

**TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 20, 2021, with the following members present: Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance. Mr. Jay H. Wippel was absent from today's session.

**In the Matter of
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from April 13, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 21, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$204,165.43 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Expense Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$54,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$1,425.33 – 101.1105.5703 – Contingencies – Auditor

\$6,000.00 – 278.6127.5901 – Buskirk Maintenance Ditch – Other Expenses - Engineer

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

- \$50,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1112.5301 – Countywide Supplies – Commissioners**
- \$1,500.00 – 101.1105.5703 – Maintenance – Commissioners
TO
101.1102.5527 – Maintenance Vehicle Expense – Commissioners**
- \$2,500.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1112.5404 – Countywide Advertising & Printing – Commissioners**
- \$1,425.33 – 101.1105.5703 – Contingencies – Auditor
TO
101.1110.5901 – Other Expenses – Auditor**
- \$275.00 – 506.6921.5300 – Orient Sewer Supplies – Engineer
TO
506.6921.5301 – Orient Sewer – Supplies**
- \$200.00 – 507.6922.5300 – Orient Water Materials & Supplies – Engineer
TO
507.6922.5301 – Orient Water Supplies – Engineer**
- \$1,500.00 – 101.1140.5428 – Contract Workers – Board of Elections
TO
101.1140.5404 – Advertising -Board of Elections**
- \$520.00 – 101.1140.5428 – Contract Workers – Board of Elections
TO
101.1140.5489 – Travel (OAE0, SOS Expenses) – Board of Elections**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Received a sketch plan for Duroc Business Park in Pickaway Township, located off of Pittsburgh Rd. and adjacent to U.S. State Route 23. They are proposing a new road to connect Pittsburgh Rd. and Neville Street to the north. The proposed 13 parcels will be zoned Planned Industrial and will be used for commercial development. (unknown at this time) This sketch plan will be reviewed at the May Planning Commission meeting although there will be no formal action taken.

TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director. Mr. Adkins was at the Sheriff's Office over the weekend to map out what is at the other end of wires, where they connect to on the switch, and labeled in the panel. It is all needed with the development of the new systems. The wiring can not be left the ways it is and needs to be straightened out. Mr. Yarnell is documenting all the mapping for the rebuild. Moving the system from the old to the new system will need to be done in pieces. He found a lot of ports plugged in but at the other end they are unplugged. Mr. Adkins is cleaning it up and unplugging things not being used. They do have servers in there that have been migrated to the new system. The last it was backed up was last week. All the mailboxes have been migrated to Microsoft 365.

The new county phone system will be plugged in today at 4:00 and if all goes well, they will schedule the live date.

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Continued Countywide Vaccinations – Ages 16+. Mr. Flick attended the Monthly County Fire Chiefs Meeting and Continuity of Government Planning Meeting April 21st and Emergency Operations Plan review April 19th – April 23rd.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Continued Countywide Vaccinations – Ages 16+. Mr. Flick will be attending County CARES Meeting April 26th, Frontier Re-Route tool test April 27th and County Communications Training at EOC April 28th.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Continued Countywide Vaccinations – Ages 16+. Mr. Flick will be attending the Monthly Box 65 Meeting at EOC May 4th.

In the Matter of
Soldiers Monumental:

Glenn Easterday, representative of Soldiers Monumental, met with the Commissioners regarding his concerns of the sidewalks down in front of Memorial Hall. The parts around the trees have raised about five inches. They would like to have the tree removed and get the sidewalk repaired. Mr. Easterday asked if it would be possible for the Commissioners to approve and have it repaired. He would need to know a date and time so that he can plan the dedication of the new refurbished canon to the County. Ms. Dengler explained that we may want to wait until the Memorial Hall Window Project is complete due to they will have a lift there to install the windows. The project is scheduled to start in July and the sidewalk project would roughly be late summer. The Commissioners stated that they will have the County Maintenance Department look at the project. Mr. Easterday spoke with Terry Fraizer at the City of Circleville and Mr. Fraizer advised that the City be informed when the project is planned to start, and they would remove the tree due to the underneath structure.

Mr. Easterday second concern is that someone has replaced a “No Guns” sticker on the door that enters the building to Soldiers Monumental and asked if the County had placed it on the door. The Commissioners and Ms. Dengler stated that the County did not place the sticker on the door and advised to remove it.

TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed this week. There was a lost wage claim for an employee that will be off duty until mid-May. Lost wages claim filed. There were no new unemployment claim filed for the week.
- Mr. Rogols reported that the 2018 service body truck bed was posted on Govdeals.com for the Engineer's Office/Garage sold for \$1,025.00.
- The Dog Shelter flooring project is set to start this week and is half completed.
- Mr. Rogols reported that the security installation for the new IT Office and Judge Harsha's new courtroom has been completed. POD C at the Sheriff's Office is scheduled for Wednesday, April 21st, POD D Thursday, April 22nd and POD E set for Friday, April 23rd.
- Mr. Rogols reported that the new Building Inspector, Ryan Wilkins will begin Monday, May 3rd and Mr. Wilkins will stop by the Commissioner meeting next Tuesday for a meet and greet.
- The Health and Safety Committee's wellness bingo contest winners will be announced. The May event will be a lunch walk with Shelter dogs every Tuesday at all buildings.
- Veteran Services proposed a wall separating two office spaces. Mr. Rogols is working with Pine Valley for estimates.
- Mr. Rogols reported that there was a theft incident Thursday morning at the Maintenance Facility. Two trailers owned by the Parks District were stolen from the Maintenance Facility parking lot during off duty hours. The trailers were parked and locked at the loading dock. The suspect made four trips to the facility (scope property, cut tongue locks, steal trailer #1 and then steal trailer #2). Security cameras show all occurrences. Mr. Rogols will be meeting with Tom Davis, Park District Director, and IPS to get a quote for fencing area, license plate camera, and additional lighting.

In the Matter of
Pickaway Agriculture and Event Center
Parking Lot Renovation:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the proposal with Darby Creek Excavating for \$9,000.00. The proposal includes cost to install 1 ½" of #411 Limestone on all drives in East lot except for the far East drive.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of May 2021, at the total probable cost \$2,319.80. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Pickaway County Court of Common Pleas
Adult Probation Department, Ohio Department of
Rehabilitation and Corrections FY22/23 Probation
Services Subsidy Grant Agreement:

The Commissioners reviewed and signed the Ohio Department of Rehabilitation and Correction FY22/23 Subsidy Grant Agreement for Pickaway County Adult Probation Department for the amount of \$300,000. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Adult Probation Department FY22/23 Subsidy Grant Agreement renewal.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
FY2020 CDBG Demolition Program Asbestos Testing Services:

The Commissioners reviewed the Pickaway County FY2020 CDBG Demolition Program Asbestos Testing Services for two properties in New Holland, Ohio. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorized Commissioner Harold Henson to sign the contract with Hart Environmental Resources for Asbestos Testing Services.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
Participation Agreement, Village of Williamsport
PY2020 CDBG Critical Infrastructure:

The Commissioners reviewed the Pickaway County CDBG Participation Agreement, Village of Williamsport, PY2020 CDBG Critical Infrastructure. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorized Commissioner Harold Henson to sign the CDBG Partial Agreement for the Village of Williamsport for the PY2020 CDBG Critical Infrastructure. The project consists of 10 culverts/catch basins installed, 1,838 linear feet of sewer, 1875 linear feet of curb and gutters for the total cost of \$462,000.00.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
Contract with CDC of Ohio for Administration of
PY2020 CDBG Critical Infrastructure Program:

The Commissioners reviewed the Pickaway County PY2020 CDBG Contract with CDC of Ohio for Administration of PY2020 Critical Infrastructure Program, Village of Williamsport. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorized Commissioner Harold Henson to sign the CDBG PY2020 Contract with CDC of Ohio for Administration of the PY2020 Critical Infrastructure Program, Village of Williamsport.

TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Community Development Block Grant
PY2019 CDBG Critical Infrastructure Grant
Turner Drive Reconstruction Project
Proposal with EMHT as Construction Administration:

The Commissioners reviewed the proposal from EMHT Engineers, Survey, Planners, Scientist for the construction administration for the Turner Drive Reconstruction Project. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorized Commissioner Harold Henson to sign the proposal with EMHT for construction administration and resident project representation for the sum of \$38,525.00.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler discussed the posting of the new full-time IT Tech position with the IT Department. The salary will be based upon experience and requires two years' experience.
- Ms. Dengler explained that the Governor is recommending \$10 million in grants funds for body worn cameras in his budget.
- Ms. Dengler has a meeting Wednesday at 2:00 p.m. at the Engineer's Office regarding demonstration on electronic bidding software.
- Mr. Dengler suggested that the Commissioner's meeting be held at the ECO until further notice due to the construction of the Commissioners' Office Porch project.

In the Matter of
Soil and Water Conservation District
Quarterly Update:

Tawn Seimer, Soil and Water Conservation District, provided a quarterly update of SWCD:

ADMINISTRATIVE

- Tawn attends teleconferences every month with Area 5 Administrators (17) and our Program Specialists (2) on updates from the State Office, state match funding, state reporting, and how other districts are functioning.
- We have received all of our State Match funding through June 2021 in the amount of \$176,383.00. We have not heard what the next bi-annual budget is shaping up to.
- All in-person trainings and meetings state wide are still on hold since March 23, 2020. Some trainings are being scheduled for this fall but still not sure if they will take place.
- Currently the office is open to the public, but only at the counter, any plan evaluations or contract reviews are held in the conference room. NRCS staff are still tele-working from their homes three to four days a week.
- Shelly Steele and Wesley French resigned on February 17, 2021. We are currently interviewing to fill one and/or possibly both positions.

TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

EDUCATION/OUTREACH

- The October Newsletter was mailed to 2,561 residents and emailed to 491 people.
- Attended several outreach meetings and training webinars, a Teays Valley land lab meeting, Envirothon meetings.
- 81 students from Pickaway County participated in the annual poster contest with the theme “Healthy Forests = Healthy Communities”. The top 10 posters are on display at the Pickaway County Library for a month. The first-place poster is framed and hanging at the entrance to the Children’s Section for a year.
- Helped judge the District 8 Ag Sales FFA Contest (CDE).
- 107 people ordered from our tree sale, which totaled to 9,578 trees/shrubs sold, 1,560 flags sold, and 49 other items sold like ground cover, seed mixes, bird and bat houses, etc.
- 36 people purchased fish for a total of 22,923 fish sold.
- We signed up 30 affiliate members, which supports our scholarship program and education program.
- We kicked off our new Junior Conservationists Program, which we are partnering with Parks and Solid Waste on.
- Held a two-day school program for 56 middle school students in 4 classes at McDowell Exchange School. Students used the augmented reality sandbox to learn about topo maps, and then mapped underwater landforms using "sonar" and created their own topo maps.
- A total of 9 videos for Virtual Ag Days have been created and shared to the schools with activities for dairy cattle, hogs, corn, bees, soybeans and beef cattle. Website: www.virtualagdays.com.
- Katerina is the new Pickaway County Ag Day Committee Chair for Pickaway County Farm Bureau, which also means she is a Pickaway County trustee through the Pickaway SWCD membership. Hoping to plan an in person event again for 2021 Ag Day.

TECHNICAL

- The Rhoads Drainage Petition is being installed, the technician for the project is Amy Boyer of ODA.
- Possible Franklin and Pickaway ditch petition.
- Worked on **4** CRP Grassed Waterway projects on county farms, all in various stages of progress/completion.
- Completed **8** Pond Site Investigations/Pond Assistance for county landowners.
- Completed **10** Drainage Technical Assistance calls for county landowners.
- Completed **6** Property Evaluations, General Technical Assistance, and Soils Information for both county landowners and the county planning commission.
- Received **1** Timber Harvest Plan and have evaluated the site, plan approved by the Board at March 16, 2021 meeting.
- Received **1** Pollution Abatement Complaint. The issue has been resolved.
- Purchased a new no-till drill. It is a Great Plains like the last one, but only a 7.5-foot drill instead of a 10. Ready for customer use in April.

In the Matter of
County Risk Sharing Authority:

Andy Cupp, Hummel and Plum, Ali Redmond and Frank Hatfield, CORSA met with the Commissioners to provide an update coverage and cost. Ms. Redmond started with the increase of cost of coverage to \$235,383.00 which includes a member equity credit of \$30,888. Some had seen an increase by double digits. The detainee Covid credit is a one-time credit due to Covid that is \$1,732. The Board also decided that they were going to return 1.5 million back to its members and the County shall see a check in June. Pickaway County should roughly see \$15,000. Mr. Hatfield described the loss control analysis and many factors that calculate. May of next year Pickaway County will be eligible to \$9,400 in additional credits. There is a law enforcement component as well. The Stewardship Report breakdown over the last 10 years. Six years ago was higher, however, they were able to offer to the members replacement cost. There were two Risk Management services utilized, CORSA University Courses and 2020 Law Enforcement-Corrections Training and the courses were online.

TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Executive Session:

At 11:12 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Matthew Hafey, Pickaway County Sheriff and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:30 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Sheriff's Office:

Sheriff Hafey discussed body cameras and the positive outcome they can provide. Commissioner Henson expressed they are in favor, however, there is concern of what the IT software and updates are going to cost. The quote for the cameras for Road Patrol is \$897,525.10 broken down over 10 years. CORSA will reimburse \$300 per camera up to 35 cameras.

Since the weather is nice, they will be working on cleaning the basement out and placing items on Govdeals.com. The Commissioners will hold off on a decision at this time and will discuss further once there is a more accurate figure of the IT expense.

In the Matter of
Ohio Public Defender:

Joe Medici, Ohio Public Defender's Office met with the Commissioners to discuss the FY2022 Public Defender Program Contract. The term of the contract shall be July 1, 2021 to June 30, 2022. The 2022 contract is at the rate of \$2,472.00 payable in four equally installments due July 1, 2021, October 1, 2021, January 5, 2022 and April 1, 2022. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the contract for Public Defense Services with Ohio Public Defender, State Agency.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 1:56 p.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or

TUESDAY, APRIL 27, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scribner and David Glass, P3, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 3:00 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 24, 2021.

A total of \$311 was reported being collected as follows: \$18 in boarding revenues; \$120 in dog license; \$18 private donations; \$75 in redemptions and \$80 in transfer out-rescue.

Four (4) stray dogs were processed in; zero (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Gary Scherer offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President {absent}

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk