

**TUESDAY, DECEMBER 17, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 17, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Brian S. Stewart. April Dengler, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from December 10, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 18, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$299,367.96** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-1**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$77,352.10 to amend the Youth Services Grant Fund #225 due to exceeding estimated receipts; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**YOUTH SERVICES GRANT #225**  
**\$77,352.10**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-2**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$47,771.78 to amend A.T.P. Grant #928 due to not receiving total estimated receipts in 2019; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**A.T.P. GRANT #928**  
**-\$47,771.78**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-3**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$8,000.00 to amend the Roads and Bridges Municipal Court #203 due to not receiving anticipated funds; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**ROADS AND BRIDGES MUNICIPAL COURT #203**  
**-\$8,000.00**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-4**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$645,803.00 to amend the ALGT On Behalf Money #201 due to the estimated revenue was based on maximum grant (ODOT) funds for bridge projects; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**ALGT ON BEHALF MONEY - BOE #201**  
**-\$645,803.00**

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-5**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$619,500.00 to amend the Auto License & Gas Tax Sales #201 due to more revenue coming in than anticipated; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**AUTO LICENSE AND GAS TAX #201  
\$619,500.00**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-6**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$828,044.00 to amend the Fairgrounds Debt – Transfer In #325 due to estimates greatly exceeded actual receipts for 2019; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**FAIRGROUNDS DEBT TRANSFER IN #325  
-\$828,044.00**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-7**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$1,111,365.26 to amend the General Fund #101 due to revenue has exceeded 2019 estimates; then,

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**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**GENERAL FUND #101**  
**\$1,111,365.26**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-8**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$150,000.00 to amend the State Share Memorial Hall Window Project #411 to decrease as receipts were less than anticipated; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**STATE SHARE MEMORIAL HALL WINDOW PROJECTS #411**  
**-\$150,000.00**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-9**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$150,000.00 to amend the Memorial Hall Contract Services #411 due to anticipated receipts for 2019 were not received; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**MEMORIAL HALL CONTRACT SERVICES #411**  
**-\$150,000.00**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATIONS:

- \$150,000.00 - 411.7105.5401 – Memorial Hall Contract Services – Commissioners**
- \$19,249.23 – 928.1261.5401 – A.T.P. Grant Contract – Juvenile Court**
- \$22,144.00 – 325.7103.5901 – Fairgrounds Debt Other Expenses – Auditor**
- \$805,900.00 – 325.8108.5603 – Fairgrounds Debt Principal – Auditor**
- \$2,113.46 – 929.2069.5901 – COTS HCC Other Expenses – Commissioners**
- \$2,114.00 – 929.2069.5501 – COTS HCC Equipment – Commissioners**
- \$313,650.00 – 201.3012.5401 – ALGT On Behalf Money Contract Services – Engineer**
- \$332,153.00 – 201.3012.5506 – ALGT On Behalf Money Contract Services – Engineer**
- \$2,725.00 – 257.5032.5301 – Supplies - JFS**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Re-Appropriations Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND RE-APPROPRIATIONS:

- \$100.00 – 101.1120.5309 – General Fund Postage - Treasurer  
TO  
101.1120.5101 – General Fund Treasurer Salary – Treasurer**
- \$30.00 – 101.1120.5309 – General Fund Postage – Treasurer  
TO  
101.1120.5210 – PERS Elected Official – Treasurer**
- \$8,747.71 – 101.2083.5527 – Vehicles – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**
- \$1,871.26 – 101.2083.5510 – IT Equipment – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**
- \$1,538.60 – 101.2083.5501 – Equipment – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**
- \$2,690.22 – 101.2083.5496 – Medical – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**

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**\$1,534.20 – 101.2083.5483 – Uniforms – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**

**\$155.38 – 101.2083.5483 – Uniforms – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**

**\$15,000.00 – 206.5016.5203 – IM Insurance – JFS  
TO  
206.5016.5102 – IM Salaries – JFS**

**\$142.68 – 101.2083.5403 – Travel Expenses – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**

**\$2,323.50 – 101.2083.5401 – Contract Services – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**

**\$213.00 – 101.2083.5313 – Memberships – Sheriff  
TO  
101.2011.5102 – Salary Corrections – Sheriff**

**\$1,441.34 – 101.2083.5301 – Supplies – Sheriff  
TO  
101.2011.5102 -Salary Corrections – Sheriff**

**\$4,000.00 – 101.1108.5480 – Communications – Commissioners  
TO  
101.1108.5102 – Building Dept. Salaries – Commissioners**

**\$600.00 – 101.1108.5480 – Communications – Commissioners  
TO  
101.1108.5201 – PERS Building Dept. – Commissioners**

**\$3,300.00 – 101.1101.5901 – Other Expenses – Commissioners  
TO  
101.1101.5102 – Salary Employees – Commissioners**

**\$3,000.00 – 101.1101.5404 – Advertising – Commissioners  
TO  
101.1101.5101 – Commissioners Salaries – Commissioners**

**\$9,008.00 – 101.1101.5430 – Training – Commissioners  
TO  
101.1101.5101 – Commissioners Salaries – Commissioners**

**\$720.00 – 101.1101.5402 – Contract Repairs – Commissioners  
TO  
101.1101.5210 – PERS Elected Officials – Commissioners**

**\$250.00 – 101.1101.5403 – Travel Expenses – Commissioners  
TO  
101.1101.5201 – PERS Commissioners Employees – Commissioners**

**\$1,100.00 – 101.1101.5501 – Equipment – Commissioners  
TO  
101.1101.5203 – Insurance – Commissioners**

**\$2,091.55 – 101.1101.5404 – Advertising – Commissioners**

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**TO  
101.1101.5202 – Medicare – Commissioners**

**\$207.60 – 101.1101.5901 – Other Expenses – Commissioners  
TO**

**101.1101.5202 – Medicare – Commissioners**

**\$1,500.00 – 101.2005.5401 – Contract Services Coroner – Commissioners  
TO**

**101.2005.5203 – Insurance Coroner – Commissioners**

**\$1,900.00 – 101.1106.5901 – Other Expenses Planning Office – Commissioners  
TO**

**101.1106.5203 – Insurance Planning Office – Commissioners**

**\$170.00 – 101.1106.5301 – Supplies Planning Office – Commissioners  
TO**

**101.1106.5201 – PERS Planning Office – Commissioners**

**\$1,100.00 – 101.1106.5301 – Supplies Planning Office – Commissioners  
TO**

**101.1106.5102 – Salary Planning Office – Commissioners**

**\$500.00 – 101.1102.5527 – Vehicle Expenses – Commissioners  
TO**

**101.1101.5203 - Insurance Maintenance - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by EMA Director:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Past week Mr. Flick attended the Columbia Gas Emergency Response Meeting December 9<sup>th</sup>, Superintendents Meeting December 12<sup>th</sup> and the Hazard Mitigation Plan Update Meeting #2– December 13<sup>th</sup>.
- This week Mr. Flick will be attending the Pickaway County Communications Meeting on December 18<sup>th</sup>, End of Year Closeout and EMA/800mhz Equipment Inventory all week.

**In the Matter of  
Ohio Department of Administrative Services  
Ohio 911 Local and Federal Grant Application:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to authorize Commissioner Jay Wippel to sign the Ohio 911 Local Sub-Grant Application with the Ohio Department of Administrative Services. The purpose of the reimbursable grant is to provide partial funding for projects that transition PSAPs to Next Generation 9-1-1.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Walliser Farm Subdivision Plat:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign the plat for Walliser Farm Subdivision.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Deputy Administrator Report:**

The following is a summary of the report provided by Marc Rogols, County Deputy Administrator:

- There was one BWC claim filed for a jail kitchen cook at the Sheriff's Office and one claim filed for unemployment for the Engineer's Office.
- The final compliance hearing for Rex Tremble is December 19<sup>th</sup> and if still not in compliance seizure action anticipated and will be enforced.
- The currently two postings for open positions and expired Wednesday, November 27<sup>th</sup>. Three applicants were interviewed for the Deputy Dog Warden 2 (full-time). Richard West Graves accepted the position and will begin on December 30, 2019. One new application was received for the Custodial Worker 1 (part-time) and interviews are pending.
- The Pickaway County Chamber of Commerce Semi Annual Safety Report is to be completed today.

**In the Matter of**  
**Ohio Department of Transportation**  
**Design Build Agreement for the**  
**Engineer's PIC-CR125/TR205-2.04/0.82 Project:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign proposed Consultant Agreement No. 34386 for inspection of the PIC-CR125/TR205-2.04/0.82 design build bridge replacement project PIC 110897 for the Pickaway County Engineer.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Jerry Farrington Appointed to**  
**Airport Authority Board:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to appoint Jerry Farrington, 6986 Old Tarlton Pike, Circleville, Ohio 43113 to a five-year term, effective January 21, 2020, as a county appointee on the Pickaway County Airport Authority Board.

Mr. Farrington's term will commence January 21, 2020 and will expire January 20, 2025.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk



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**In the Matter of  
Engineer Bid Opening for  
PIC-CR125-2.04 over Deer Creek and  
PIC-TR205-0.82 over Salt Creek Design Build:**

The Commissioners conducted a bid opening for the project referred to as PIC-CR125-2.04 over Deer Creek and PIC-TR205-0.82 over Salt Creek Design Build for the Pickaway County Engineer Department was held December 17, 2019 at 10:31 a.m. Chris Mullins, County Engineer & Anthony Neff, Deputy County Engineer were in attendance. The attendance sheet of interested bidders that attended the bid opening is on file.

The following bids were received and read aloud:

<b>Eagle Bridge</b> P.O. Box 59 Sidney, Ohio 45365	<b>\$2,128,000.00</b>
<b>Kokosing</b> 6235 Westerville Road Westerville, Ohio 43081-4041	<b>\$2,269,300.00</b>
<b>George J. Igel Company</b> 2040 Alum Creek Drive Columbus, Ohio 43113	<b>\$2,198,252.00</b>
<b>Shelly and Sands Inc.</b> 1515 Harmon Avenue P.O. Box 2469 Columbus, Ohio 43216-2469	<b>\$1,924,061.00</b>
<b>DGM Inc.</b> 1881 Adams Road P.O. Box 207 Beaver, Ohio 45613	<b>\$2,249,675.00</b>
<b>Complete General Construction Inc.</b> 1221 East Fifth Street Columbus, Ohio 43219	<b>\$2,310,500.00</b>

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

Attest: Angela Karr, Clerk

**In the Matter of  
Stephen Collins, Circleville Herald:**

Stephen Collins from the Circleville Herald stopped in to get some insight from the Commissioners as to what they see for 2020 and plans to keep financials in good standings. Commissioner Stewart explained that that with capital improvement request, revenue and expense that county can be in the position to absorb a million dollars in maintenance cost. Every county official is going to end the year at or below budget. The county has been able to offer raises to employees and in hope to be able to continue in 2020.

**In the Matter of  
Pickaway County Airport Hangar Bid Opening:**

The Commissioners conducted a bid opening for the project referred to as t New Aircraft Hangar for the Pickaway County Memorial Airpor was held December 17, 2019 at 10:31 a.m. Jason Funderburg, WDC Group was in attendance. The attendance sheet of interested bidders that attended the bid opening is on file.

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The following bids were received and read aloud:

**1A - General Work & Labor**

<i>Jay-Car</i>	<i>\$172,162.00</i>
<i>ProCon PCS Inc.</i>	<i>\$223,508.00</i>

**1B-Pre- Engineered Hangar**

<i>Ful Fab Inc.</i>	<i>\$251,000.00</i>
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**2B-Demolition**

<i>Fillmore Construction</i>	<i>\$63,880.00</i>
<i>ProCon PCS Inc.</i>	<i>\$88,612.00</i>

**16A-Electrical**

<i>CT Electric</i>	<i>\$62,000.00</i>
<i>ProCon PCS Inc.</i>	<i>\$50,250.00</i>

The bids were turned over to Mr. Funderburg for review and contract award recommendation.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of October 2019 Sales Tax Collections:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to allocate the October 2019 Sales Tax collections in the following manner:

**\$32,126.00 to 401.0000.4121 – Capital Fund**  
**\$771.034.78 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**DAC/ Health Department:**

Mayor McIlroy, DAC Chairman, is the representative for the DAV for the Health Department. He was accompanied by Muehlenburg Township Trustee Stan Summers. They relayed some information about the Pickaway County Health Department and disputes between a few members of the Board of Health and the District's Health Commissioner Nasandra Wright. McIlroy and Summers both opined that Wright is being undermined in her efforts to improve and reform the Health Department by Board members who are allowing Wright's employees to air grievances directly to Board members, who then reflexive side with the employee over Wright. McIlroy stated that the Board of Health had been scheduled to meet to discuss Wright's future and potential termination, but that McIlroy has argued against this and requested that any such meeting be postponed. McIlroy and Summers stated that they wanted to keep the Commissioners informed and that they believed it was important to support Wright in her efforts.

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**In the Matter of**  
**Certificate of Title Administration Fund:**

James Dean, Clerk of Courts met with the Commissioner to discuss the Certificate of Title Administration Fund. Commissioner Wippel asked Mr. Dean if there were any plans to utilize the funds, the balance of which has grown over \$1 million. The fund has built from the collection of title fees over the years. The Commissioners requested to transfer \$500,000 from the title fund to the general fund. The Commissioners feel there is enough in the fund for Mr. Dean to utilize and be able to transfer funds to the general fund for county purpose, while leaving a significant balance in the title fund. The fund has only been used twice by Mr. Dean, once giving to the County Commissioners to purchase cruisers for the Sheriff's Office and the other being that Mr. Dean had to purchase new software for his office.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-10**

**WHEREAS**, pursuant to the Ohio revised code, if the Board of County Commissioners and the Clerk of Courts agree that the money in the fund exceeds what is needed to pay the costs specified in division (A) of the Ohio Revised Code §325.33 certificate of title fund, the excess may be transferred to the county general fund and used for other county purposes; and,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners and the Clerk of Courts hereby agree to transfer \$500,000.00 to the general fund, from the Clerk's title fund to be used for other county purposes.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- The start of the window installation at Memorial Hall will begin Monday. They will start with the lower level and work up to the upper level.

**In the Matter of**  
**Approval of 2020 Capital Plan:**

The Commissioners reviewed the various projects included in county's 2020 Capital Plan.

The plan prioritizes the county's various capital needs such as, but not limited to: upgrades to county buildings, equipment purchases, vehicle purchases, IT upgrades/replacements; the airport hangar replacement project, Commissioner's Office front porch replacement and Sheriff's Office sewer line repairs; and a contribution to the Haven House Domestic Violence Shelter capital campaign. The 2020 Capital Plan totaled \$1,658,825.00.

At the conclusion of the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the county's 2020 Capital Plan in the amount of \$1,658,825.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Adoption of 2020 General Fund Budget:**

Following the commissioners' final review of departmental operating budget requests for fiscal year 2020, and the inclusion of a few additional appropriations which brings the total estimated expenditures to \$19,716,218.38, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the 2020 General Fund Budget, and the adoption of the following Resolution for the 1<sup>st</sup> half appropriations to be distributed in January 2020:

**Resolution No.: PC-121719-11**

WHEREAS, that pursuant to Ohio Revised Code §5705.392, the Pickaway County Board of Commissioners hereby adopts as part of its annual appropriation measure a spending plan setting forth a semi-annual schedule of all expenses and expenditures of all appropriations from the Pickaway County, Ohio General Fund for fiscal year 2020. The total first half of the schedule of expenses and expenditures for each office, department, and division is as follows and hereby be appropriated from the General Fund

**\$9,858,109.22**

as the first half appropriation for 2020.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Adoption of 2020 Non-General/Special Revenue Fund Budget:**

Related to the Non-General/Special Revenue Fund for 2020, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-121719-12**

BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio, that to provide for the current expenses and other expenditures of said county during fiscal year ending December 31, 2019, the following sum be and the same is hereby set aside and appropriated for the several purposes for which the expenditures are to be made from the NON-GENERAL / SPECIAL REVENUE FUND

**\$41,324,426.58**

as an annual appropriation for 2020.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Authorization for County Administrator to**  
**Approve Budget Action Requests for Remainder of the Year:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-121719-13**

WHEREAS, Budget Action Requests forms may be required to be submitted by county departments/agencies in order to submit invoices for payment to the Pickaway County Auditor's Office by

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December 11, 2019, and/or to reconcile departments/agencies respective operating budgets for fiscal year ending December 31, 2019; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby grant April Dengler, County Administrator, the authority to approve all Budget Action Requests forms as may be necessary in their absence for fiscal year ending December 31, 2019.

Voting on the motion was as follows: Commissioner Stewart, absent for vote; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**City of Circleville 911 Communication Offer:**

In reference to the proposal to the City of Circleville to consolidate the Pickaway County and City of Circleville Public Safety Answering System (PSAP) dated April 25, 2019 and a follow-up letter dated May 7, 2019, Commissioner Brian Stewart offered the motion, second by Commissioner Harold Henson, to withdraw the offer effective March 1, 2020.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Contract Award for Project Referred to as the**  
**PIC-CR125-2.04 over Deer Creek and**  
**PIC-TR205-0.82 over Salt Creek design build**  
**For Pickaway County Engineer Department:**

In reference to the bid opening conducted on December 17, 2019 referred to as PIC-CR125-2.04 over Deer Creek and PIC-TR205-0.82 over Salt Creek design build, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Jay Wippel offered the motion, second by Commissioner Brian Stewart, to award to the contract to the lowest bidder, Shelly and Sands Inc., 1515 Harmon Avenue, Columbus, Ohio 43223, in the amount of \$1,924,061.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending December 14, 2019.

A total of \$1,159 was reported being collected as follows: \$75 in adoptions; \$390 in dog licenses issued; \$670 in private donations and \$24 in P4P expense reimbursement.

Two (2) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

**TUESDAY, DECEMBER 17, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk