

TUESDAY, DECEMBER 19, 2017
OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY
COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, December 19, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson Brad Lutz, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the minutes from December 12, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 13, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$426,760.83** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Rumpke Customer Service Agreement
Initialed Related to the Acknowledgement of No Fuel Surcharges:

At the request of Rumpke of Ohio Inc., Commissioner Wippel offered the motion, seconded by Commissioner Henson, authorizing Commissioner Stewart to initial the Customer Service Agreement for the Pickaway County Service Center and Pickaway County Prosecutor's Office acknowledging that there are no fuel surcharges.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Update Provided by April Dengler:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

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- Two medial only Workers' Compensation cases were filed last week by two corrections officers at the PCSO who were injured while on duty.
- Building Dept. employees received training on the new software on Wednesday and Thursday of last week and performed simulations as part of the training.
- A total of 14 employees participated in the Ugly Christmas Sweater Contest held last week. First place went to Dona Gregg, PCBDD; second place went to Joyce Gifford, County Recorder; and third place went to Dave Conrad, EMA Director.
- None of the items recently posted on govdeals.com (county engineer sign applicator heat lamp; PCBDD piano and organ console) sold. The county engineering department has since scrapped the sign applicator heat lamp, and the PCBDD's piano and an organ console will be hauled away.
- For the second consecutive year, Pickaway County received a Healthy Workplace Gold Award for medium size businesses from the Healthy Business Council of Ohio. This achievement demonstrates employer's commitment to health and well-being of its employees, and Commissioner Stewart commended the staff, particularly Mrs. Dengler, who chairs the county's Health & Wellness Committee. Awards will be presented on January 25th, at the Nationwide Conference Center.

In the Matter of
Approval of 2018 Capital Plan:

The commissioners reviewed the various projects included in county's 2018 Capital Plan. Steven Collins, of the Circleville Herald, was also in attendance.

The plan prioritizes the county's various capital needs such as, but not limited to: upgrades to county buildings, equipment purchases, vehicle purchases, the 2018 IT Plan that includes the purchase of a 30 KW generator in the amount of \$25,500 for the county's data center in the auditor's office, the relocation of the JFS Dept.; contributions to Berger Health System's private patient room initiative; and a contribution to the Haven House Domestic Violence Shelter capital campaign. The 2018 Capital Plan totaled \$735,154.00.

At the conclusion of the review, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the county's 2018 Capital Plan in the amount of \$735,154.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

After the approval, Mr. Collins stated that he will be doing an article regarding the capital plan, and also he inquired about the Healthy Workplace Gold Award the county earned again this year and what it says about employees and their work environment. Commissioner Stewart essentially stated that what he takes away from the award is that the county employee's health insurance is partially paid by taxpayer dollars, and he commended the members of the county's Health & Safety Committee and Mrs. Dengler for their commitment in organizing the various challenges and activities that engages county employees to make healthier life style decisions. He said that not only do we want county employees to be healthy for their own sake, it is a win/win as it also helps in keeping medical costs down that saves taxpayer dollars.

Mr. Collins, who attended the "Meet the Fair Board" reception held the evening before stated it was very well received. After Commissioner Wippel thanked Mr. Collins for attending the event, he stated that it was well attended by members of the community and the commissioners piggybacked off the Fair Board meeting that followed to take the opportunity to showcase the updated renderings of the fairgrounds plan that the Fair Board fully supports. He said that it was a nice gathering to spread the word about the fairgrounds plan and it shows how it has turned into a community program. Commissioner Stewart stated that having the Fair Board's approval and support is important. Commissioner Wippel also mentioned three leadership partners stepping early up for the leadership level phase, being Darby Creek Excavating, Kingston National Bank, and Berger Hospital.

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In the Matter of
Allocation of October 2017 Sales Tax Collections:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to allocate the October 2017 Sales Tax collections in the following manner:

340,000 to 401.0000.4121 – Capital Fund 621,208.72
to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Partial Assignment & Assumption Agreement Signed with
NorthPoint Development, LLC and Trade Port Bldg. 1 for the
Spec Warehouse on Lot 1 Situated in the Northern Industrial
Community Reinvestment Area (CRA) in Harrison Township:

Terry Frazier, Planning & Development Director, and Dave Robinson and Nate Green, of Montrose Group, LLC, met with the commissioners regarding their consideration of the Partial Assignment and Assumption Agreement between North Point Development, LLC, and Tradeport Bldg. 1, Inc. related to a 1.1 million sq. ft. spec warehouse building on Lot 1 of 3 in Harrison owned by NorthPoint Development, LLC. Prior to the discussion, Commissioner Henson recused himself from the meeting.

