

TUESDAY, APRIL 30, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 30, 2024, with the following members present: Mr. Jay H. Wippel and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance. Mr. Gary K. Scherer was absent from today's meeting.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from April 23, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 30, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$413,038.74** the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 30, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$286,047.26** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

TUESDAY, APRIL 30, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Appropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATIONS:

\$4,531.00 – 658.6093.5401 – Contract Services – TID
\$3,000 – 101.1105.5703 – Contingencies – Auditor’s Office
\$118,750.00 – 101.1105.5703 – Contingencies – Sheriff’s Office

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

In the Matter of
Transfer and Reappropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

\$118,750.00 – 101.1105.5703 – Contingencies – Sheriff’s Office
TO
101.2096.5402 – Contract Repairs/PCSO Facilities – Sheriff’s Office

\$3,000.00 – 101.1105.5703 – Contingencies – Auditor’s Office
TO
101.1110.5301 – Supplies – Auditor’s Office

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

In the Matter of
Fund Transfer Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for FUND TRANSFER:

\$2,115.97 – 101.1105.5611 – Special Projects Assessment Interest - Treasurer
TO
901.0000.4707 – Special Projects Assessment Interest – Treasurer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

In the Matter of
Fund Creation – “Inactive”

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for FUND CREATION – INACTIVE:

Fund Numbers: 206:207:208:257
206 – Public Assistance, 207 – Children’s Services – 208 – Child Support – 257 – WIOA
Pickaway County Job and Family Services

TUESDAY, APRIL 30, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 17 dogs. There were 7 visitors to the shelter last week and 4 volunteers.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: May 14th Agenda
- Replat Lots 3 & 4 in Northwood Park Subdivision Section No. 1
- ROW Dedication, Duvall Road for Storage Container Lot

- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 2 lot splits in the last week, 8 open applications currently.
- CDBG:
 - Project Review Meeting
- TIRC Meeting

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one (1) BWC claim for this week – PCSO deputy – broke out car window for trapped driver – injured right wrist – medical only – back to work the next day – this is the 1st claim of the year.
- Received \$7,323.00 BWC refund
- Zero (0) unemployment claims this week – 2024 totals: (2) fraudulent – (2) legitimate.
- Govdeals – PCBDD is remodeling their offices – postings will be coming for furniture, desks, snow blower, air compressor and more. There is a possibility of relocating some items to other departments.
- Personnel – Zero (0) new hire packets sent out – 2024 total = 39
 - Current job postings – P/T Custodial – one application, Kennel Attendant – six applications – 3 interviews pending – EMA Communications Technician – re-posted – no applications
 - F/T Custodian – posting soon
- Maintenance:
 - Starting the process to sell 56/Salem Road Radio Tower property – met with Judy Wolford – will post property once all details regarding the property are received.
 - Plumbing & HVAC repairs across the county continue
 - 2nd floor Service Center flooring completed
 - Annex fire alarm system – plans approved and building department permits were issued – start date for the project is 5-2-24
 - IPS proposals were presented for the radio tower site and PCSO door access.
 - Main water valve broke this morning at the PCSO basement – gave authorization for emergency repair – water shut off to the facility
 - HVAC is out of service at PCSO – repairs are being completed this week

TUESDAY, APRIL 30, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- JFS building roof repair project revealed extra damage to plywood under shingles. Replacement of the boards will need to be added to the project cost.
- Miscellaneous:
 - Radio tower – radio station transmitter – problem with generator tests and transfer switch being checked today
 - Dog shelter generator repair will take place tomorrow.
 - Koorsen sprinkler inspections occurring all week.

In the Matter of
IPS Quotes for door access and camera system:

IPS Quote for additional door access at the PCSO – to be added to original quote - \$4,783.31
IPS Quote for camera system at the Sportsman’s club radio tower - \$3,246.32

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the IPS quotes to be paid out of unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Upgrading desktops to Windows 11
- Adding microphone to Courtroom AV update – Perhaps to be installed today
- Recorder – Images delayed in copy to website. Worked with Mark and GovOS to resolve the problem. Still unsure who owns the server in question. Ticket #ECT83044509
- Building Replacement Server for Engineer Department
- Ticket in with Spectrum regarding inability to connect with OHLEG.ORG

In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger requested a resolution from the Commissioners to create a special revenue fund for the Engineer’s Office for an all-sewer rotary fund for materials and supplies.
- Mrs. Metzger stated that a tentative agreement has been reached with the Teamster’s Union at the Sheriff’s Office.

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 30, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson. Mr. Gary K. Scherer was absent. April Metzger, County Administrator, was also in attendance.

During business conducted while in session, Mrs. Metzger discussed the need to create a special revenue fund for a Sewer Rotary Fund for the Engineer’s Office. Commissioner Harold Henson offered the motion, second by Commissioners Jay Wippel, to approve and authorize the creation of Special Revenue Fund for the Pickaway County Engineer’s Office Sewer Rotary Fund.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: April Metzger, Acting Clerk

TUESDAY, APRIL 30, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Sheriff's Office Report:

Sheriff Matthew Hafey reported that May 8th, 2024, is Light Ohio Blue – there will be a procession of law enforcement from central Ohio to honor all fallen officers – the procession will be coming through Pickaway County on the way to Columbus.

In the Matter of
CDBG Projects Review:

Thomas Perry, CDC of Ohio – reviewed the project list for the Community Development Block Grant PY 2024. The 2nd hearing to formalize the projects will be held May 28th at 11:00am.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending April 27, 2024.

A total of \$175 was reported collected as follows: \$75 in dog license; \$75 in dog license late fees; \$25 in microchip fees.

Four (4) stray dogs were processed in.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner {absent}
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest:

April Metzger, Acting Clerk