

TUESDAY, AUGUST 8, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 8, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Bills Approved for Payment:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 9, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$1,081,793.21** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Report Provided by Dustin Hube:

The following is a summary of the report provided by Dustin Hube, Fiscal Specialist and Deputy EMA Director:

- Mr. Hube presented a listing of applications for signature by Commissioner Stewart related to the Local Emergency Planning Committee 2017-2019 membership roster.
- Mr. Hube, Dave Conrad, EMA Director, representatives from the Pickaway County Health District, and Dr. Ellis, County Coroner, will be meeting on September 7th, to begin updating the county's mass fatality plan. Mr. Hube has been named as the local point of contact related to the plan.
- Mr. Hube will meeting with Pickaway County Head Start on Wednesday of this week to assist with its Emergency Operation Plan (EOP).

In the Matter of
Introduction of Lisa McNairy,
Deputy County Dog Warden:

Marc Rogols, Chief Dog Warden, formally introduced Lisa McNairy, the new Deputy Dog Warden, to the commissioners, and reported that Ms. McNairy is doing a very good job. The commissioners welcomed Ms. McNairy to the position.

Mr. Rogols then took a few moments to inform the commissioners of two stray dogs that were picked up by the dog shelter on Thursday of last week, one of which had a microchip. He said that with the microchip, the dog shelter was able to track down the owner that originally lived in Zanesville and is now living in Akron. In speaking with the owner and sending her pictures, she informed Mr. Rogols that that dog, who had been taken from her 7 years ago by an ex-boyfriend, was indeed hers and she was thrilled that it was found. In fact, Mr. Rogols stated that she informed him that she still has one of dog's litter-mates. He said that there are no tags for any other registered owner and by Wednesday of this week, after the required waiting period, they should be able to return the dog to her.

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In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- The Pickaway County Addiction Action Coalition (PAAC), of which Mrs. Dengler is a board member, continues to conduct interviews for an executive director position.
- A Workers' Compensation claim was filed by a K-9 handler of the PCSO, who was injured during handler training in Pennsylvania. He has returned to work and has been temporarily assigned to light duty.
- Geoff Davis and Troy Watkins, of the Pickaway County building Dept., have conducted building inspections at the county fairgrounds for the coliseum, 4-H & Grange Bldg., and the Ankrom Building. No areas of concern were noted other than a few minor repairs that could be performed the county's Maintenance Dept. A report is expected to be compiled soon. Electrical inspections will also be performed.
- There are 97 county employees, of the 260 that are eligible, that have not yet completed the three requirements to receive the \$300 incentive and the \$200 deductible reduction for 2018. The deadline is August 31st.

In the Matter of
Report Provided by Erica Tucker:

The following is a summary of the report provided by Erica Tucker, RPHF Joint Solid Waste District Administrative Assistant, and Special Projects Assistant:

- Mrs. Tucker will be attending the 1:30 p.m. scheduled for the afternoon session with Mike Schmidt of Cramer & Associates regarding the results of the Pickaway County Fairgrounds Revitalization Capital Campaign and recommendation. She will also be attending the Pickaway County Planning Commission scheduled thereafter.
- Mrs. Tucker is working on the RPHF generation fee quarterly report.
- Rumpke Recycling has assured the RPHF office that the recent issues experienced at some of various recycling bin drop-off sites have been addressed and the issues will improve related to missed pick-ups.

In the Matter of
Discussion with Tom Davis,
Coordinator of the Pickaway County Park District Board:

Tom Davis, Pickaway County Park District Board (PCPDB) Coordinator, spoke with the commissioners regarding two tracts of 465 acres of land owned by the State of Ohio in Darby Township that used to be a working farm at the Ohio Dept. of Rehabilitation & Corrections (ODRC) in Orient that the State of Ohio is planning sell by public auction; however, that date has not yet been determined. He stated that the PCPDB is interested in acquiring the land, or a portion thereof if auctioned off in sections, and apply for Clean Ohio Funds for the purchase as he said it would be a "gem" for the park district to own the property, vs. Franklin County Metro Parks, the Appalachia Ohio Alliance, etc., or for the land to be developed. Mr. Davis mentioned that if acquired, a portion of the land could be rented out for crop farming by the PCPDB. Mr. Davis mentioned possibly speaking with Senator Bob Peterson's office and that he has contacted Representative Gary Scherer's office in an attempt to learn more about when the State of Ohio plans to auction the land.

It was mentioned that there will be a lot of interest in the land and it was noted that the PCPDB would need to determine what portion of the land it is definitely interested in and to have "funding bridge" due to the timing of application for Clean Ohio Funds, and the timing and success of the levy that the PCPDB that will be on the November ballot this year.

After discussing the matter, Mr. Davis stated that he will continue to remain in contact with Rep. Scherer's office and the commissioners could speak with Senator Peterson and Rep. Scherer to learn more about the State's public auction.

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**In the Matter of
Cash Advance Back Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following CASH ADVANCE BACK request:

**13,293.63 from 234.2015.5801 – Prosecutor-VOCA-Advance Out
To
101.0000.4910 – Advance In-General**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**178.94 to 101.1105.5703 – Contingencies
1,480.92 to 101.1105.5703 – Contingencies
1,799.78 to 101.1105.5703 – Contingencies**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Fund Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following FUND TRANSFER requests:

**177,624.50 from 101.5005.5401 – Children Services Contract
To
207.0000.4901 – County Maintenance of Children**

**178.94 from 101.1105.5611 – Special Projects Assessment-Interest
To
901.0000.4707 – Special Projects Assessment-Interest**

**1,799.78 from 101.1105.5609 -ALGT-Interest
To
201.0000.4705 – ALGT-Interest**

**1,480.92 from 101.1105.5610 – Motor Vehicle Tax-Interest
To
202.0000.4706 – Motor Vehicle Tax-Interest**

**4,193,582.61 to various funds too numerous to list related to the second half
Real estate tax settlement**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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**In the Matter of
Transfers Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

1,480.92 from 101.1105.5703 – Contingencies

To

101.1105.5610 – Motor Vehicle Tax-Interest

178.94 from 101.1105.5703 – Contingencies

To

101.1105.5611 – Special Projects Assessment-Interest

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Issuance of Blanket Purchase Order Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the following request for the ISSUANCE OF A BLANKET PURCHASE ORDER:

2,224 from 234.2064.5901 – Victims of Crime Advocacy (VOCA)

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution for Preliminary Legislation for
County Engineer to Receive Grant Funds from
ODOT for Guardrail Upgrades at Various Locations
Throughout Pickaway County:**

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

PRELIMINARY LEGISLATION

RC 5521.01

Resolution Number PC-080817-1

PID Number 99916

PIC-CR GR-FY2018

ODOT Agreement Number 26981

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

This project is to install and upgrade guardrail at various locations throughout Pickaway County.

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NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III - Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

This Resolution is hereby declared to be an emergency measure to expedite the transportation project and to promote transportation safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

In the Matter of
Agreement Signed with the City of Circleville for
Reimbursement of Indigent Representation Provided in
Circleville Municipal Court in SFY 2017/2018:

The agreement with the City of Circleville for reimbursement to the county for the city's proportionate share of the legal representation provided to indigent defendants in the Circleville Municipal Court was reviewed. The amount of the agreement is \$40,321.33, which is equal to 1/3 of the amount of the contract the county entered into with the Ohio Public Defender Office for SFY 2017/2018 indigent defense legal representation. The reimbursement will be paid to the Pickaway County Auditor in four equal quarterly installments of \$10,080.33 by the dates specified in the agreement.

Following a review of the document, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve and sign the agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Notice to Proceed Form Signed for the FY2016 CDBG
Village of Ashville-Center Alley Street Improvement Project; and the
Village of Ashville-Long Street Sidewalks Improvement Project:

Related to the Pickaway County FY2016 CDBG Allocation program, Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing Commissioner Stewart to sign the Notice to Proceed form for Roese Brothers Paving, Inc. in reference to the Village of Ashville-Center Alley Street Resurfacing project; and the Notice to Proceed form for Pettibone Construction in reference to the Village of Ashville Long Street Sidewalk Improvements project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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**In the Matter of
Contract Award for the FY2016 CDBG
Village of Tarlton-Redding Street Improvements Project:**

In reference to the Pickaway County FY2016 CDBG Allocation program, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to award the contract for the Village of Tarlton – Redding Street Improvement project to the lowest bidder, Roesse Brothers Paving, Inc., in the amount of \$36,158, and authorizing Commissioner Stewart to sign the Notice of Award form.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Agreement with Roesse Brothers Paving and Notice to Proceed Form
Signed for the FY2016 Village of Tarlton-Redding Street Improvements Project:**

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve and sign the agreement with Roesse Brothers Paving, Inc. in reference to the Pickaway County FY2016 Village of Tarlton – Redding Street Project, and authorizing Commissioner Stewart to sign the Notice to Proceed form.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Kelly Hock Appointed to the
Pickaway County District Library to Fulfill the
Unexpired Term of Joyce Tatro-Manes:**

Upon reviewing the pool of applicants interested in an appointment on the Pickaway County District Library Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to appoint Kelly Hock, 721 Kildow Court, Ashville, Ohio 43103, to fulfill the unexpired term of Joyce Tatro-Manes. The term expires December 31, 2022.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Resolution Recognizing the
National Highway Traffic Safety Administration
Drive Sober or Get Pulled Over Campaign:**

In recognition of the National Highway Traffic Safety Administration, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

Resolution No.: PC-080817-2

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WHEREAS, local law enforcement agencies are partnering with the National Highway Traffic Safety Administration (NHTSA) during the Drive Sober or Get Pulled Over enforcement period, which runs from August 16, 2017, through the September 4, 2017 Labor Day weekend; and,

WHEREAS, according to the NHTSA, the Labor Day holiday weekend is one of the deadliest times of the year for drunk-driving fatalities; and,

WHEREAS, approximately one-third of all fatal traffic crashes in the United States involves drunk drivers, and one person is killed every 51 minutes by a drunk driver on our nation's roadways; and,

WHEREAS, based on the most recent available data (2010), impaired-driving crashes costs the United States \$44 billion annually, and;

WHEREAS, drunk driving is the most preventable cause of traffic crashes, and the Pickaway County Commissioners strongly encourage designating a sober driver before you drink and make arrangements to ensure your family, friends, and everyone on the roadways get home safely, and if you observe a drunk driver on the road, contact law enforcement as no one should suffer losing loved ones due to a drunk driver.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Note: Commissioner Stewart was not present for the remainder of the morning session due to his attendance at joint meeting of the County Commissioners' Association of Ohio (CCAO) General Government & Operations Committee and the Justice & Public Safety Committee that was held in the CCAO offices in Columbus. Following the meeting, Commissioner Stewart returned and was in attendance for the afternoon session.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Brad Lutz, County Administrator:

- The County Risk Sharing Authority report reflected no open claims at this time for Pickaway County.
- Garrett's Carpet will be installing the carpeting in the Soldier's Monumental Association's Military Artifact Museum on Wednesday, August 16th, at 8:00 a.m. This completes the renovation project that was necessary due to the ceiling that collapsed during a high wind and rain event.
- Harber Concrete, Ashville, Ohio, will be leveling out the concrete in the courthouse light well/courtyard on September 15th & 16th.
- John Payne, of Bradley Payne, LLC, is performing the work requested related to municipal advisory services.
- In reference to the recent proposal related to the Pickaway County Cultural Arts Center, AKA, the Pickaway Arts and Life Center, Mr. Lutz indicated that an August 17th tour of the Everts Annex and Mill Street gymnasium he was going to attend has been cancelled; however, another tour is expected to be scheduled.
- At the conclusion of Mr. Lutz's report, Mike Estadt, of the OSU Extension office, met briefly with the commissioners and provided an invitation to the Pickaway Farm to Plate, a Pickaway Competitive Network Ag Fund event that will be held on Wednesday, August 30, 2017, that will be hosted by Richards Farms on Canal Road and celebrate local foods and Pickaway County Agriculture. Social hour begins at 5:30 p.m., and dinner begins at 7:00 p.m. The scheduled speaker is Dr. Cathann Kress, OSU Vice President of Agricultural Administration/CFAES Dean and ACEL Professor.

**In the Matter of
Additional Budgetary Action Requests:**

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Mr. Lutz reviewed a matter with the commissioners related to the calculation of interest earned on the amount of the county engineering department's Auto License & Gas Tax (ALGT) fund and Motor Vehicle Permissive Tax (MVPT) fund. It was explained that when calculating the amount of interest earned in portions of 2015, 2016, and 2017 thus far for both funds, the county treasurer sporadically used the unencumbered balances in the funds to calculate the interest, rather than the actual cash balance in the funds; therefore, additional monies are owed to the engineering department.

After reviewing the topic, Commissioner Henson offered the motion, seconded by Commissioner Wippel to approve the following Budget Action Requests to correct the matter:

Appropriation:

8,449.44 to 101.1105.5703 - Contingencies

Fund Transfer:

**7,579.84 from 101.1105.5609 – ALGT-Interest
To
201.0000.4705 – ALGT-Interest**

**869.96 from 101.1105.5610 – Motor Vehicle Permissive Tax-Interest
To
202.0000.4706 – Motor Vehicle Permissive Tax-Interest**

Transfer & Re-Appropriation:

**7,579.48 from 101.1105.5609 – ALGT-Interest
To
201.0000.47705 – ALGT-Interest**

**869.96 from 101.1105.5703 – Contingencies
To
101.1105.5610 – Motor Vehicle permissive Tax-Interest**

Voting on the motion was as follows: Commissioner Stewart, absent for vote; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Results of Feasibility Study Performed by
Cramer & Associates Related to the
Pickaway County Fairgrounds Revitalization Capital Campaign:**

Mike Schmidt, of Cramer & Associates, provided the commissioners with the results of the feasibility study it conducted related to the capital campaign for the Pickaway County Fairgrounds Revitalization Project. Erica Tucker, Special Projects Assistant, and Steven Collins, of the Circleville Herald, were also in attendance.

Mr. Schmidt stated that 22 interviews were conducted (with 3 pending) that included diverse geographic representation with agriculture, business, and family focus. In reviewing the results, it was noted that there that there is an overall perception of the current fairgrounds was largely negative and the overall perception the case for community financial support was largely positive, at 86%, and 82% indicated that they would be willing to support the campaign. Mr. Schmidt stated that there is a high level of passion and there is a large indicator related to its success as there was a strong focus on the importance of the future of

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farming, youth and the kids, and the readiness to have the improvements to the fairgrounds to move forward. The synergy between the commissioners and the fair board in the maintenance of the fairgrounds is also important.

When the results of the feasibility study concluded, it was recommended to move forward with the campaign. When questions were raised about the financial goal and expectations of the campaign, Mr. Schmidt indicated, it would require about 6 months to solidify the specific goal and to work towards that. In discussing the campaign phases shown in the study, Fall of 2017 was shown for campaign preparation (recruitment of volunteers to serve on committees and awareness) and conducting an on-site walk through for the public; January 2018 to finalize the goal; Spring of 2018 for the active campaign; and Spring of 2019 to wrap-up the campaign.

At the conclusion of the question and answer session, the ultimate take-away from the study is that there is willingness in the community to support the fundraising campaign with the high level of passion that was shown, and the commissioners thanked Mr. Schmidt for performing the study and providing its results. Mr. Schmidt also thanked Mr. Lutz and Mrs. Tucker for their assistance in scheduling the interviews.

In the Matter of
Request Made by Steven Collins
Regarding Circleville Herald's 200th Book:

Steve Collins, of the Circleville Herald, took a few moments to inform the commissioners that the newspaper is putting together a 200th year book for the newspaper in looking back over those years, and he is requesting the commissioners' input on what their hopes are and what they possibility envision for the county in 5 years, 10 years, 20 years, and so on. Mr. Collins is requesting the same from other leaders throughout the community, and he stated that he will get back to the commissioners in two weeks.

In the Matter of
Pickaway County Planning Commission Meeting:

The commissioners attended the Pickaway County Planning Commission meeting that was facilitated by Terry Frazier, Pickaway County Development & Planning Director. Minutes of the meeting and action taken can be obtained from the Development & Planning office.

In the Matter of
Weekly Dog Warden Report:

The weekly Dog Warden report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending August 5, 2017.

A total of \$2,381 was reported being collected as follows: \$320 in adoptions; \$6 in boarding revenue; \$225 in dog licenses; \$75 in dog license penalties; \$120 in owner turn-in euthanasia; \$80 in owner turn-ins; \$1,530 in private donations; \$25 in redemptions.

Nine (9) dogs were processed in; eight (8) dogs were adopted.

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With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk