

**TUESDAY, DECEMBER 20, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 20, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, and Marc Rogols, Deputy County Administrator were also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from December 13, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 21, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$ 328,633.17 & \$406.56** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 21, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$101,755.71** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, DECEMBER 20, 2022**  
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**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-122022-116**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$84,780.54 to amend Youth SVS Subsidy Grant fund #225,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**YOUTH SVS SUBSIDY GRANT FUND #225**  
**\$84,780.54**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-122022-117**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$10,000.00 to amend Hocking CASA Grant fund #915,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**HOCKING CASA GRANT FUND #915**  
**-\$10,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-122022-118**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$10,000.00 to amend OSC Tech Grant Juvenile Court fund #923,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**OSC TECH GRANT JUVENILE COURT FUND #923**  
**-\$10,000.00**

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-122022-119**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$14,137.00 to amend Youthful Driver's Safety fund #937,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**YOUTHFUL DRIVER'S SAFETY FUND #937**  
**-\$14,137.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-122022-120**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$28,000.00 to amend Commissary fund #110,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**COMMISSARY FUND #110**  
**\$28,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-122022-121**

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**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$32,000.00 to amend HVEO fund #239,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**HVEO FUND #239**  
**-\$32,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-122022-122**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$60,000.00 to amend Fees Concealed Cary fund #299,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**FEES CONCEALED CARY FUND #299**  
**-\$60,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-122022-123**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$815,910.00 to amend CDBG 2020 fund #251,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**CDBG 2020 FUND #251**  
**-\$815,910.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

- \$15,297.10 – 916.3009.5901 – Ditch Maintenance Other Expenses – Engineer**
- \$32,000.00239 HVEO Fund**
- \$13,336.60 – 239.2059.5102 – Salary IDEP – Sheriff**
- \$193.53 – 239.2059.5202 – Medicare IDEP – Sheriff**
- \$2,413.92 – PERS LE IDEP – Sheriff**
- \$13,481.62 Salary STEP – Sheriff**
- \$196.53 – 239.2088.5202 – Medicare STEP – Sheriff**
- \$2,377.80 – 239.2088.5212 – PERS LE STEP – Sheriff**
- \$815,910.00 – 251 CDBG 2020**
- \$723,610.00 – 251.6229.5520 – Project Expenses CDBG 2020 – Planning & Development**
- \$92,300.00 – 251.6229.5522 – Fair Housing CDBG 2020 – Planning & Development**
- \$126.00 – 915.2090.5202 – Hocking CASA Medicare – Juvenile/Probate Court**
- \$13.00 – 915.2090.5205 Hocking CASA Worker’s Comp – Juvenile/ Probate Court**
- \$9,450.00 – 923.1202.5501 – OSU Grant Equipment – Juvenile/ Probate Court**
- \$14,137.00 – 937.1257.5401 – Youthful Driver’s Contract – Juvenile/ Probate Court**
- \$36.71 – 928.1262.5205 – Spec. Docket Subs. Grant W. Comp – Juvenile Court**
- \$2,406.73 – 101.1105.5703 – Contingencies – Commissioners**
- \$1,211.00 – 915.2090.5201 -Hocking CASA PERS – Juvenile/ Probate Court**
- \$8,650.00 – 915.2090.5102 – Hocking CASA Salaries – Juvenile/ Probate Court**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

- \$2.38 – 296.1256.5205 – Workers Comp Misdemeanor Day Reporting – ISP**  
**TO**  
**296.1256.5203 – Insurance Misdemeanor Day Reporting – ISP**
- \$2,406.73 – 101.1105.5703 – Contingencies – Commissioners**  
**TO**  
**101.1112.5401 – Countywide Contract Services – Commissioners**
- \$350.00 – 101.1145.5901 – Other Expenses – Recorder**  
**TO**  
**101.1145.5101 – Recorder Salary – Recorder**
- \$0.02 – 101.2005.5203 – Coroner Insurance – Commissioners**  
**TO**

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**101.2005.5210 – Coroner OPERS – Commissioners**

