

TUESDAY, APRIL 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 5, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the minutes from March 29, 2016, with corrections.

Voting on the motions was as follows: Commissioner Henson, abstain; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Payment of Bills:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 6, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$164,237.52 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by Dustin Hube:

The following is a summary of the report provided by Dustin Hube, Fiscal Specialist/part-time EMA Planner:

- Mr. Hube attended the Bridges Out of Poverty training with his fellow 2016 Leadership Pickaway class members that was held at the Circleville Presbyterian Church on Friday April 1st, from 8:30 a.m. to 4:00 p.m. The Bridges Out of Poverty training was offered to community leaders and volunteers.
- On a personal note, Mr. Hube informed the commissioners that he and his wife are expecting their first child in mid-November. The commissioners congratulated Mr. Hube on the wonderful news.

In the Matter of
Report Provided by Dave Conrad:

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- The EMA office received a telephone call from a resident on Shoemaker Rd. that reported a large pole barn to the Ohio EMA office that was under construction and blew down during the high wind event that occurred over the weekend. Downed trees, power line poles, and temporary power outages occurred throughout areas of the county.

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- With the renovations to the second floor of the commissioners' building nearing completion, Mr. Conrad is beginning to preparations to move back into his office and has made arrangements with the Juvenile Court department for juveniles that have been assigned work duty as part of their probation to assist with moving packed boxes back into the various offices.
- Mr. Conrad will be attending the Ohio Homeland Security Regional Board meeting in Columbus on Wednesday, April 6th. Dustin Hube, part-time EMA Planner, will be attending as well. Mr. Conrad requested and received permission to flex his time so he can attend son's swearing-in who will be joining the Marine Corps.
- Mr. Conrad will be attending the Pickaway County Fire Chief's meeting scheduled to be held at the Circleville Fire Station on Thursday, April 7th, at 7:00 p.m.
- The monthly county-wide emergency siren test will occur on Wednesday, April 6th, at 1:00 p.m.
- Mr. Conrad will be assisting the Pickaway County General Health District with the Ohio Department of Health's review scheduled for next week.

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Joint Solid Waste Administrative Assistant/Special Projects Assistant:

- A RPHF Jt. Solid Waste District Outreach Specialist meeting will take place on later in the week.
- The RPHF Joint Solid Waste Policy Committee meeting is scheduled for Monday, May 6th, in Fayette County.
- RPHF Jt. Solid Waste District is donating work gloves for the Ralph C. Starkey Community Action Day scheduled for Thursday, April 14th. Mrs. Tucker will be assisting with the event's kick-off that will take place at 8:15 a.m., at OCU. Commissioner Henson plans to present a resolution.
- Next week's county elected official's luncheon is scheduled to be held on Tuesday, April 12th, at 12:00 noon, in the RPHF Jt. Solid Waste conference room, Pickaway County Annex.
- The new part-time employee hired to empty the desk-side recycling bins in county offices who is part of the PCBDD work program is getting acclimated with his responsibilities and will be receiving assistance from PCBDD staff with that process.

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- Mrs. Dengler provided highlights of the first computer class she attended last week that was facilitated by Robert Adkins, IT Manager. The classes will be continued to be offered periodically, and Mr. Adkins suggested the computer classes for any new hires that will be working with the county's computer system.
- Last week's Health & Safety Committee meeting was well attended and valuable input was provided for the upcoming Employee Health & Safety Week event. Mr. Conrad, EMA Director, is exploring fire extinguisher training that could be provided as part a of the safety portion of the event.
- A volunteer at the county dog shelter was bitten by a dog (a Basset Hound) boarded at the facility as she was returning the dog to its cage. This is the first incident that could be found in which this has occurred to a volunteer. All volunteers sign liability waivers. The P.C. General Health District Department was contacted and the dog will remain in quarantine for 10 days.
- A Workers' Compensation claim was filed by a jail corrections officer who was accidently stuck with a needle she used to draw blood for a sugar test from an inmate with Hepatitis C. Mrs. Dengler will be looking into reinstating a series of free shots being provided to PCSO employees in at-risk exposure to Hepatitis C situations.
- Mrs. Dengler will be attending the Pickaway County Community Improvement Coalition meeting scheduled for Thursday, April 7th, at 7:30 a.m., that will be held in Berger Health System's community room.

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In the Matter of
Approval of Agreements for
Use of Pickaway County Property:

After reviewing two Agreements for Use of Pickaway County Property, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, approving the following requests and authorizing Commissioner Henson to sign the agreements:

- Requested by the Pickaway County OSU Extension office: Use of the Pickaway County Service Center parking lot near the building that houses the Jobs One-Stop Office for the Circleville City School's Reading Tiger Bus. Beginning the first of June, the bus will be there for public use on Tuesday afternoons until school begins in the fall.
- Requested by April Dengler: Use of the north end of the public parking between the county engineer's building and the commissioners' building from 11:00 a.m. to 1:00 p.m. during the Employee Health & Safety Week, May 16th through May 20th, for various activities.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Resolution Adopted Designating the Month of April as
Child Abuse Prevention Month in Pickaway County:

With the month of April being designated as National Child Abuse Prevention Month, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution.

Resolution No.: PC-040516-1

WHEREAS, raising a child is one of the most important jobs in our country; and,

WHEREAS, every child has the right to live and grow in a safe, secure, and supportive environment and a strong stable family is the best foundation for a promising childhood; and,

WHEREAS, state and local programs that promote positive parenting and caregiving to help prevent child abuse and neglect is important for every child's future; and,

WHEREAS, the Pickaway County Board of Commissioners supports the Pickaway County Department of Job & Family Services and other community organizations in their efforts that provide for our children's physical, emotional, and developmental needs; then,

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby designates the month of

APRIL 2016

CHILD ABUSE PREVENTION MONTH

In

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Commissioner Henson will be presenting Resolution at the flag raising ceremony organized by the Pickaway County Job & Family Services (JFS) Department, which is scheduled to take place at the Pickaway County Service Center on Monday, April 11th, beginning at 9:00 a.m.

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In the Matter of
Travel Authorization Signed for
County Treasurer to Attend County
Treasurer's Spring Conference:

The commissioners signed and approved a Travel Authorization for Ellery Elick, County Treasurer, to attend the Ohio County Treasurer's Association Spring Conference at the total probable cost of \$700 that is scheduled to be held May 16 – 19, 2016, at the Marriott in Dublin, Ohio.

In the Matter of
Addendum #5 Approved Extending
Rental Lease with Ohio Department of
Public Safety for Driver's License Testing Bureau:

The commissioners reviewed Addendum #5 to the Rental Lease Agreement with the Ohio Department of Public Safety for housing of the Driver's License Testing Bureau at the Pickaway County Annex, 141 West Franklin Street, Suite 600, Circleville, Ohio. The addendum extends the rental period for an additional term beginning July 1, 2016, through June 30, 2017. The annual rate will remain at \$7,632.00, which is paid to the county in quarterly installments of \$1,908.00 each.

Following the review, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve and authorize Commissioner Henson to sign Addendum No. 5 to the Rental Lease Agreement with the Ohio Department of Public Safety for the aforementioned period and annual rental amount.

Voting on the motion was as follows: Commissioner Henson yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
County Administrator Update:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The round window at front of courthouse cracked during wind event that occurred over the weekend and has been reported to Andy Cupp, of Hummel & Plum, the county's County Risk Sharing Authority (CORSA) liaison. The cracked window has been removed and the area has been covered with plywood until a new window is installed.
- Mr. Lutz informed the commissioners that the Ohio Channel, which is creating documentary-type videos (10 approximately minutes) about historical courthouses in Ohio, plans to do a video about the Pickaway County Courthouse and has made arrangements to speak with Don Metzler, the volunteer operator of the Foresman Chimes in the courthouse clock tower, county judges, members of the Pickaway County Historical & Genealogical Society, and local historians on Monday, April 11th, and will return on April 25th, to take additional video footage. It was recommended that they speak with Terry Frazier as well, a long-time employee of Pickaway County, who is very knowledgeable about Pickaway County's history. While the main focus of the video will be about the courthouse, information about the community will be included in the video as well. It was noted that if the round window in front of the courthouse is not replaced by April 11th, it will be by April 25th.
- Tom Swisher, Countywide Radio Communications Coordinator, was contacted by Mike Wolfe of WS Electronics, a Harris Radio authorized dealer, about its proposal for the purchase of a combination of 200 mounted and portable high-end XL200XG75 dual frequency, 700/800 MHz P25 capable radios, that that the county would need to meet the eventual January 1, 2018, P25 Standards. WS Electronics is proposing \$86,696 per year for 5 years, with the first payment not due until 2017. After discussing the matter at length, it was determined that other options and quotes need to be explored in addition to communicating with the other users of the 800 MHz Radio Communications System before any purchases are considered.

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- Mr. Lutz complimented John Brown, Maintenance Supervisor, who on his own initiative, calculated that the current jail dayroom lighting costs \$11,733 annually to operate, but after the county meets the state's jail standards, should be reduced to \$2,825.63. To replace the current 112 antiquated lights at the PCSO is estimated to cost \$35,800; however, AEP will provide credit and end cost would be \$30,051.84. The project will be included in the county's 2017 capital plan.
- The commissioners will be participating in the Leader Pickaway class on April 22nd, which will be focusing on county and city government.
- CBIZ reported that the Franklin County Cooperative Health Benefits Program's current reserve balance is approximately \$11,700,000.
- Mr. Lutz informed the commissioners that he recently became a member of the Circleville Band Boosters and will be involved with assisting the organization with its budget.
- Jason Gillow, Pickaway County GIS Coordinator, sent out a broadcast email to county employees informing them of a new site called Pictometry CONNECTExplorer and the associated website training link as the legacy site, Pictometry-Online (POL), will be retiring soon.

In the Matter of
Meeting in Executive Session with
Tim Colburn, CEO, of Berger Health System:

Tim Colburn, CEO of Berger Health Systems (BHS), met with the commissioners along with Rich Filler, BHS Fiscal Officer.

At 10:00 a.m., Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to enter into Executive Session pursuant to ORC §121.22 (G) (7) to discuss trade secrets of a county/city hospital. The county administrator and county clerk were also in attendance.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 10:59 a.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Resolution Adopted Authorizing the
Establishment of a Healthier Buckeye Council:

Kim Martin, Executive Director of the Pickaway County Family & Children First Council (FCFC), met with the commissioners regarding a one-year grant that is being offered by the Ohio Healthier Buckeye Council. To apply for the grant, each board of county commissioners may adopt a resolution to establish a local Healthier Buckeye Council, a prerequisite to make application for the grant. Mrs. Martin stated that the membership of the existing Pickaway County FCFC can serve as the local Healthier Buckeye Council and PICCA, a mandated member of the local FCFC, has a program it has been seeking funding that would expand services to families in Pickaway County and the one-year grant would be a good fit. PICCA would also serve as the fiscal agent for the grant if the application is successful and Mrs. Martin would serve as the signatory. The grant application is due May 25th.

Following a brief discussion regarding the matter, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following resolution establishing the membership of the Pickaway County FCFC as the Pickaway County Healthier Buckeye Council:

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Resolution No.: 040516-2

A Resolution Authorizing the Establishment of a Healthier Buckeye Council with the Membership of the Pickaway County Family and Children First Council

WHEREAS, Ohio Revised Code 355.02 provides: Each Board of County Commissioners may adopt a resolution to establish a local Healthier Buckeye Council. If a local council is established, the resolution shall specify the organization of the council and shall designate a member to serve as a staffing agent and, if the board determines necessary, a member to serve as a fiscal agent. The board may revise the council's organization as necessary by adopting a resolution; and,

WHEREAS, the membership of the Pickaway County Family and Children First Council recommends that it will serve as the Healthier Buckeye Council and finds it is advantageous in the future to do so as the goals of the Healthier Buckeye Council align closely with the goals of the Pickaway County Family and Children First Council; and,

WHEREAS, the membership of the Pickaway County Family and Children First Council has representatives from public and private entities consistent to those noted within Ohio Revised Code 355.02; then,

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners, of Pickaway County, Ohio the establishment of a Healthier Buckeye Council with the members of the Pickaway County Family & Children First Council effective immediately upon the approval of this resolution. The staffing agent is determined to be the Family and Children First Council, with the signatory as the Executive Director of the Family and Children First Council.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mrs. Martin then thanked the commissioners for their time and cooperation in establishing the local Healthier Buckeye Council.

**In the Matter of
Discussion Regarding Pickaway County
General Health District's Request from the
District Advisory Council for an Increase:**

The commissioners discussed the upcoming meeting scheduled to be held on Tuesday, April 12th, where the District Advisory Council (DAC) will be voting on the \$47,500 annual increase requested by the Pickaway County General Health District (PCGHD) for its operations, particularly related to cover the salary and fringe benefits for an accreditation coordinator position that the PCGHD filled earlier in the year. Per ORC §3709.03, the president of the board of commissioners has a vote on the DAC.

In discussing the matter, the commissioners determined that they will make their official vote decision next Tuesday, April 12th.

**In the Matter of
Request from Dorcas Morrow, of the
Pickaway County Building Department,
For 40 Hours of Unpaid Vacation Leave:**

Dorcas Morrow, full-time Permit Technician at the Pickaway County Building Department, met with the commissioners regarding her plans to take a one week vacation, from April 30th, through May 9th, that she scheduled last year to take trip to Disney World with her daughter; however, she does not have the required accrued vacation time left to take the trip that the commissioners had previously been made aware

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of and Mrs. Morrow stated that she had been directed to meet with them regarding the matter. She explained that she would have had the required vacation leave; however, this past Christmas her daughter gave her a cruise trip, which Mrs. Morrow took, which nearly exhausted all of her accrued vacation leave; therefore, she requested 40 hours of unpaid leave.

In discussing the matter with Mrs. Morrow, the commissioners stated that the county's existing employee policy manual provides the number of paid vacation days that an employee may take and they have concerns about setting a precedent that varies from that as this would prompt questions of fairness for other county employees, in addition to be short-staffed in the Pickaway County Building Department.

When the commissioners inquired as to what Mrs. Morrow will do should the request be denied, she stated that her family comes first and was going to go on the vacation. "Tomorrow is never promised. I am asking for the time and if it is not approved, I am comfortable, it is what it is."

At the conclusion of the meeting, the commissioners informed Mrs. Morrow that they will discuss the matter, and will communicate their decision to her later in the day.

In the Matter of
Meeting in Executive Session:

At 11:35 a.m., Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to enter into Executive Session pursuant to ORC 121.22 (G) (1) to discuss the possible discipline or dismissal of a Pickaway County Board of Commissioners' unclassified employee. The county administrator and county clerk were in attendance.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

At 11:45 a.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

In the Matter of
Meeting with Ryan Scribner, P3 Executive Director,
Regarding an Adoption of a Resolution Authorizing the
Submission of a Competitive Economic Development
Community Block Grant Application for Love's Travel Stops and
Country Stores, Inc. Proposed Development Project:

Ryan Scriber, P³ Economic Development Director, met with the commissioners to request their consideration to adopt a resolution authorizing the submission of a Competitive Economic Development Community Block Grant application to the Ohio Development Services Agency (ODSA), Office of Community Development. The grant application is associated with Love's Travel Stops & Country Stores, Inc. proposed project in Pickaway Township that would allow for the creation of 50 new jobs of which 70% will be offered to individuals from low-to-moderate income households within 24 months of the project's completion. Mr. Scribner stated that P³ would prepare the grant application on behalf of the commissioners in the amount of \$390,000 and, if successful, the grant would subsidize other sources of funding for infrastructure development required for the proposed project. The county would serve as the fiduciary agent for the \$390,000 through an already established special project revenue fund. Mr. Scriber said that P³ would administer and implement the grant on the commissioners' behalf.

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Following further discussion regarding the request, Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-040516-3

**RESOLUTION AUTHORIZING THE SUBMISSION OF A COMPETITIVE ECONOMIC
DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR
LOVE'S TRAVEL STOPS & COUNTRY STORES, INC.**

Whereas, the State of Ohio makes funds available on a competitive basis under its Economic Development Community Development Block Grant ("CDBG") Program and for the purpose of assisting businesses in expansion and the creation of jobs; and

Whereas, Love's Travel Stops & Country Stores, Inc. is proposing such a development; and

Whereas, the Pickaway Progress Partnership ("P3") shall prepare the grant application as well as administer and implement the grant on behalf of Pickaway County should the County be awarded funding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for Pickaway County, Ohio;

Section 1. That the President of the Board of Commissioners be authorized to execute and submit an application for the said CDBG funds.

Section 2. That should said funding be granted by the State of Ohio, the President of the Board of Commissioners be authorized to execute all documents necessary to administer said grant program.

Section 3. That P3 shall be authorized to act on behalf of Pickaway County to administer and implement said grant program.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Executive Session:**

At 1:39 p.m., Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to enter into Executive Session with Ryan Scriber, P3 Executive Director, pursuant to ORC 121.22 (G) (8) to discuss the request from an applicant for economic development assistance. The county administrator and county clerk were in attendance.

At 1:45 p.m., the commissioners exited Executive Session and Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to Resume Regular Session.

Roll call voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

No action was taken.

**In the Matter of
Request from Dorcas Morrow for
40 Hours of Unpaid Leave Denied:**

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In regards to the request made earlier in the day from Dorcas Morrow, an unclassified full-time Pickaway County Building Department Permit Technician, to take 40 hours of unpaid vacation leave due to a deficit in her accrued vacation time, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to deny the request, and a letter will be provided to Mrs. Morrow informing her of their decision.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bid Opening Conducted for
2016 Engineer Materials Unit Price Bids:

The commissioners held a bid opening for unit price bids on “2016 Maintenance Materials” for county roads and bridges. Chris Mullins, County Engineer, and Anthony Neff, Deputy County Engineer, were in attendance along with other representatives of the Pickaway County Engineering Department. A sign-in sheet of representatives of interested bidders that were present for the bid opening is on file.

The following bids were received and read aloud:

Asphalt Materials, Inc.
13925 St. Rt. 7
Marietta, Ohio 45750

American Pavements, Inc.
7475 Montgomery Drive
Plain City, Ohio 43064

Kokosing Materials, Inc.
PO. Box 334
Fredericktown, Ohio 43019-0334

Phillips Oil Co.
187 McKinley Ave.
Columbus, Ohio 43222

J & A Construction, Inc.
P.O. Box 996
3609 Children’s Home Bradford Rd.
Greenville, Ohio 45331

The Shelley Co.
80 Park Drive
Thornville, Ohio 43076

Melvin Stone Company, LLC
3333 Plano Rd.
Washington C.H., Ohio 43160

KMC Paving, Inc.
6790 Brooksmiller Rd.
Circleville, Ohio 43113

The Olen Corporation
4755 S. High St.
Columbus, Ohio 43207-4080

Westfall Aggregate & Materials
6790 Brooksmiller Rd.
Circleville, Ohio 43113

Roese Brothers Paving, Inc.
14360 St. Rt. 104
Ashville, Ohio 43103

Marathon Petroleum Co.
11001 Brower Rd.
North Bend, Ohio 45052

Bituminous Pavement Systems
1595 Frank Rd.
Columbus, Ohio 43223

The bids were turned over to Mr. Mullins and Mr. Neff for review and contract award recommendations.

Following the bid opening, a brief conversation was held about the upcoming Road and Bridge Funding Education Seminar he and Melissa Betz, County Auditor, and others will be speaking at that the seminar the Pickaway County Farm Bureau will be hosting on April 19th, at 6:30 p.m. at the Circleville High School related to inadequate road and bridge funding. With his county bridge inspections recently completed, Mr. Mullins noted that there are currently about 30 bridges that need major renovations or complete replacement, and the county’s federal road and bridge revenue has remained level for the past 10 years.

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Also mentioned was the status of the Howard Ditch drainage improvement project, for which Mr. Mullins stated that changes to the project's design plan may need to be made because of the open ditch for portions of the improvement that would not be supported due to the soil that contains excessive sand and gravel.

**In the Matter of
Authorization for Pickaway County Engineer to
Enter Into Agreement with PRIME AE Group, Inc. for Services
Construction Inspection Services Related to the "PIC-CR22-6.58" Project
Replacing the Bridge over Big Darby Creek on Scioto Darby Road:**

Anthony Neff, Deputy County Engineer, requested the commissioners' authorization for the Pickaway County Engineering Department to enter into Agreement No. 19561 with PRIME AE Group, Inc. to perform construction inspection services and keeping of records related to the "PIC-CR22-6.58" project that replaces the existing one-lane bridge over Big Darby Creek on Scioto Darby Road with a two lane structure. PRIME AE, Group, Inc., would be compensated by the Pickaway County Engineering Department with federal road and bridge dollars, in an amount not to exceed \$443,020 for the performance of work specified in the agreement, which is administered through the Ohio Department of Transportation. The agreement has been reviewed by Judy Wolford, Pickaway County Prosecutor, who provided her approval as-to-form.

After a brief question and answer session regarding the request, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, authorizing the Pickaway County Engineering Department to enter into Agreement No. 19561 with PRIME AE Group, Inc. for the performance of work specified in the agreement that shall not exceed \$443,020 related to the "PIC-CR22-6.58" project.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Contract with ms consultants, inc.
Signed for Pickaway County Fairgrounds Revitalization Master Plan:**

Two originals of the revised proposal for the Pickaway County Fairgrounds Master Plan with ms consultants, inc. were received that was approved last week in the amount of \$149,590 following a change in the scope of services, and Commissioner Stewart offered the motion, seconded by Commissioner Wippel, authorizing Commissioner Henson to sign the documents.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Commissioner Wippel, Mr. Lutz, and Mrs. Tucker will be meeting with representatives from ms consultants, inc. on Monday, April 11th, at 3:00 p.m., and an on-site survey is expected to be performed by ms consultants, inc. during the middle of next week.

**In the Matter of
Juvenile Court CASA Grant Award and
Acceptance Form from Ohio Attorney General's Office Signed:**

At the request of Pam Sark, Pickaway & Hocking County Juvenile Court CASA/GAL Director, Commissioner Henson signed the Grant Award an Acceptance Form (Award Number 2016-VOCA-27631794) in the amount of \$750 from the Ohio Attorney General's (AG) office related to the "Two Days in

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May Conference.” The Pickaway County CASA program received the grant award to send CASA staff and volunteers to the two-day conference at the AG’s office in Columbus.

In the Matter of
Fund Transfer Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for a FUND TRANSFER:

90,000 from 101.6102.5499 – Soil & Water Conservation District-Agricultural Grant
To
601.0000.4513 – Soil & Water Conservation District-County Match

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Appropriations Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

90,000 to 101.1105.5703 – Contingencies
500 to 120.1141.5901 – Board of Elections-State Fees
2,000 to 220.1238.5963 – Probate Court-Indigent Guardian Services

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Transfer Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

90,000 from 101.1105.5703 – Contingencies
To
101.6102.5499 – Soil & Water Conservation District-Agricultural Grant

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending April 2, 2016.

TUESDAY, APRIL 5, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

A total of \$788 was reported being collected as follows: \$80 in adoption fees; \$18 in boarding revenue; \$180 dog licenses; \$135 in late dog license fees; \$75 in kennel licenses; \$75 in late kennel licenses fee; \$180 in private donations; \$45 in redemptions.

Twelve (12) stray dogs were processed in; three (3) dogs were adopted; no (-0-) dogs were euthanized.

No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel; yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk