

**TUESDAY, DECEMBER 28, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session at 139 West Franklin Street, Circleville, Ohio, on Tuesday, December 28, 2021, with the following members present: Mr. Gary K. Scherer and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance. Mr. Jay H. Wippel was absent from today's session.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from December 21, 2021, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated December 28, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$373,642.64 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of**  
**Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$20.00 – 101.1220.5102 – Clerk of Courts Salaries**  
**TO**  
**101.1220.5210 – Clerk of Courts – PERS**

**\$2,000 – 1220.5102 – Clerk of Courts Salaries**  
**TO**  
**101.1220.5203 – Clerk of Courts Insurance**

**\$30,154.00 – 101.2010.5102 – Road Patrol/Sheriff**  
**TO**  
**101.2011.5102 – Salaries – Corrections/Sheriff**

**\$19,950.00 – 101.2083.5401 – Contract Services – Sheriff**  
**TO**  
**101.2011.5102 – Corrections/Salary – Sheriff**

**\$15,000 – 101.2014.5102 – Salary – Communications/Sheriff**

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**TO  
101.2011.5102 – Salary – Corrections/Sheriff**

**\$10,000 – 101.2082.5102 – Salary – Investigations/Sheriff  
TO  
101.2011.5102 – Salary – Corrections/Sheriff**

**\$15,000 – 101.2012.5102 – Salary – Administration/Sheriff  
TO  
101.2011.5102 – Salary – Corrections/Sheriff**

**\$2500 – 101.2082.5212 – PERS LE – Investigations/Sheriff  
TO  
101.2011.5102 – Salary – Corrections/Sheriff**

**\$1824.00 – 101.2083.5496 – Medical/Sheriff  
TO  
101.2011.5102 – Salary – Corrections/Sheriff**

**\$1112.08 – 101.2083.5483 – Uniforms/Sheriff  
TO  
101.2011.5102 – Salary – Corrections/Sheriff**

**\$1,000.00 – 101.2082.5203 – Insurance – Investigations/Sheriff  
TO  
101.2011.5102 – Salary – Corrections/Sheriff**

**\$861.56 – 101.1111.5901 – Other Expense – IT  
TO  
101.1111.5102 – Salary – IT**

**\$120.62 – 101.1111.5901 – Other Expense – IT  
TO  
101.1111.5201 – PERS – IT**

**\$56.11 – 101.1120.5202 – Medicare – Treasurer  
TO  
101.1120.5102 – Employee Salary – Treasurer**

**\$7.07 – 101.1120.5202 – Medicare – Treasurer  
TO  
101.1120.5201 - PERS – Treasurer**

**\$0.08 – 101.1130.5202 – Medicare – Prosecutor  
TO  
101.1130.5210 – Elected Official PERS – Prosecutor**

**\$129.10 – 101.1218.5102 – Employee Salary – Probate Judge  
TO  
101.1218.5101 – Probate Judge Salary**

**\$82.50 – 249.2035.5301 – Supplies – EMA  
TO  
249.2035.5102 – Salary – EMA**

**\$11.55 – 249.2035.5301 – Supplies – EMA  
TO  
249.2035.5201 – PERS – EMA**

**\$1.64 – 249.2035.5301 – Supplies – EMA  
TO  
249.2035.5202 – Medicare – EMA**

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**\$0.91 – 296.1256.5201 – PERS – Misdem. Day Reporting  
TO**

**296.1256.5202 – Medicare – Misdem. Day Reporting**

**\$129.67 – 299.2006.5301 – Supplies – Concealed Carry  
TO**

**299.2006.5102 – Salary – Concealed Carry**

**\$18.17 – 299.2006.5301 – Supplies – Concealed Carry  
TO**

**299.2006.5201 – PERS – Concealed Carry**

**\$351.89 – 501.6915.5201 – PERS – Sewer Dist.  
TO**

**501.6915.5102 – Salary – Sewer Dist.**

**\$185.55 – 503.6916.5401 – Contract Services – Darby Sewer  
TO**

**503.6916.5102 – Salary – Darby Sewer**

**\$95.27 – 503.6916.5401 – Contract Services – Darby Sewer  
TO**

**503.6916.5201 – PERS – Darby Sewer**

**\$5.44 – 503.6916.5401 – Contract Services – Darby Sewer  
TO**

**503.6916.5202 – Medicare – Darby Sewer**

**\$1900.00 – 101.2011.5201 – PERS – Corrections/Sheriff  
TO**

**101.2011.5203 – Insurance – Corrections/Sheriff**

**\$7316.00 – 101.2011.5212 – PERS – LE Corrections/Sheriff  
TO**

**101.2011.5203 – Insurance – Corrections/Sheriff**

**\$2676.00 – 101.2012.5102 – Salary – Administration/Sheriff  
TO**

**101.2011.5203 – Insurance – Corrections/Sheriff**

**\$3005.00 – 101.2012.5201 – PERS – Administration/Sheriff  
TO**

**101.2011.5203 – Insurance – Corrections/Sheriff**

**\$747.00 – 101.2013.5102 – Salary – Court Services/Sheriff  
TO**

**101.2011.5203 – Insurance – Corrections/Sheriff**

**\$2335.00 – 101.2014.5102 – Salary – Communications/Sheriff  
TO**

**101.2011.5203 – Insurance – Corrections/Sheriff**

**\$7644.00 – 101.2014.5201 – PERS – Communications/Sheriff  
TO**

**101.2011.5203 – Insurance – Corrections/Sheriff**

**\$1574.00 – 101.2014.5202 – Medicare – Communications/Sheriff  
TO**

**101.2011.5203 – Insurance – Corrections/Sheriff**

**\$1246.00 – 101.2082.5201 – PERS – Investigations/Sheriff**

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**TO  
101.2011.5203 – Insurance – Corrections/Sheriff**

**\$16,594.00 – 101.2083.5308 – Food Prisoners/Sheriff  
TO  
101.2011.5203 – Insurance – Corrections/Sheriff**

**\$13,795.00 – 101.2083.5496 – Medical/Sheriff  
TO  
101.2011.5203 – Insurance – Corrections/Sheriff**

**\$71,053.25 – 801.6904.5217 – Admin. Fees – County Health Benefits  
TO  
801.6904.5218 – Premiums – County Health Benefits**

**\$3,351.11 – 101.2012.5203 – Insurance – Administration/Sheriff  
TO  
101.2010.5203 – Insurance – Road Patrol/Sheriff**

**\$7,014.73 – 101.2082.5203 – Insurance – Investigations/Sheriff  
TO  
101.2014.5203 – Insurance – Communications/Sheriff**

**\$2,128.38 – 101.2011.5203 – Insurance – Corrections/Sheriff  
TO  
101.2014.5203 – Insurance – Communications/Sheriff**

**\$3,005.08 – 101.2013.5203 – Insurance – Court Services/Sheriff  
TO  
101.2014.5203 – Insurance – Communications/Sheriff**

**\$1,142.10 – 101.2010.5201 – PERS – Road Patrol/Sheriff  
TO  
101.2014.5203 – Insurance – Communications/Sheriff**

**\$31.24 – 101.1101.5202 – Medicare – Commissioners  
TO  
101.1101.5203 – Insurance – Commissioners**

**\$167.41 – 101.1215.5202 – Medicare- Juvenile Court  
TO  
101.1215.5203 – Insurance – Juvenile Court**

**\$553.99 – 101.1218.5102 – Employee Salary – Probate  
TO  
101.1218.5203 – Insurance – Probate**

**\$143.10 – 295.1255.5201 – PERS – Felony Day Reporting  
TO  
295.1255.5203 – Insurance – Felony Day Reporting**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of  
Issuance of Blanket Purchase Order**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the Issuance of Blanket Purchase Order:

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**\$3700.00 – Blanket P.O. – BL#220122**

**TO**

**101.1206.5901 – Other – 4<sup>th</sup> Court of Appeals**

**\$7500.00 – Blanket P.O.**

**TO**

**246.4010.5901 – Other Expenses – Dog Shelter**

**\$18,000 – Blanket P.O.**

**TO**

**101.1112.5901 – Other Expenses – Countywide**

**\$500.00 – Blanket P.O.**

**TO**

**101.1101.5901 – Other Expenses – Commissioners**

**\$1,000.00 – Blanket P.O.**

**TO**

**101.1111.5901 – Other Expenses – IT**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of  
Approve Amended Certificate & Appropriate Revenue Line Item(s):**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-122821-110**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$157,461.02 to amend the budget for Auditor's adjustments,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

**801.0000.4926 – Other Receipts – County Health Benefits - Auditor**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of  
Appropriate Expense Line Item:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for the Appropriation of Expense Line Item:

**\$157,461.02**

**TO**

**801.6904.5218 – Premiums – County Health Benefits**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

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Attest: April Dengler, Acting Clerk

**In the Matter of**  
**Report from Chad Noggle, Harrison Twp. Fire Chief**

Chief Noggle reported that the two new water rescue boats were picked up. The Harrison Twp. Water rescue boat will arrive by 9:30am today outside of the Commissioner's Office for everyone to see. He thanked the Commissioners for allocating ARP funds to purchase the rescue boats as well as the water rescue training to his staff. He said that since COVID started, many people purchased kayaks, boats, etc. for recreation and many of those people have never been on the water before. The need for their own rescue boats was crucial to provide emergency services. Before the boats were purchased, they had to rely on surrounding counties to help with water rescues. Now they will be able to perform the rescues themselves which will eliminate wait time and increase efficiency of responding to any water emergencies.

**In the Matter of**  
**Report Provided by Tim McGinnis, Director of Planning and Development:**

- Mr. McGinnis reported that he received a conceptual plan from Harral and Stevenson regarding land in Pickaway Township. This is only a sketch plan at this time. The plan will be reviewed at the January Planning Commission meeting.

**In the Matter of**  
**Report Provided by Marc Rogols, Deputy County Administrator:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed this week. He updated 5 claims from 1970, 1973, 1975, 1977 and 1982 for the Disabled Workers' Relief Fund. Benefits from this fund are paid as a supplement for permanently and totally disabled workers whose worker's compensation benefits fall below the current cost of living based on the consumer price index. These claims have no effect on our rating.
- Zero (0) unemployment claims for the week. He is working on one (1) appeal from a PCBDD employee who was terminated while on probation. The claim is for probationary failure, disrespecting a supervisor, interfering with other employees (8/21 – 9/3/21). The appeal is still pending.
- GovDeals – no auctions pending.
- Dog Shelter – nothing to report
- Building Department – Last Tuesday afternoon, Kelly Kight, CBO, reported that the building department took in fees for three (3) new warehouses in the amount of \$447,212.00.
- Health Insurance Update – There was a phone conference last Wednesday (12/22/21) with Wilson Partners. The consultants are asking for additional contact with CEBCO and there should be a proposal in approximately 2 weeks. They remain on schedule to present their findings to the Commissioners on 1/11/21.
- Personnel – There is still a job opening for the I.T. Technician – no new applicants. A job opening for part-time custodial – 2 new applicants. Interviews with Mr. Rogols and Jon Brown are to be scheduled.
- Projects – WDC drawings for the building department front porch/deck drawings are in progress.
- 963 S. Pickaway St. properties – bid opening was completed last week. Mr. Rogols met with Judy Wolford to complete the sale paperwork and transfer of the deed.
- Miscellaneous – Ohio Building Demo Grant program letter and form was submitted Mr. Rogols met with Judy Wolford to review the new contract amendment submitted by the Franklin County Co-op. She will give a report on the differences between the current contract and the new amendment to that contract.

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**In the Matter of**  
**Report Provided by Robert Adkins, IT Department Director:**

- Mr. Adkins reported IPS finished the install of switch cabinets in the Prosecutors Office and the Building Department.
- Underground Innovations have begun work but had a setback this week due to a COVID outbreak among the crew.
- Mark Yarnell planned to be onsite this week and did work from home yesterday, but is sick, though not COVID related, and hopes to be well enough to continue work tomorrow on-site.
- Horizon had been making progress getting the fiber to the EOC, courthouse and fairgrounds.
- Mr. Adkins plans to get the camera network up and running today at the fairgrounds.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- The Ohio Children's Trust Fund needs a new board appointment due to Joy Ewing coming off the board. The Pickaway County Health Department submitted a candidate, Maurisa DeLuca, to replace Mrs. Ewing and serve out the remainder of her appointment. After reviewing the recommendation and resume of Ms. DeLuca, the Commissioners voted to approve the appointment.
- Ms. Dengler reported that Sheriff Haffey sent information regarding the changes to PERS for part-time retire rehire employees. The changes would adversely affect the deputies assigned to the courthouse security when it comes to medical benefits for retirees. He would like for the Commissioners to send a letter similar to the one submitted by the Wood County Commissioners to the Executive Director of PERS asking them to reconsider this decision.  
The Commissioners read the letter from Wood County and would like more time to review information from PERS before making a decision. They will revisit this request at next week's Commissioner's meeting.
- Ms. Dengler shared the updated revenue and expense account numbers as of today's date.

**In the Matter of**  
**Ohio Children's Trust Fund**  
**Child Abuse & Child Neglect**  
**Central Ohio Regional Prevention Council:**

The Commissioners discussed the Ohio Children's Trust Fund (OCTF) and reviewed an application from a potential applicant. Per the ORC §3109.172 (A) lists the types of individuals that are considered prevention specialists and council members appointed by boards of county commissioners are to serve two-year terms and may be appointed for two consecutive terms only.

**Maurisa DeLuca, Pickaway County Public Health Accreditation Coordinator**, has expressed her interest in being appointed to serve on the council. After discussing the matter, Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to appoint Mrs. DeLuca on the **Ohio Children's Trust Fund, Child Abuse and Neglect Regional Prevention Council**.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of**  
**Resolution Adopted Authorizing the**  
**Pickaway County Engineer to Proceed by Force Account:**

Per the written request from Chris Mullins, Pickaway County Engineer, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution authorizing Mr. Mullins to proceed by force account in year 2022, when competitive bidding is not required by the Ohio Revised Code or other law:

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**Resolution No.: PC-122821-111**

IT RESOLVED that the Pickaway County Board of Commissioners hereby authorizes Sterlin C. Mullins, Pickaway County Engineer, to proceed by Force Account in year 2022, for the normal construction, reconstruction, improvement, maintenance, or repair of roads, bridges, and culverts when not required by O.R.C. 5543.19 or other law to use competitive bidding.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

Attest: April Dengler, Acting Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending December 25, 2021.

A total of \$521.00 was reported being collected as follows: \$210 in dog licenses issued, \$150 in kennel licenses issued, \$6.00 in additional kennel license, \$50.00 in adoptions; \$25 in redemptions, \$80 in private donations.

One (1) stray dog was taken in, one (1) adoption.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Scherer, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Scherer, yes. Commissioner Wippel, absent. Voting No: None. Motion carried.

Jay H. Wippel, President {absent}

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
PICKAWAY COUNTY, OHIO  
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Attest: April Dengler, Acting Clerk