**\$4.00 – 296.1256.5205 – Workers Comp Misdemeanor Day Reporting – ISP  
TO**

**296.1256.5202 – Medicare Misdemeanor Day Reporting – ISP**

**\$1,100.00 – 101.1120.5401 – General Fund Contract Services – Treasurer  
TO**

**101.1120.5101 – Treasurer Salary – Treasurer**

**\$8,400.00 – 101.1120.5401 – General Fund Contract Services – Treasurer  
TO**

**101.1120.5102 – Treasurer Employee Salaries – Treasurer**

**\$145.12 – 101.1120.5301 – General Fund Supplies – Treasurer  
TO**

**101.1120.5210 – Treasurer PERS – Treasurer**

**\$700.00 – 101.1120.5201 - General Fund Supplies – Treasurer  
TO**

**101.1120.5201 – Treasurer Employee PERS – Treasurer**

**\$40.00 – 101.1120.5301 – General Fund Supplies – Treasurer  
TO**

**101.1120.5202 – Treasurer Medicare – Treasurer**

**\$576.88 – 101.1120.5401 – General Fund Contract Services – Treasurer  
TO**

**101.1120.5210 – Treasurer PERS – Treasurer**

**\$55,000.00 – 101.2010.5102 – Salary Road Patrol – Sheriff  
To**

**101.2011.5102 – Salary Corrections – Sheriff**

**\$5,000.00 – 101.2010.5203 – Insurance Road Patrol – Sheriff  
TO**

**101.2011.5102 -Salary Corrections – Sheriff**

**\$250.00 – 101.2010.5202 – Medicare Road Patrol – Sheriff  
TO**

**101.2010.5201 -PERS Road Patrol – Sheriff**

**\$6,500.00 – 101.2010.5212 – PERS LE Road Patrol – Sheriff  
TO**

**101.2011.5201 – PERS Corrections – Sheriff**

**\$500.00 – 101.2010.5212 – PERS LE Road Patrol – Sheriff  
TO**

**101.2011.5202 – Medicare Corrections – Sheriff**

**\$450.00 – 101.2010.5212 – PERS LE Road Patrol – Sheriff  
TO**

**101.2011.5212 – PERS LE Corrections – Sheriff**

**\$500.00 – 101.2012.5102 – Salary Administration – Sheriff  
TO**

**101.2012.5201 – PERS Administration – Sheriff**

**\$7.00 – 101.2012.5102 -Salary Administration – Sheriff  
TO**

**101.2012.5212 -PERS LE Administration – Sheriff**

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**\$100.00 – 101.2012.5102 – Salary Administration – Sheriff**  
**TO**  
**101.2013.5201 – PERS Court Services – Sheriff**

**\$500.00 – 101.2012.5102 – Salary Administration – Sheriff**  
**TO**  
**101.2013.5102 – Salary Court Services - Sheriff**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**New Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEM:

**101.0000.4550 – Brownfield Property - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Meeting with Sheriff's Office – Radio System and Fire Chief Meeting.
- Next week Presentation – Licking Schools Active Shooter Hoax
- General Information
  - Working with PCSO on fire run cards – contract about to expire.
  - Working with law enforcement to create a standardized radio system
  - Working with local retailers on community preparedness
  - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
  - PCSO fiber connection conversion – Site survey complete by engineer
  - Developing a law enforcement mutual aid pact for consideration county-wide. Proposed language submitted to LE.
  - Developing a model for School Safety Plans – LE review complete
  - Review of the County Emergency Operations Plan complete. Received State review documents. Will incorporate feedback from State.
  - Continued effort to train first responders in ICS and NIMS. October and December classes complete.
  - EMA inventory audit – slow progress. Reorganization of EOC garage underway.
  - Submitted paperwork for the Homeland Security grant of \$58,804 to purchase PPE for law enforcement.
  - Issues requiring Commissioners Support/Notification: Preparation of new MOU's for EMA dues and outdoor siren maintenance.
- Issues requiring Commissioners Support/Notification:
  - Preparation of new MOU's for EMA dues and outdoor siren maintenance

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

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- **Planning Commission: December 13<sup>th</sup> Agenda**
  - Lot split variance request on road frontage – PPG Incinerator
  - Replat – Clark’s Lake Shores Subdivision (Lot 9) – Resurvey to add acreage from the existing recreational acreage at the rear of the property. Increasing by .332 acres.
  - Navah Court – New cul-de-sac proposal off of Bell Station Road – give adequate road frontage for a lot split to meet Walnut Township requirements.
- **Outstanding Plats:**
  - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
  - Pumpkin Run II Section II, was approved last week. Seeking the Board of Commissioners’ approval for transfer. (Pickaway Township)
- **Lot Splits:** Approved 5 lot splits in the last week, 4 open applications currently.
- **CDBG:** No update

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims filed this week.
- Mr. Rogols reported that a Hoveround Wheelchair is posted on Govdeals for Developmental Disabilities. The auction ended Friday, December 9<sup>th</sup> and sold for \$200. Payment has been completed and awaiting pick-up.
- Mr. Rogols discussed a letter sent to a Building Department employee regarding an emotional support dog request.
- Insurance cards continue to be sent out by CEBCO to all employees. January’s statement will not be received from CEBCO until mid-January. No employer portion will be coming out in December. Two payments will be made in January.
- Mr. Rogols reported that no new hire packets were sent out this week. Seventy-seven new hire packets year -to-date for all departments.
- No applications were received for the full-time or part-time Custodial position.
- Mr. Rogols an update for the Maintenance Department. Mr. Rogols reported that electric install completed at PDI. Gas line installation at both fairgrounds and PDI ere completed yesterday. Commissioner by Generac pending.

**In the Matter of**  
**Final Plate for Pumkin Run II, Section II:**

Tim McGinnis, Planning and Development Director, presented a final plat for the Pumpkin Run II, Section II. The parcels will consist of lot 11 through lot 14, consisting of 1 acre to 2.095 acres. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Final Plat for Pumpkin Run II, Section II and execute said plate.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Temporary Liquor License for**  
**Circleville Sunrise Rotary:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Ohio Department of Commerce, Division of Liquor Control, F Permit Application and authorize Commissioner Jay Wippel to sign. The charitable event will be held January 28, 2023, from 6:00 p.m. to 11:59 p.m. at Pickaway Agricultural and Eventer Center, Heritage Hall.



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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of October 2022 Sales Tax Collections:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the October 2022 Sales Tax collections in the following manner:

**\$43,526.00 to 401.0000.4121 – Capital Fund**  
**\$1,044,632.38 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Out of County Travel Approved**  
**For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of January 2023, at the total probable cost \$2,643.30. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Job & Family Services Contract Listing:**

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is the list of agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners, The approved list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following contract listing:

**Pickaway County Job & Family Services**

**New or Amended Contracts**  
**January 2023 – December 2023**

<b>PCJFS Contracts for CSEA 2023</b>				
<b>Organization/Agency</b>	<b>Contract Purpose</b>	<b>Effective Date</b>	<b>Termination Date</b>	<b>Contract Value</b>
Pickaway County Clerk of Courts	Case Processing	1/1/2023	12/31/2023	\$89,032.26
Pickaway Co Common Pleas/Juvenile Court	Magistrate	1/1/2023	12/31/2023	\$64,971.98
Pickaway County Juvenile Court	Case Processing	1/1/2023	12/31/2023	\$84,915.25
Subpoena Service Plus	Process Serving	1/1/2023	12/31/2023	\$30,000.00

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler provided the resolution for the Memorial Hall Spacepak System replacement through ARP funds.
- Ms. Dengler received documents to finalize the grant application through the Ohio Department of Rehabilitation and Correction for \$901,696.00 to be utilized for the Jail Sewer Project.
- Ms. Dengler was contacted by the Engineer's Office regarding the purchase of a new F450 4x4 truck. Due to inventory shortage and it is requested to upgrade to a F550 4x4 for an additional \$2,000.00.
- The Sheriff's Office is requesting to apply for a grant through Firehouse Subs Public Safety Foundation to utilize grants funds to purchase twelve AEDs for vehicles.
- Brownfield Property received an additional grant for \$299,250.00 for assessment of Clinton Street property.
- Ms. Dengler received an updated quote for the new commercial washer and dryer at the Sheriff's Office. The last quote was \$19,000.00 and is now \$22,057.35.

**In the Matter of**  
**Resolution Approving Memorial Hall**  
**Spacepak System Replacement through**  
**American Rescue Plan:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-122022-124**

**Memorial Hall – Spacepak System Replacement**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.

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3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
  - a. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24, 2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to purchase a Spacepak System Replacement for Memorial Hall - \$11,750.00.

**This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$11,750.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Resolution Approving the Purchase of  
A Ford F550 4x4 Truck for the  
Pickaway County Engineer  
Through American Rescue Plan:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-122022-125**

**Engineer's Office – Ford F550 – 4x4 truck**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;

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2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24, 2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to purchase a Ford F550 4x4 Truck for the Engineer's Office - \$54,986.00 – pending plant production.

**This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$54,986.00.**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Approving Local Jail Capital Project Grant Agreement**  
**Ohio Department of Rehabilitation and Correction**  
**Pickaway County Jail Project:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-122022-126**

**A RESOLUTION AUTHORIZING THE EXECUTION OF**  
**A LOCAL JAIL CAPITAL PROJECT GRANT AGREEMENT**  
**WITH RESPECT TO THE PICKAWAY JAIL FACILITY**

**WHEREAS**, the Board of County Commissioners of the County of Pickaway (the "Board") desires to enter into a LOCAL JAIL CAPITAL PROJECT AGREEMENT (the "Agreement"), with the Ohio Department of Rehabilitation and Correction (the "Department") concerning the Pickaway County Jail Facility in the County (the "Project") in accordance with the terms hereof and the Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board as follows:

Section 1. Any two members of the Board of County Commissioners of the County are authorized and directed to execute and deliver, in the name and on behalf of the County, the Amendment, in substantially the form submitted to and now on file with the County, which is hereby approved, with such changes therein not inconsistent with this Resolution as may be approved by such members of the Board. The approval of such changes by this Board shall be conclusively evidenced by the execution of the Amendment by such County Commissioners.

Section 2. Each member of the Board and other county officials are each separately authorized to take any and all actions and to execute such certificates and other instruments as may be necessary or appropriate in order to affect the intent of this Resolution.

Section 3. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of

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this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall take effect and be in force immediately upon its adoption and, to the extent inconsistent therewith, supersedes any prior resolution of this Board.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Sheriff's Office Request to Submit**  
**Firehouse Subs Public Safety Foundation Grant:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Pickaway County Sheriff's Office to submit their application for the Firehouse Subs Public Safety Foundation Grant. The grant will allow for twelve Cardiac Science Powerheat G5 AED's to be purchased at the total of \$17,400.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Ohio Department of Development**  
**Brownfield Remediation Program**  
**Grant Agreement for Crane Plastics Manufacturing:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize April Dengler, County Administrator to execute the Ohio Department of Development Brownfield Remediation Program Grant Agreement for the Crane Plastics Manufacturing Project. The grant is in the amount of \$299,250.00 for the purpose of clean-up of the project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bid Opening Conducted for**  
**Memorial Hall Window Project Phase III:**

A bid opening was conducted for the Memorial Hall Window Replacement, Phase III Project.

Bids received from the following companies were opened and read aloud:

**Buckey Construction & Restoration**  
Waterford, OH 45786

**Masonry**

Base Bid:	\$ 55,403.00
Labor per Hour:	\$ 88.00
Dumpster:	\$ 900.00
Alternate #1 Turret Windows:	\$ 38,407.00

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**Windows**

Base Bid:	\$460,597.00
Labor per Hour:	\$ 85.00
Dumpster:	\$ 900.00
Alternate #1 Turret Windows	\$399,787.00

The bids were turned over to Jason Funderburg, WDC Group, for review and contact award recommendation.

**In the Matter of  
Communication Director Discussion with  
Ty Ankrom, Pickaway County Educational Service Center:**

They currently have a Communication Director that works part-time with their office and the remaining time at Pickaway Ross Career & Technology Center. Erica is a journalist that could do surveys and polls for the county. The cost for her services would be \$20,300 a year to work one day a week. The Commissioners will discuss if the services are needed for the county.

**In the Matter of  
Auditor's Monthly Review:**

Melissa Betz, Auditor, met with the Commissioner to provide a report on the month of November 2022. Everything has been paid and there is still a lot of revenue coming in. 14,250,762.31 carry over from the end of the month. Conveyance fees are still growing along with the traffic for deeds and e-recordings. The last thing to be paid is payroll and will be at the end of the year. We should end at somewhere around \$13,750,000.00. The interest income has gone up and already exceeded what was anticipated. Mrs. Betz has been working with US Bank to gather information for debts owed and payments. Mrs. Betz has had a discussion with Brad Washburn and will be meeting with him to go over some of the duties of the office. She does have concerns with things getting reported to the state correctly with the right codes. Working with Mr. Washburn over the transition shall help the move.

**In the Matter of  
Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff.

- Sheriff Hafey reported the accident at the State Route 56 and 104.
- No Shave November raised \$3,197.00 and shopping at the local Walmart took place today.

**In the Matter of  
CSC Service Works Quote for  
Pickaway County Sheriff's Office:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize April Dengler, County Administrator to execute the quote with CSC Service Works to purchase a new commercial washer and dryer for the Pickaway County Sheriff's Office. Total for both units and removal of existing units is \$22,057.35.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Resolution Enacting Temporary Road Load Reduction on  
Blaine Road in Darby Township:**

The commissioners received Resolution No. 2022 adopted by the Darby Township Trustees requesting a temporary 50% road load reduction on Blaine Road and Carson Road located in Darby Township, Ohio. Upon reviewing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-0122022-127**

**WHEREAS**, the Pickaway County Board of Commissioners received Resolution No. 2022 from the Darby Township Trustees requesting a temporary 50% road load reduction on Blaine Road and Carson Road located in Darby Township, Ohio, due to recent weather events combined with heavy truck traffic; then,

**THEREFORE BE IT RESOLVED** that, effective immediately, the Pickaway County Board of Commissioners hereby enacts a temporary 50% load reduction on Blaine Road (extend from St. Rte. 56 to Five Points Pike), expiring April 30, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Resolution Approving the Purchase of Two New Boilers  
For the Pickaway County Sheriff's Office through American Rescue Plan:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-122022-128**

**Sheriff's Office – Two Boiler Replacements**

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

**TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO**  
*In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion*

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.

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3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # **938** for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24, 2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 for the costs to replace the two broken boilers at the Pickaway County Sheriff's Office - \$159,950.00

**This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$159,950.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending December 17, 2022.

A total of \$1,215.30 was reported being collected as follows: \$150 in adoptions; \$195 in dog license; \$25 in redemptions; \$25 in microchip fees and \$820.30 in private donations.

Seven (7) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk