

TUESDAY, FEBRUARY 23, 2016
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 23, 2016, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. Brad Lutz, County Administrator, was also in attendance. Mike Struckman, Scioto Township Trustee, was in attendance for the morning session.

**In the Matter of
Minutes Approved:**

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to approve the minutes from February 16, 2016, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Payment of Bills:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 24, 2016, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$218,374.81 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Report Provided by Dave Conrad:**

The following is a summary of the report provided by Dave Conrad, EMA Director/911 Coordinator:

- Mr. Conrad responded to a locomotive fire that occurred at St. Rt. 361 and Kingston Pike, which involved a 30 to 40 gallon diesel fuel spill. Mr. Conrad had fuel containment booms on hand that were utilized at the site to contain the fuel.
- The 2016 Hazardous Material reports are being submitted to the EMA office from 21 various facilities throughout the county that store hazardous materials on site. The local EMA office files the annual reports with the Ohio EPA.
- Mr. Conrad was contacted by the Athens County 911 Public Safety Answer Point (PSAP) which has partnered with Hocking and Perry Counties regarding PSAP software connections, which basically means if one PSAP in the partnership were to go down, information and mapping can be transferred to another PSAP. The cost for the software can be shared between partnering PSAPs. Additional information will be obtained.

**In the Matter of
Report Provided by Erica Tucker:**

Erica Tucker, RPHF Joint Solid Waste Administrative Assistant/Special Projects Assistant:

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- Mrs. Tucker will be meeting with Mike Pelcic, of Pickaway County Board of DD, and a representative of First Capital Enterprises, Inc. on Thursday, February 25th, regarding hiring an individual with disabilities related to the county's newly implemented county offices recycling program. The individual will be managed by the supervisor of the county's custodial staff.
- The IT connections in the conference room at the RPHF offices is complete. The TV for the conference room was delivered and was later found to be damaged after it was removed from the box; however, arrangements have been made for the exchange of a new one, which will be inspected at the time of delivery.
- Mrs. Tucker and Robert Adkins, IT Coordinator, are considering to looking into a bar code scanning inventory system for all county IT and other office equipment that has a value of \$500 or more. The cost for the system is approximately \$1,400.
- The County Commissioners' Association of Ohio, in partnership with the Organization of Solid Waste Districts of Ohio is holding a one-day Scrap Tire Management Summit on Thursday, March 24th, at the Grange Audubon Center in Columbus. It was ascertained that it would be advantageous for Mrs. Tucker and Tom Davis, RPHF Coordinator, to attend the conference which is being held to gather ideas for combatting the persistent problem of illegal tire dumping to develop sustainable solutions for scrap tire management in Ohio. Mr. Davis and Mrs. Tucker will share information related to the county's Tire Collection Day events that have been held over the past number of years.

**In the Matter of
Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, Assistant County Administrator:

- It was reported that a \$5.00 charge will be required for the collection of any CRT monitor at the upcoming Pickaway County Tire Collections and Electronics Recycling Day scheduled to be held at County Engineer's Highway Garage April 23rd, from 8:00 a.m. to 12:00 noon. Accurate IT Services, the company that will be taking the collected electronic equipment, was unable to find vendor that would take the monitors at no cost. Tom Davis, RPHF Solid Waste Coordinator, will assist with collecting the fees during the event.
- Eight-one percent (81%) of county employees have registered for the mandatory online open enrollment for healthcare benefits. Open enrollment ends on Friday, February 26th.

**In the Matter of
Amendment to Pickaway County Policy & Procedure
Manual Approved to Reflect Employee's Non-Use of
Vacation Hours When Reporting to Work Later in the Day in
Times of Inclement Weather When County Offices Are Open:**

Mrs. Dengler spoke with the commissioners regarding approving an amendment to the Pickaway County Policy & Procedure Manual in reference to the non-use of vacation hours for an employee who reports work later in the day due to inclement weather conditions while county offices are open, as the PPM states that vacation time must be requested and approved at least one week in advance. The employee, however, may use any accumulated compensation time or flex their hours, as deemed appropriate in their respective department, to make up for their period of absence.

Following further discussion regarding the matter, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the above-referenced amendment to the Pickaway County Policy & Procedure Manual.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

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In the Matter of
Meeting with Sheriff Robert Radcliff
Regarding Purchase of New Vehicles:

Sheriff Robert Radcliff, Lt. James Brown, and Lt. Cory Bachnicki met with the commissioners regarding replacement vehicle purchases for the Pickaway County Sheriff's Office in year 2016. The commissioners have already approved a \$100,000 appropriation in the county's 2016 Planned Capital Expenditures for the PCSO, which does not include the department's parking lot replacement project.

Distributed was a proposal packet for a 2016 Ford Explorer SUV Interceptor road patrol vehicle with a base cost of \$25,874 each from Coughlin of Circleville. Sheriff Radcliff mentioned that it is being verified that the base cost for the vehicle matches the state minimum Cooperative Purchase Program pricing. He also mentioned that the 4 Ford Explorer SUV Interceptor road patrol vehicles previously purchased have worked out well and he noted that other law enforcement agencies are purchasing the same vehicle. After up-fitting the Ford Explorer SUV Interceptor, which includes marking; equipment installation; purchase, installation and programming of a 700-800 MHz (P25 capable) radio with a discount of \$600 for a working radio trade-in; modems for lap-top connections; and a Law Enforcement Emergency Radio Network (LEERN) radio, the total cost presented was \$43,119.91 for each. Sheriff Radcliff mentioned that for the past several vehicles purchased P25 capable radios have been installed to lessen the amount that will have to be purchased for other vehicles in the future. Sheriff Radcliff referred to a vehicle log spreadsheet he brought with him reflecting a total of eight marked road patrol vehicles that showed mileage exceeding 200,000 miles. Five of those road patrol vehicles were highlighted for projected replacement in 2016. Sheriff Radcliff stated that he wanted to provide the cost per vehicle for the purpose of looking at what direction to go related to the number of vehicles to be considered for replacement. He said that the cut-off date for ordering the vehicles is March 11th, due to the fact this type is not manufactured on a constant basis.

Next discussed was the corrections department's three transport vans, which Sheriff Radcliff stated are basically passenger vans that are used to transport prisoners and jury members and grand juries. The current transport vans consist of a 1992 Chevrolet and two 1999 Ford vans and Sheriff Radcliff stated that high mileage is not so much the issue as is their age and condition. A proposal Coughlin provided a base cost of \$25,784 for a Ford cargo transport van. With vehicle marking, equipment and installation, modem purchase, and LEERN Radio purchase, the total cost is \$49,698.76 each. Sheriff Radcliff stated that the cargo vans have no passenger seats, but instead have compartments that can separate male and female prisoners in the same vehicle during transporting and the compartments can be moved from one vehicle to another.

The proposal package for a Ford passenger van was reviewed with a base cost of \$30,170. Up-fitting the vehicle would be less for the passenger van because it would not require light-bars and other equipment that a cargo van would require; therefore, the total cost is \$39,496.41. The vehicle would be used to transport juries, personnel, and possibly low-risk prisoners if needed from time-to-time.

When Commissioner Wippel inquired as to what the actual "ask" was, Sheriff Radcliff first pointed out that it took a while to put together accurate numbers to be able to be presented and that Coughlin has not yet been able to find the state pricing for the cargo van; however, the amount presented in the proposal would be very close to the amount. Sheriff Radcliff stated that for right now, he is asking for the purchase of one cargo transport van and one passenger transport van. The total cost for one cargo and one passenger transport van, with one SUV road patrol vehicle would be approximately \$132,000. When the question was raised as to how many SUV road patrol vehicles were being requested, Sheriff Radcliff pointed out that the PCSO did very well last year in maintaining its appropriated budget and turned-in roughly \$141,000 of unspent appropriations at the end of 2015, without asking for additional appropriations to cover the 3% wage increases for the second half of the year. He said that PCSO staff worked very hard to keep expenses low and Lt. Bachnicki did a good job on keeping overtime expenses low. Commissioner Stewart stated that the commissioners do not have an expectation that offices will return money to the general fund at the end of each year, and inquired as to why the PCSO did not expend the \$141,000. Sheriff Radcliff responded by providing examples of how the department looked for ways to save money, one of which was the opportunity of finding five 2014 vehicles that were purchased at a reasonable cost to replace the department's 2003 and 2004 unmarked vehicles. When Commissioner Stewart pointed out that capital funds

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were designated for the purchase of vehicles, and has nothing to do with the \$141,000 that was turned back to the general fund, Sheriff Radcliff stated that he understands that; however, the department estimates its spending until the end of the year and it is difficult to estimate when employees may go off or on payroll with various pay ranges, what changes may be made in related to employees' single and family healthcare benefits, etc. He also stated that the department also tries to reserve funds because they take time to look for good qualified candidates to fill positions that were lost at the end of 2013. Commissioner Stewart stated that Mr. Lutz does projections of all county department's spending by the end of the year, which was within 1.2% of the actual final number, as does the county auditor, and he knows that the PCSO does a good job of doing the same for its department. He said that by September and October of last year, it was projected that the PCSO was on pace to under-spend its appropriations by at least \$100,000, and inquired as to why those funds were not spent at that time towards the cost of new vehicles. Sheriff Radcliff responded by stating that those funds were not capital funds and he did not feel that he should spend that money towards the purchase of vehicles without first coming before the commissioners. Commissioner Stewart stated that the commissioners always approve budget requests from departments to transfer monies within its line items to purchase needed equipment, with the exception of approving transfers into payroll line items from day-to-day operation expense line items.

When Commissioner Wippel inquired about the commissary fund that has been utilized in the past to cost-share on vehicle purchases, Sheriff Radcliff stated that the commissary fund has decreased drastically, mainly due to the decrease in housing of federal prisoners. He mentioned that the commissary funds are being used for the purchase of prisoner uniforms and mattresses. The sheriff also mentioned that due to changes federal regulations, the PCSO no longer receives the same amount of commission from telephone calls that prisoners make from jail.

Commissioner Henson stated that in going back to the conversation regarding the \$144,000 that the PCSO did not spend in 2015, he is very pleased with the job that PCSO did. He added that he is pleased with the job all county elected officials did in 2015, as there was an approximate total of \$553,000 of combined unspent appropriated funds from last year. Commissioner Henson went on to say that if there are funds projected to be available in the PCSO toward the end of the year, he has no problem with the PCSO prioritizing and purchasing the equipment the department needs. Sheriff Radcliff stated that he appreciates that; however, that was not necessarily how the protocol for the purchase of vehicles had been handled under previous boards of commissioners, and he informed the commissioners that he now has a better understanding of their position. He pointed out again, however, that the PCSO, unlike other county departments, has to plan for unforeseen emergencies that are out of his control. Sheriff Radcliff explained that he would much rather turn-in unspent appropriations than have the need to come in and ask for additional money at the end of the year. Commissioner Wippel then stated that he too is very pleased with the job the PCSO and all county departments did related to unspent appropriations in 2015, and if the PCSO foresees \$100,000 in unspent appropriations toward the end of the year and wants to purchase new a vehicle or vehicles, he has no problem with the PCSO writing a check for that provided the commissioners are informed. Sheriff Radcliff again stated that he appreciates that and he now has a better understanding on where the commissioners stand on the matter, which is different from how it has been handled in the past.

In going back to the topic of Sheriff Radcliff's ask for the purchase of one cargo transport van and one passenger transport van, he stated that the department's older third van could be used as a back-up if necessary for the time being. He said it could potentially be replaced with an SUV that is pulled off of road patrol and be modified for transport purposes after new SUVs are purchased in the future. The modified SUV could be used for longer transports as opposed to the cargo and passenger transport vans.

With the approaching March 11th deadline for ordering one cargo and one passenger transport van, the commissioners requested Sheriff Radcliff to get the final documentation together on their base costs. Sheriff Radcliff stated that he will get verification on those amounts, and that all of the other numbers for up-fitting the vans that he presented are current pricing.

At the conclusion of the meeting, the commissioners thanked Sheriff Radcliff for the communication and the job he has done. The sheriff requested the commissioners to contact Lt. Brown if they have any questions in the meantime regarding the vendors and up-fitting costs for the vans and then thanked the commissioners for their time.

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In the Matter of
Allocation of December 2015 Sales Tax Collections:

Commissioner Stewart offered the motion, seconded by Commissioner Wippel, to allocate the December 2015 Sales Tax collections in the following manner:

32,880 to 401.0000.4121 – Capital Fund
624,724.11 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

In the Matter of
Department of Youth Services
Grant Funds Amendment Form Signed for
Pickaway County Juvenile Department:

The Pickaway County Juvenile Department submitted an “Attachment A” form and supporting documents related to the realignment of the Department of Youth Services Grant, Program #105 and #106, line items. The realignment is related to \$6,120 being transferred from the “Residential Treatment” line item, to the “Monitoring/Surveillance” line item. Juvenile/Probate Judge Jan Long the “Attachment A” form on February 18th, which also requires the president of the board of county commissioners’ signature. Following the commissioners’ review of the documents, Commissioner Henson signed the “Attachment A” form.

In the Matter of
Report Provided by Brad Lutz:

The following is a summary of the report provided by Brad Lutz, County Administrator:

- Mr. Lutz contact Marshall Fields, Juvenile/Probate Court Bailiff regarding their scheduling of the Juvenile/Probate Courtroom renovation project.
- Related to the roof leak that caused damage to the ceiling of the Clerk of Courts that was provisionally repaired, a proposal from Durable Slate was reviewed in the amount of \$35,150 for the removal of the existing and the installation of new copper drip flashing and copper box liner on the south dormer gable end to the south side box gutter expansion joint on the courthouse. After discussing the quote, it was determined that it will be considered for inclusion in the county’s 2017 Planned Capital budget.
- An email received from Kim Martin, Executive Director of the Pickaway County Family & Children First Council (PCFCFC), regarding the formation of a Healthier Buckeye Council (HBC) in order to compete for grants offered through the Ohio Healthier Buckeye Advisory Council at the Ohio Department of Job & Family Services. If communities are interested in competing for grants, the county commissioners would need to adopt a resolution creating the council through the PCFCFC. Mrs. Martin offered to solicit additional information regarding the matter for the commissioners’ review, and it was determined that she will be requested to do so.
- When it was reported to the commissioners that Chris Mullins, County Engineer, inquired as to the status of their consideration of Pickaway County’s inclusion in a multi-county (at least 2 or more) Rural Transportation Planning Organization that they recently met with a representative of the Mid-Ohio Regional Planning Commission (MORPC) and the Ohio Department of Transportation (ODOT) about, Commissioner Stewart said that he had just recently sent an email to Mr. Mullins stating that he could meet with him regarding the by-laws of the RTPO, which would ultimately have to be reviewed and approved by all counties that are included in the RTPO.

In the Matter of
Proposal from Otis Elevator Approved for Purchase of
Mechanical Door Restrictors for Elevators Located at
Pickaway County Service Center and Pickaway County Sheriff’s Office:

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Two proposals were reviewed in the amount of \$2,859.01 each from Otis Elevator United Technologies for labor and material related to the installation of a Mechanical Door Restrictor (MDR) on the elevator at the Pickaway County Service Center and the elevator at the Pickaway County Sheriff's Office. The MDR restricts exiting the elevator when the car is more than 18 inches away from a floor landing. This exit deterrent is in accordance with the requirements of American Society Mechanical Engineers (ASME) Standards Engineers Standards A17.1 Rule 111.12, and is necessary to be installed in order to retain the Certificate of Operation for the elevator at each location.

Following the review, Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the two proposals in the amount of \$2,859.01 each, for a total cost in the amount of \$5,718.02, to be paid from Unplanned Capital Expenditures.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Contract Listing for Pickaway County
Department of Job & Family Services:**

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is a list of new or amended agreements entered into, approved, and otherwise executed by the Pickaway County Department of Job & Family Services (PCDJFS). The list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

**NEW OR AMENDED CONTRACTS
PCDJFS FOR
OCTOBER/NOVEMBER/DECEMBER 2015**

Organization/ Agency	Contract Purpose	Effective Date	Termination Date	Contract Value
Advantage Family Outreach	Purchased Foster Home	10/20/2015	6/30/2016	Per diem for Traditional Maintenance \$38.95/Admin \$22.00; Therapeutic Maintenance \$41.00/Admin \$26.00; Exceptional 1 Maintenance \$57.85/Admin \$33.00; Exceptional 2 Maintenance.\$67.00/Admin \$50.00
Bayes, Frank & Becky	Family Foster Home	11/20/2015	11/19/2017	Birth - 12 yrs. \$18.00/day 13 to 18 years \$24.00/day
Belmont Pines	Purchased Foster Home	12/1/2015	6/30/2016	Per diem for Residential Maintenance \$272.00/Admin \$11.00/Other \$67.00
Carrillo, Robyn & Wilfrido	Family Foster Home	9/11/2015	9/10/2017	Birth - 12 yrs. \$18.00/day 13 to 18 years \$24.00/day
Children Center of Ohio	Purchased Foster Home	6/30/2015	12/31/2015	Amended dates
Children Center of Ohio	Purchased Foster Home	1/1/2016	6/30/2016	Per diem for Residential 1 Maintenance \$148.00/Admin \$6.00
Darst, Jennifer & Tracy	Family Foster Home	12/30/2015	12/29/2017	Birth - 12 yrs. \$18.00/day 13 to 18 years \$24.00/day
Deaf Services	Interpreting Services	10/1/2015	9/30/2016	Rates \$52-62.00 per hour; mileage @ \$.505/mile
New Leaf	Purchased Foster Home	10/8/2015	6/30/2016	Amended to include respite care to contract
ENA	Purchased Foster Home	7/1/2015	6/30/2016	Amendment per diem for Jason Johnson at \$263.12 Maintenance/\$22.88 Admin

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First Byte Computer Center	Computer Repairs	11/1/2015	10/31/2016	\$25.00 per hour Plus \$30.00 travel fee if repairs made in agency office
Fox Run Center for Children	Purchased Foster Home	9/1/2015	6/30/2016	Per Diem for Devon Lagore \$246.00 Maintenance/\$3.00 admin
Hammond, Mark & Clara	Family Foster Home	10/29/2015	10/28/2017	Birth - 12 yrs. \$18.00/day 13 to 18 years \$24.00/day
Lightle Edward & Lugenia	Family Foster Home	7/21/2015	7/20/2017	Birth - 12 yrs. \$18.00/day 13 to 18 years \$24.00/day
Maryhaven	Purchased Foster Home	11/12/2015	6/30/2016	Per diem for Residential Maintenance \$111.00/Admin. \$11.00; Emergency Shelter Residential Maintenance \$157.00/Admin \$13.00
PICCA	TANF Transportation	1/1/2016	12/31/2016	\$1.82 per mile; not to exceed \$15,000.00
PICCA	NET Transportation	1/1/2016	12/31/2016	\$1.82 per mile; no maximum
SSE Auto Detailing	Vehicle Cleaning	1/1/2016	12/31/2016	Interior Detailing \$70 car/\$85 for van Exterior Detailing \$75 car/\$85 van Partial Detailing \$100.00 care/\$120 van Deluxe Detailing \$135 car/\$155 van
Sivic Solutions	Service Agreement for CFIS program	1/1/2016	12/31/2016	\$3,900/year
Stout, Kasindra/Monst, James	Family Foster Home	11/6/2016	11/11/2017	Birth - 12 yrs. \$18.00/day 13 to 18 years \$24.00/day
Transitions for Youth	Purchased Foster Home	12/1/2015	6/30/2016	Per diem for Foster Maintenance. \$20.00/Admin \$31.00 Special Needs Maintenance. \$30.00/Admin \$31.00; Exceptional Maintenance \$40.00/Admin \$31.00
Workforce Services Unlimited	Monitoring Services	11/1/2015	10/31/2016	\$67.00 per hour; not to exceed \$2,680.00
Village Network	Purchased Foster Home	7/1/2015	6/30/2016	Per diem for Makayla Thurston \$27.00 Maintenance/\$14.00 Admin/\$17.35 Other

Attest: Patricia Webb, Clerk

**In the Matter of
Creation of New Line Items Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following requests for the CREATION OF A NEW LINE ITEM:

**101.1206.5415 – Court of Appeals-Attorney Fees
232.0000.4910-Advances In-Treasurer DTAC**

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Appropriation Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following request for the APPROPRIATION OF FUNDS:

3,000 to 101.1105.5703 – Contingencies

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Transfer Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following request for the TRANSFER and RE-APPROPRIATION OF FUNDS:

3,000 from 101.1105.5703 – Contingencies
To
101.1206.5415 – Court of Appeals-Attorney Fees

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Cash Advance Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following CASH ADVANCE request:

20,000 from 101.1105.5801 – Advance Out
To
232.0000.4910 – Treasurer DTAC

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Issuance of Blanket Purchase Order Approved:**

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to approve the following ISSUANCE OF A BLANKET PURCHASE ORDER request:

297.5002.5901 – EIC-Other Expense

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Patricia Webb, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright-Poling/Pickaway County Dog Shelter was filed for week ending February 20, 2016.

A total of \$495 was reported being collected as follows: \$160 in adoption fees; \$100 in redemptions; \$6 in boarding revenue; \$135 dog licenses; \$60 in late tag fees; \$40 in owner turn-ins.

Five (5) stray dogs were processed in; four (4) dogs were adopted; no (-0-) dogs were euthanized.

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No firearms were discharged.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes. Commissioner Wippel; yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Patricia Webb, Clerk