The commissioners previously had the opportunity to review the agreement, in addition to Mr. Frazier, and Gene Hollins, the county's economic development legal counsel. The buyer of the portion of building to be assigned is under the same benefits and obligations as NorthPoint Development, LLC in its Community Reinvestment Area (CRA) Agreement related to the size of the other buildings on Lots 2 and 3.

During a brief conversation regarding development going on in the CRA, Mr. Robinson noted that when the spec building project started, development in the area were distribution centers. Now, with there being more and more online purchasing, they are transitioning into distribution centers which provides more jobs.

At the conclusion the discussion, Mr. Frazier stated the Partial Assignment and Assumption Agreement follows the same form as NorthPoint's CRA Agreement that was signed by the county prosecutor for approval as-to-form. Therefore, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the Partial Assignment and Assumption Agreement between Pickaway County, NorthPoint Development, LLC, and Tradeport Bldg. 1, Inc.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, not present for vote.

Attest: Patricia Webb, Clerk

In the Matter of
Proposal from Accurate Approved for
Purchase & Installation of Generac 30 KW Liquid-Cooled Gas Generator for
Powering the Data Center in the Courthouse during Power Outages:

The commissioners reviewed the proposal in the amount of \$25,500 that was obtained by Robert Adkins, IT Manager, from Accurate for the purchase and installation of a RG03015GNAX Generac 30 KW Liquid-Cooled Gas Generator for powering the data center in the courthouse during power outages. The

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purchase is part of the 2018 IT Capital Plan. According to Mr. Adkins, when power is abruptly lost, there is the chance for a long recovery for systems with databases. The generator would be mounted on the same roof as the cooling tower over the storage garages behind the courthouse.

Following the commissioners review of the proposal, Commissioner Henson offered the motion, seconded by Commissioner Wippel, for its approval and authorizing Commissioner Stewart to sign the document.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Stewart, yes; Commissioner Henson, yes.

Attest: Patricia Webb, Clerk

In the Matter of
2018 Bed Rental Agreement Signed with
Multi-County Juvenile Detention Center:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve and sign the Multi-County Juvenile Detention Center Bed Rental Agreement for the period of January 1, 2018, to December 31, 2018, for the detention of juvenile offenders at the rate of \$95 per diem based on availability of space.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Travel Authorization Approved for
Job & Family Services Employees:

The commissioners signed the Out-of-County Travel for numerous Job & Family Services employees to attend various meetings, training sessions, and perform multiple home visits throughout the month of January 2018, at the total probable cost of \$1,407.25.

In the Matter of
Kingston National Bank Selected to Finance
Purchase of a New John Deere 624K-II Wheel Loader on
Behalf of the Pickaway County Engineering Department:

On November 21, 2017, the commissioners approved the purchase of a new John Deere 624K-II Wheel Loader on behalf of the County Engineering Department through the State of Ohio Department of Administrative Services in the amount of \$189,859.90 with an equipment trade-in of \$40,500, and a downpayment amount of \$38,000 from Auto License Tax fund. As a result, Requests for Proposals (RFP) were sent local banks for a two (2)-year loan in the amount of \$102,360 with two (2) annual payments for the equipment purchase. The debt retirement will be paid with Auto License & Gas Tax (ALGT) funds received by the Pickaway County Engineering Department. The commissioners reviewed the six (6) responses received, with the Kingston National Bank providing the lowest interest rate of 2.35%, with no pre-payment penalty and no associated documentation fees/expenses.

At the conclusion of the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to accept the proposal from Kingston National Bank to finance the equipment and to adopt the following Resolution:

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Resolution No.: PC-121917-2

WHEREAS, on behalf of the Pickaway County Engineering Department, the Pickaway County Commissioners solicited local banks for Requests for Proposals (RFP) for a two (2)-year loan in the amount of \$102,360 with two (2) annual payments for the purchase of a new John Deere 624K-II Wheel Loader through the State of Ohio Department of Administrative Services, STS Contract 800528; and,

WHEREAS, Kingston National Bank provided the lowest interest rate of 2.35% with no pre-payment penalty and no associated documentation fees/expenses; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby accepts the proposal from Kingston National Bank, Kingston, Ohio for the above-mentioned loan amount, interest rate, and term.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Review of Kingston National Bank and The Savings Bank
Proposals Related to Financing Renovations to be Made to the
County's Building Located on South Pickaway St. for Occupancy by the
Pickaway County Department of Job & Family Services:

Related to financing the improvements to the county's building on N. Pickaway St. for the needs of the Pickaway County Department of Job & Family Services that will occupy the building, the commissioners reviewed the proposal from The Savings Bank, and the proposal from Kingston National Bank to finance \$2,000,000 for the cost of the improvements for a 10-year period or 20-year period.

The Savings Bank provided an interest rate of 3.05% for a 10-year period, and a 3.45% interest for a 20-year period. There would be no prepayment penalty. The Savings Bank will consider monthly or annual payments of principal and interest.

Kingston National Bank's proposal provided Option 1: 10-year balloon at 2.75% based on a 20-year amortization. The interest rate would be fully fixed at 2.75% for 10 years and the note will balloon at the end of the 10-year term. The payment schedule would be on a 20-year payment plan with annual payments. There would be no prepayment penalty or restriction with the note. Option 2: 20-year fixed at 3.5%. The interest is fully fixed and is amortized over 20 years with annual payments. There would be no balloon or prepayment penalty. Closing costs could either be financed or paid out-of-pocket. Typical closing costs include appraisal, title insurance, and recording fees. The loan fee for Kingston National Bank would be waived for both options.

In discussing the proposals, the commissioners favored Kingston National Bank's Option 1. Therefore, Commissioner Henson offered the motion, seconded by Commissioner Stewart, to approve Option 1 provided by Kingston National Bank pending legal review.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Waiver Approved:

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Ellery Elick, County Treasurer, came in to request a waiver to waive the waiting period to issue payment to the Pickaway County Recorder in the amount of \$1,800 from line item #919.6908.5917 (Tax Lien Recording Fees) for payment of recording tax liens. Mr. Elick stated that his office got the tax liens in the mail today; therefore, he did not know what the recording fees would be until today.

After discussing the waiver request, Commissioner Wippel offered the motion, seconded by Commissioner Henson, for its approval.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Changes to Policy & Personnel Manual:

After recently meeting with Melissa Betz, County Auditor, and Lisa Burroughs, County Auditor's Payroll Clerk, regarding a few suggested changes to the county's Policy & Procedure Manual, Mr. Lutz reviewed them with the commissioners for their consideration, which included the following:

- **Direct Deposit:** The county auditor's office would very much like to see all county employees participate in direct deposit. [A law has been passed that allows employers to make direct deposit mandatory that Mrs. Betz has previously mentioned to the commissioners]. There are several employees who still receive payroll checks and the auditor's office would like to give them time to become receptive of the idea and make it mandatory that the employees enroll for direct deposit by January 1, 2019; however, the auditor's office would like direct deposit to be mandatory for new hires, effective January 1, 2018.
- **Vacation Accrual:** When an employee reaches a milestone that would change their vacation accrual, currently the payroll clerk has to prorate it based on the employee's anniversary date. The county auditor's office would like to have the accrual date be based on the pay period and not the anniversary date, as this would prevent the auditor's office from having to prorate that vacation time.
- **Retirement Sick Leave Payout:** There is a form that retirees must complete if they want to be paid out for their sick time or if they wish to retain their balances. Currently, there is a form for employees who will be retiring to check one of two boxes. One box states that the employee would like to be paid for their accumulated sick leave and that they realize that this payment will be based on their current rate of pay, and that their entire sick leave credit will be eliminated. The other states that the employee would like to retain their accrued sick leave. This would involve an employee that may have plans retire and be rehired by the county or hired by another a public employer under the public employee's retirement system after they have retired from the county. If an employee retires from the county and plans to be rehired, the auditor's office would like to see the following verbiage added to the box that states the employee would like to retain their accrued sick leave: "I understand that in doing so I will not be able to convert any sick leave to cash, pursuant to ORC 124.39 and Section 4.02 of the County Personnel Policy and Procedure Manual, at any point in the future whether I am employed the future by the county or not." The auditor's office would like this clarification to be added to the form to avoid any confusion.

In discussing the changes, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to concur with the above suggested changes to the county's Policy & Procedure Manual.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
Amendment to Contract with
Berqshire, LLC, Related to the Love's Travel Stop's
Economic Development Project:

The commissioners reviewed a Contract Amendment submitted by grant consultant, Robert Berquist, Berqshire, LLC, amending the contract, for an additional \$5,000, regarding Love's Travel Stop's Economic Development Project grant [Resolution No.: PC-082217-1] to include Job Creation Monitoring that will assist Love's in the preparation of the required reporting for new jobs including providing the proper forms and documents, providing instruction, review and assist in completion of the various reports and submittal to the appropriate parties; and to include Project Completion in that the project period and job creation period shall be stipulated in the Grant Agreement. The additional services are 100% payable from Love's Travel Stop's private contribution to the project.

Following the commissioners' review of the amendment, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve and sign the Contract Amendment.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Meeting with Sheriff Robert Radcliff Regarding
Personnel/Administrative Changes in the Pickaway County Sheriff's Office (PCSO):

Sheriff Radcliff, who called earlier in the day and requested to meet with the commissioners regarding administrative changes that are taking place within the department at the first of the year, came in to introduce Jon Rhoades, which will serve as corporal and oversee the 911 dispatch communications center at the PCSO, along with other responsibilities the sheriff mentioned. Administrative Lt. James Brown, and Matt Parish, Technology Administrator & Deputy Sheriff, were also in attendance.

Sheriff Radcliff stated that Lt. Larry Mosely has retired, who was over Courthouse Security, C.C.W., and background checks and he introduced Jon Rhoades, a life-long resident of Pickaway County. Mr. Rhoades provided a brief background about himself that included previously working for the Pickaway County Engineering Dept.; the PCSO for 10 years; the Ohio State Highway Patrol; and the Public Utilities Commission of Ohio until he retired in October. Sheriff Radcliff provided an overview of the Mr. Rhoades' responsibilities and accomplishments while working for the PCSO, and stated that he continued to serve the PCSO's reserve unit over the years. He also mentioned that with the administrative changes that will not take place until the first of the year, the PCSO may not have to draw down the last \$10,000 of the additional appropriations the commissioners recently approved for the department to finish out the year. The various changes in the duties for the various administrative positions were then reviewed by Sheriff Radcliff. Essentially, Lt. Gabe Carpenter will move from jail administrator to Lt. Mosley's position and will oversee the Courthouse Security, C.W.W. and background checks; Lt. James Brown will oversee the administration of the jail and continue to remain involved with what is going on with the 911 communications dispatch center.

Matt Parish then provided an update regarding the renovations of the county's 911 dispatch communications room that is relocating within the PCSO to the basement facility. He said that the electrical work is complete and everything is on emergency power; the console furniture is ordered; carpeting has been acquired and some paint will be needed; currently they are doing cable drops for all of the consoles that will be required; quotes have been obtained for the new 911 software and the voice recorder; a new window is planned to be installed for the room along with a pass-through window and new internal doorway, if approved by the commissioners; the implementation of the new phone system is on schedule; and quote has been obtained from Pine Valley Construction for the renovations, which has been provided to Mr. Lutz. Plans are to have a breakroom area and restroom installed so the dispatchers will not have to

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leave the dispatch communications room during their shifts. It was noted that essentially the plumbing is already there to accommodate the restroom, with some minor changes, that will result in a lesser cost by with the conversion of an existing mop closet.

While answering inquiries from the commissioners, Mr. Parish stated that TriTech Software Systems, which is integrated with Zuercher, indicated that the implementation of the software would take about 6 months to go live on the 911 side. Lt. Brown said that WS Electronics has stated that P25 radios could be plumbed with the current communications console system. He said that they will be attending fire chief association meeting at the first of the year and inform them that while it will not be at the level it will be when the new communications room is complete, they will be able to get their P25 radios on with the current system. When question was raised as to dispatcher training, Lt. Brown stated that 2 are signed up for the APCO 7th Edition basic training, a prerequisite for 911 emergency medical training (EMT). The 7th Edition online training is scheduled to begin December 27th. The other dispatchers that have the 7th Edition training received CPR training last week. Once all of the dispatchers have the received prerequisite training, they will be able to move forward with the EMT through APCO, and will be able to have access to medical flip cards at the consoles. Commissioner Wippel noted that they would like to see EMT training completed as soon as possible.

When the commissioners asked what yet is required from them in continuing to move forward, it was stated that the quote from Pine Valley Construction for the renovations would be needed and discussion was held about the installation of the windows and configuration of the consoles.

At the conclusion of the meeting, Sheriff Radcliff stated that he wanted to provide the commissioners with the update regarding the administrative changes and the progress of the new communications room project, and the commissioners thanked everyone for coming in to meet with them.

In the Matter of
Pine Valley Proposal Approved for
Renovations Related to Relocation of Communications Room to the
Basement at the Pickaway County Sheriff's Office:

The commissioners reviewed the proposal from Pine Valley Construction for renovations related to the relocation of the county's 911 Dispatch Communications Center into the basement at the PCSO for the total of \$15,350.

Following the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the proposal.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Miscellaneous Discussions:

- The Pickaway County Agricultural Society's (Fair Board) "Meet the Fair Board Reception" held last evening in the fairgrounds coliseum went very well. Commissioner Wippel presented updated drawings and renderings for the Pickaway County Fairgrounds Revitalization Project prepared by ms consultants, inc. dated December 11, 2017. The Fair Board unanimously voted to support the plan and is 100% behind the project.
- An email was received from Senator Bob Peterson's office and the State Capital Appropriation application the county will be submitting related to the amphitheater that is part of the P.C. Fairgrounds Revitalization Project is due January 3rd.

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- Commissioner Stewart reported that he was again contacted by another attorney regarding the county's inclusion in the class action lawsuit being filed against opioid manufacturers; however, he stated that counties are being represented by the state related to the issue.
- Mr. Lutz mentioned an email he and the county prosecutor received for review from Cincinnati Insurance related to the specific code violations covered (per Resolution No.: PC-092908-1) made by Giovanni Custom Homes during the construction of a new home in Laurelville.

In the Matter of
Designation of 2-Hour Minimum Show-Up Time for
Designated Positions in Responding to Emergencies
Outside of Normal Working Hours:

Mrs. Dengler and Mr. Lutz spoke with the commissioners regarding the topic that was recently brought up related to guaranteed minimum "Show Up" time should the 800 MHz Coordinator, Building Dept. Inspectors, EMA Director, and 911 positions be called out to respond to emergencies outside of normal working hours. Today, it was recommended that the guaranteed minimum Show Up time be 2 hours as opposed to the 4 hours that was previously recommended. This 2-hour minimum mirrors the Show Up time already established for Dog Shelter and Maintenance Dept. employees.

Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve the guaranteed 2-hour show up time for the positions.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Approval for the Purchase of
New Computers and Associated Hardware for the Pickaway
County Agricultural Society:

Mr. Lutz, Fair Board member, stated that IT was discussed at the Fair Board meeting held last evening and the inquiry was made regarding the commissioners' consideration of purchasing computers and associated hardware at the cost of \$2,975, and the Fair Board would become a part of the county's domain and be backed-up on its system. The Fair Board would pay the annual license fee and virus protection and will have enough broadband to have internet access set-up in the grange building and the coliseum that would have enough bandwidth for public internet access.

After discussing the matter, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the purchase of the computers and associated hardware at the cost of \$2,975.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

Mr. Lutz also noted that the Fair Board approved to pay \$3,500 to have a webpage set-up by Westside Media.

In the Matter of
Budgetary Action Requests Approved by Brad
Lutz, County Administrator:

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Per Resolution No. PC-121217-2 adopted by the commissioners on December 12, 2017, the following Budget Action Request forms were approved by Brad Lutz, County Administrator:

Creation of a New Line Item:

317.0000.4901 – Pence Tile Main Ditch-Transfers In

Cash Advance Back:

16.10 from 317.6141.5801 – Pence Tile Main Ditch-Advances Out
To
101.0000.4910 – General-Advances In

8,238.11 from 918.6206.5801 – Roundtown Trail-Advance Out
To
101.0000.4910 – General-Advance In

Fund Transfer:

16.10 from 101.1105.5701 – General-Transfers Out
To
317.0000.4910 – Pence Tile Main Ditch-Transfers In

Appropriation of Funds:

43.21 to 656.6083.5403 – RPHF Solid Waste District-Travel & Expense
938.40 to 503.6916.5401 – Darby Sewer-Contract Services
2,002.25 to 501.6915.5401 – Sanitary Engineer-Contract Services
3,600 to 101.1105.5703 – Contingencies
55,893.17 to 917.6230.5401 – CDBG Love’s-Contract Services
17,331 to 101.1105.5703 – Contingencies

Transfer & Re-Appropriation of Funds:

760 from 101.1105.5703 – Contingencies
To
101.1101.5101 – Commissioners-Salaries

1,100 from 101.1105.5703 – Contingencies
To
101.1101.5201 – Commissioners-Employees OPERS

1,760 from 101.1105.5703 – Contingencies
To
101.1101.5203 – Commissioners-Insurance

2,720 from 101.1105.5703 – Contingencies
To
101.1108.5203 – 101.1108.5203 – Building Dept.-Insurance

10,680 from 101.1105.5703 – Contingencies
To
101.1101.5210– Commissioners-Employees Salary

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- 1. from 101.1101.5210 – Contingencies
To
101.1101.5210 – Commissioners-Elected Official**

- 310 from 101.1105.5703 – Contingencies
To
101.1102.5203 – Maintenance-Insurance**

- 205.82 from 101.1101.5401 – Commissioners-Advertising & Printing
To
101.1101.5430 – Commissioners-Training**

- 394.18 from 394.18 from 101.1101.5301 – Commissioners-Supplies
To
101.1101.5430 – Commissioners-Training**

- 3,600 from 101.1105.5703 – Contingencies
To
101.1112.5405 – Countywide Facilities-Professional Services**

- 26.69 from 112.2078.5205 – Sheriff-Williamsport SPRF-Workers’ Comp.
To
112.2078.5102 – Sheriff-Williamsport SPRF-Salary**

- 12.45 112.2089.5212 – Sheriff-New Holland SPRF-PERS LE
To
112.2078.5102 – Sheriff-Williamsport SPRF-Salary**

- 0.57 from 112.2089.5212 – Sheriff-New Holland SPRF-OPERS LE
To
112.2078.5202 – Sheriff-Williamsport SPRF-Medicare**

- 7.09 from 112.2089.5212 – Sheriff-New Holland SPRF-OPERS LE
To
112.2078.5212 – Sheriff-Williamsport SPRF-OPERS LE**

- 1,000 from 919.6908.5309 – Treasurer-Postage Tax Lien Sales
To
919.6908.5917 – Treasurer-Tax Lien Recording Fees**

- 1,541 from 101.1218.5203 – Probate Court-Insurance
To
101.1218.5201 – Probate Court-OPERS**

- 4,610 from 101.1218.5203 – Probate Court-Insurance
To
101.1218.5102 – Probate Court-Salaries**

- 300 from 101.1218.5202 – Probate Court-Medicare
To
101.1218.5102 – probate Court-Salaries**

- 6,095 from 101.1212.5102 – Juvenile Court-Salaries
To
101.1218.5102 – Probate Court-Salaries**

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2,107 from 101.1215.5102 – Juvenile Court-Salaries
To
101.1215.5203 – Juvenile Court-Insurance

1,652 from 101.1215.5201 – Juvenile
To
101.1215.5203 – Juvenile Court-Insurance

6,095 from 101.1215.5102 – Juvenile Court-Salaries
To
101.1218.5102 – Probate Court-Salaries

1,652 from 101.1215.5201 – Juvenile Court-OPERS
To
101.1215.5203 – Juvenile Court-Insurance

371 from 101.1215.5202 – Juvenile Court-Medicare
o
101.1215.5203 – Juvenile Court-Insurance

Issuance of a Blanket Purchase Order:

10,095 – 101.1145.5901 – Recorder-Other Expense

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending December 16, 2017.

A total of \$1,939 was reported being collected as follows: \$320 in adoption fees; \$345 in dog licenses; \$153 in kennel licenses; \$1,081 in private donations; \$40 redemptions.

Two (2) stray dogs were processed in; eight (8) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Patricia Webb, Clerk