minutes it was indicated that it was mentioned in the March 21st meeting that the PCSO was not serving the Village of New Holland when it's police department was not there, and he provided a report to the commissioners that reflected 64 calls since January where PCSO cars were dispatched to the Village of New Holland. The sheriff reiterated that for the record, if anyone has any issues with the PCSO, he expects to be contacted and the issues will be dealt with, and he concluded with saying, "Our office is going to do our job."

The commissioners then briefly informed the sheriff of a letter that was received from Brad Jacobs, City of Circleville Safety Director, requesting that a Pickaway County Planning Committee meeting be called to approve all VOIP and wireless calls in the city be sent directly to the city's PSAP to avoid unnecessary delay in the dispatching. The sheriff stated that wireless calls are going to hit the nearest cell tower, and he also stated that with the size of the city and the county, there are no real delays in the transfer of calls from the county's PSAP to the city's PSAP. In discussing the matter further, it was noted that it would be advantageous to run a report on the number of cell phone calls the county's PSAP receives within the city that are transferred.

At the conclusion of the meeting, Sheriff Radcliff thanked the commissioners for their time, and the commissioners thanked him for coming in to meet with them.

TUESDAY, APRIL 11, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Meeting in Executive Session:

At 2:31 p.m., Commissioner Wippel offered the motion, seconded by Commissioner Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (7) with Tim Colburn, CEO of Berger Health System, and John Edgar, member of the Berger Board of Governors, and David Crawford, President of Circleville City County, and Barry Keller, Councilperson 2nd Ward, to discuss city/county hospital trade secrets. The county administrator and the commissioners' clerk were also in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 3:00 p.m., the commissioners exited Executive Session, and Commissioner Wippel offered the motion, seconded by Commissioner Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Resolution Adopted Declaring
Thursday, April 13, 2017, to be Dr. Mark A. Smith Day:

With the upcoming departure of Dr. Mark A. Smith, President of the Ohio Christian University, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution for presentation at the 11th Annual Maxwell Center Leadership Forum scheduled for later in the day, beginning at 5:45 p.m.:

Resolution No.: PC-041117-3

WHEREAS, it is the pleasure of the Pickaway County Board of Commissioners to recognize people and occasions of outstanding significance; and,

WHEREAS, after 11 years of dedicated service to the ministries of the church, the community, and his fellow man in immeasurable ways, Dr. Mark A. Smith accepted the position of president of Columbia International University in Columbia, South Carolina, effective July 1, 2017; and,

WHEREAS, under Dr. Smith's leadership, the Ohio Christian University student enrollment increased from 380 to 4,800, and its personnel grew from 225 to 1,050 as he established twelve distinct university graduate programs, the Ohio Christian University's School of Business and Government®, the university's nationally recognized, fully-accredited, multiple-program online education division, and much more; and,

WHEREAS, Dr. Smith has been instrumental in the revitalization of the university's campus by initiating and overseeing more than \$35 million in capital improvements such as residence halls, athletic facilities, class rooms, the Maxwell Center, Science & Logistics Center, and the Dean & Diana Hickman Student Center. He has also been a driving force in the creation of the Southern Gateway Economic Innovation Development Center, and Performing Arts Center currently under construction; and,

WHEREAS, it is difficult to convey all of the far-reaching, positive impacts that Dr. Mark A. Smith has provided to the community and region during his time at the Ohio Christian University that will allow it to prosper and continually enrich the quality of life for countless individuals and families for generations to come; then,

TUESDAY, APRIL 11, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners wish Dr. Mark A. Smith and his family all the best as they embark on an exciting new chapter of their lives, and hereby declare:

Thursday, April 13, 2017

To be

Dr. Mark A. Smith Day
In Pickaway County, Ohio

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried

Attest: Patricia Webb, Clerk

In the Matter of
Pickaway County Planning Commission Meeting:

The commissioners attended the Pickaway County Planning Commission meeting. Minutes of the meeting can be obtained from the Pickaway County Development & Planning Office.

In the Matter of
Weekly Dog Warden Report:

The weekly Dog Warden report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 8, 2017.

A total of \$563 was reported being collected as follows: \$240 in adoptions; \$18 in boarding revenue; \$180 in dog licenses; \$45 in redemptions; \$80 in transfer-out rescue.

Eight (8) stray dogs were processed in; six (6) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk