

TUESDAY, APRIL 28, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 28, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from April 21, 2020, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 29, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$215,567.40 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Line Item:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF LINE ITEM:

\$15.96 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriation:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER AND REAPPROPRIATE:

TUESDAY, APRIL 28, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

\$15.96 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1101.5202 – Medicare - Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report provided by Jon Brown:

The following is a summary of the report provided by Jon Brown, Maintenance Supervisor.

- Mr. Brown is working on gathering quotes for the installation of glass barrier guards in county offices. Once he receives the information for support brackets, he then can get quotes for the glass shields.

In the Matter of
Report Provided by Mac Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator.

- Mr. Rogols reported that the courthouse sign-in sheet has been implemented without any problems. The following is what has been reported per elected officials' offices:
 - **Auditor:** The office is closed to the public. All business is being conducted by mail, e-mail, or phone. Items required to be submitted to the office may be left in the designated area just outside the office. Dog tags are only available for purchase on-line. Phone (740) 474-4765 / Fax: (740) 474-4956/ mbetz@pickaway.org.
 - **Board of Elections:** The office is closed to the public. Employees are working from home to maintain services. The office is accepting previously voted absentee ballots by mail if they were postmarked by March 16, 2020. Applications for an absentee ballot are available on-line. You can also pick one up on a table just outside the office or request one via phone at (740) 474-1100.
 - **Building Department:** The office is closed to the public. Building plan drop off and pickup boxes have been put in place and are accessible at the rear entrance to the building. Temporarily, Inspectors will not be conducting inspections at occupied residences. Arrangements for those inspections will be made on a case by case basis in cooperation with the contractor. While the inspectors will be in the field conducting inspections, the front office staff has been reduced to an alternating weekly work schedule. Questions can be directed to (740) 474-8282.
 - **Clerk of Courts / Title Office:** The office is closed to the public. Services are being provided to the public by phone, mail, or e-mail. Contact (740) 207-0113 or jdean@pickawaycountyohio.gov.
 - **Common Pleas Court:** The court is closed to the public under restricted access. Members of the public are asked to refrain from visiting unless absolutely necessary. Jury trials have been suspended or continued. Other hearings and proceedings are being conducted. The court's staff are working limited hours. The court can be contacted at (740) 474-6026.
 - **Commissioners' Office:** The office is closed to the public without appointment. The front office staff has been reduced to an alternating weekly work schedule. The office of Planning and Development is accessible on-line, by e-mail, and phone. A drop box for plans and correspondence has been placed at the front entrance. Essential staff remains in place. A second meeting of the Board of Commissioners' has been scheduled for Fridays until further notice. Contact can be made at (740) 474-6093.
 - **Courthouse:** The Pickaway County Courthouse is still open to the public. However, the public is discouraged from visiting the courthouse unless it's absolutely necessary. A sign-in sheet has been implemented at the front desk / main entrance.
 - **Dog Shelter:** The Pickaway County Dog Shelter is closed to the public until further notice. The shelter's volunteer program has also been suspended. The shelter staff is responding to emergency calls only. Adoptions can be done by appointment. Owner surrenders are not being

TUESDAY, APRIL 28, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

accepted. The shelter staff will continually maintain the facility and provide daily care for the resident dogs. Questions can be directed to the shelter at (740) 474-3741 or srarey@pickawaycountyohio.gov.

- **EMA / 911:** The Emergency Operations Center is open and is fully staffed by EMA, 911, and Health Department personnel. Questions can be directed to (740) 889-0562, (740) 889-0563 or (740) 889-0564.
 - **Engineer's Office / Highway Garage:** The Engineer's Office is closed to the public. The staff is conducting business by phone or e-mail. A drop box for incoming documents and plans have been established at the front entrance. The Highway Garage is open to the public by appointment only. The staff is staggering shifts to maintain services. Questions can be directed to (740) 474-3360 or cmullins@pickawaycountyohio.gov.
 - **Maintenance Department:** The Maintenance Department is closed to the public. The staff will be working daily for regular county facility maintenance.
 - **Pickaway WORKS:** The office is closed to the public. All staff members are working remotely away from the office. Business is being handled by e-mail, phone, on-line, and social media. The office can be contacted by (740) 474-5383 or highered@pickaway.org and general information is available at www.pickawayworks.com.
 - **Prosecutor's Office:** The Pickaway County Prosecutor's Office is closed to the public. Personnel are working and conducting business by phone, on-line, or email. Questions can be directed to (740) 474-6066.
 - **Treasurer's Office:** The Treasurer's Office is closed to the public. A payment drop box has been placed at the courthouse front desk. Payments are also being accepted on-line and by mail. The staff is working at the office processing payments, answering calls, and conducting general business. Questions can be directed to (740) 474-2370.
 - **Park District / Solid Waste Management District:** Both offices are closed to the public. All services are being conducted by phone and e-mail. All off site events have been canceled. Solid Waste can be contacted at (740) 420-5452 or <http://rphfsolidwastedistrict.com>. Park District can be reached at (740) 474-2370.
 - **Recorder's Office:** The Recorder's Office is closed to the public. All services are being provided by phone, mail, or e-mail. A drop box for documents has been established at the front entrance to the office. Questions can be directed to (740) 474-5826, (740) 477-6152, or jgifford@pickawaycountyohio.gov.
 - **Veteran's Services:** The office is closed to the public until April 7, 2020. Staff will be working remotely monitoring phones, voicemail and returning calls. All transportation services have been suspended. Contact the Chillicothe VA (740) 773-1141 or the Columbus VA (614) 257-5200 for special transportation needs. Questions regarding transportation, emergency financial assistance, and general claims can be directed to (740) 474-3650 or <http://www.pickawayvets.com>.
- There were no Bureau of Workers Compensation filed this week and five unemployment claims filed this week. One being Pickaway County Developmental Disabilities, Health Department and Sheriff's Department.
 - The Dog Shelter has no activity to report. The shelter is currently closed to the public and has no revenue coming in. Continuing to the work a schedule to eliminate all overtime incurred by cleaning. The shelter plans to partially re-open Monday, May 4, 2020. Open to the public by appointment only. Mask to be worn by staff.
 - Nine new hire packets went out. Four full-time and three part-time to the Health Department. All were for position replacement. Engineer's Office, one full-time replacement and one part-time summer employee.

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week the EOC was open Monday through Friday from 8am-5pm. Weekends as needed. COVID Response operations occurring across Pickaway County. State EOC COVID Directors Call Monday, Wednesday, and Friday.

TUESDAY, APRIL 28, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- This week the EOC will be open Monday through Friday 8am-5pm, weekends as needed while COVID Response operations will still occur across Pickaway County. State EOC COVID Directors Call Monday, Wednesday and Friday. Decent Affairs meeting April 27th, Elected Official Recovery Meeting April 28th and High School Graduation discussion with superintendents April 29th.
- Next week the EOC will be open Monday through Friday 8am-5pm. Weekends as needed. COVID Response operations will still occur across Pickaway County. State EOC COVID Directors Call Monday, Wednesday, and Friday

In the Matter of
Soil and Water Conservation District
First Quarter Review:

Tawn Seimer, Soil and Water Conservation District Director held a teleconference call with the Commissioners to provide an update of the 1st quarter for SWCD.

Administrative

The SWCD staff and supervisor attended the OFSWCD Annual Meeting in Columbus at the end of February. The Tree Sale was partially cancelled, they could not receive trees from the nurseries this year. Other items such as ground cover, erosion seed, wildlife seed for food plots, bird and bat boxes were able to be picked up and-or delivered. The District Fish Sale was moved from March 31st to May 5th and will jointly be doing pickup at the Ross County Fairgrounds with Toss SWCD Fish Sale. All trainings and meetings statewide have been cancelled since March 23, 2020. As of March 23rd, the SWCD and NRCS staff are teleworking from home until they have USDA notice that they can begin to return to the office. Different staff has visited the office on alternating days to retrieve items and information needed to continue construction layouts, drainage information from customer calls, tile plans for landowners, pick up mail and to check phone messages. Mrs. Seimer has a district cell phone and calls from the office are currently forwarded to it.

Education/ Outreach

The Pickaway SWCD quarterly newsletter was mailed to 2,562 people and emailed out to 461 people in January. The Spring Education Newsletter was emailed to all schools and also the Education Service Center. SWCD organized and hosted the SWCD Area 5 Educators Winter Summit in January and attended Leadership Pickaway in January and February. The remaining sessions have been postponed. 26 affiliate members signed up or renewed, including Commissioner Wippel. Completed the annual report for 2019 and Annual Plan of Work for 2020. SWCD hosted the annual poster contest with 152 participating students. The theme was "Where Would We BEE Without Pollinators?" The two first place posters from last year's poster contest also won at the state level this year. After the Circleville Herald published an article about the two student's success, Senator Peterson and Senator Schaffer reached out to share that they are co-sponsoring a congratulatory resolution to send to these two students. SWCD lead the training for 4-H Environmental Officers and helped judge the District 7 FFA Ag Sales Career Development Event. SWCD attended a Bee the Change for Clean Water Committee meeting and Teays Valley's land lab strategic planning meeting. Programs were completed in 34 classrooms with 681 students before the schools shut down in March. Planning continues for the Envirothon contest, Experience Earth Day Camp, and Ag Day. Envirothon and Ag Day will still be held, but in a different format. EE Camp is still being planned as normal for the moment with knowledge that it could be cancelled depending on how things look mid-summer. A webpage has been created on SWCD website with a list of digital education resources for teachers, students, parents, and anyone else interested in the material.

Technical

The Kingston Pike/ Rhoads Ditch Petition design being finished by ODA area engineer. Hall/ Justus Ditch Petition is still open in the preliminary surveying stage. Four waterways are in design phase, three waterway layouts/ construction are open, fourteen drainage concerns and land evaluations, assistance in office and in field. One pond evaluation, assistance in office and in field, one agricultural pollution investigation resolved and 1 timber/ logging management plan open. Shelley Steele and Wesley French both attended OSU Overholt Drainage School and SWCD/ NRCS Pond Clinic.

TUESDAY, APRIL 28, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Geronimo Energy Introduction
For Solar Power Energy:

William Risse and Derek Hasek, Geronimo Energy, opened the teleconference call with an introduction of Geronimo Energy and their experience. Geronimo Energy is a full-service renewable energy company headquartered in Minnesota. Geronimo has developed over 2,400 megawatts of wind and solar projects that are either operational or currently under construction throughout the United States. Geronimo has a multi-gigawatt development pipeline of wind and solar projects in various stages of development throughout the United States. Geronimo provides custom solutions for utilities and corporations looking to harness renewable energy for business growth. With deep roots in agriculture, Geronimo prides itself on developing renewable energy projects that are farmer-friendly, community driven, and beneficial for rural communities.

The Yellowbud Solar Project is a 274 megawatt (MW) solar development located in Ross County and Pickaway County. Yellowbud will span approximately 2,000 acres and will be connected to the Biers Run to Circleville 138kv transmission line. The project is anticipated to positively impact the local economy by producing significant tax revenue, short- and long-term jobs, and annual contributions through a charitable fund. Yellowbud is estimated to offset approximately 392,000 metric tons of carbon dioxide emissions annually during operations, equivalent to taking an estimated 85,000 cars off the road every year. The Yellowbud Solar Project will provide cost effective energy and capacity for the Ohio's grid via AEP's infrastructure. Yellowbud's project footprint of approximately 2,000 acres is signed under agreement and has ideal conditions for solar energy generation. The project will undergo extensive field studies prior to entering the Ohio Power String Board permitting and review process in mid-2020, with hopes of reaching full operation by the end of 2022.

Geronimo Energy, a National Grid Company, is a full-service renewable energy company headquartered in Minneapolis, Minnesota. Geronimo has developed over 2,400 megawatts of wind and solar projects that are either operational or currently under construction throughout the United States. Geronimo has a multi-gigawatt development pipeline of wind and solar projects in various stages of development throughout the United States. Geronimo provides custom solutions for utilities and corporations looking to harness renewable energy for business growth. With deep roots in agriculture, Geronimo prides itself on developing renewable energy projects that are farmer-friendly, community driven, and beneficial for rural communities.

Commissioner Stewart asked how the process works when a split between counties is involved and Mr. Hasek advised that it is figured by acres and would be around \$9,000 a megawatt. There will be three public meeting held for informational purposes.

In the Matter of
Law Library Board Appointee
Matthew Tootle Term Correction:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to correct the term appointment of Matt Tootle appointed September 24, 2019 to the Pickaway County Law Library Board. Mr. Tootle was appointed to fulfill a unexpired 5-year term, held by Brian Stewart and is corrected to the following term expiration:

Mr. Tootle's term will commence September 24, 2019 and will expire December 31, 2023.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, APRIL 28, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Community Development Block Grant
Neighborhood Revitalization Grant for the
Village of New Holland:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve CDC of Ohio, Inc. to proceed with the Neighborhood Revitalization Grant in the Village of New Holland.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Transportation Improvement District
Engagement Letter with The Montrose Group, LLC:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve and execute the Transportation Improvement District Engagement Letter from The Montrose Group, LLC.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Travel Authorizations Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of May 2020, at the total probable cost \$1,167.30. Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the Out-of-Country Travel Authorization for May 2020.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler was contacted by a local realtor with potential buyers interested in the Bridlewood Estates property the county owns. Ms. Dengler will research if the property can be sold.
- Ms. Dengler received feedback from other departments regarding office personal protection upgrades. Offices are requesting glass barriers as a form of protection. Quotes are being prepared for installation of plexiglass.
- Franklin County is not opening to the public for another 30-day and other counties are waiting two weeks then deciding if opening to public.

TUESDAY, APRIL 28, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Elected Officials and COVID-19:

The following members present: Commissioner Henson and Commissioner Stewart. April Dengler, County Administrator, Marc Rogols and County Deputy Administrator. The Elected Officials were available by teleconference call. The conference call was to provide an update of the current standings of the COVID-19 outbreak and allow for questions and answers. It was suggested to Elected Officials to start thinking about steps to be taken to re-open when the time comes.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 25, 2020.

A total of \$285 was reported being collected as follows: \$100 in adoption fees; \$45 in dog license; \$15 in dog license late penalty; \$100 in private donations and \$25 in redemptions.

Three (3) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk