

TUESDAY, JULY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 21, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from July 14, 2020, with corrections.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 22, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$294,103.15 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-072120-43

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$250,000.00 to amend the Capital Transfer In Fund #401 due to need more funds to make payments; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

CAPITAL TRANSFER IN FUND #401
\$250,000.00

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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In the Matter of
Appropriation of Line Item:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the APPROPRIATION OF LINE ITEM:

\$250,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$250,000.00 – 401.7115.5529 – Planned Capital – Commissioners

\$10,000.00 – 101.1105.5703 – Contingencies – Commissioners

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Transfers and Re-Appropriations:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFER AND RE-APPROPRIATION:

\$10,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1112.5402 – Countywide Contract Repairs – Commissioners

\$250,000.00 -101.1105.5703 – Contingencies – Commissioners
TO
101.1105.5701 – Transfer Out - Commissioners

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Fund Transfer:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the FUND TRANSFER:

\$183,938.00 – 101.5005.5401 – Children Services Contract – JFS
TO
207.0000.4901 – County Maintenance of Children – JFS

\$68,599.50 – 101.5001.5702 – Mandated Share – JFS
TO
206.0000.4902 – Mandated Share Receipt – JFS

\$250,000.00 – 101.1105.5701 – Transfer Out – Commissioners
TO
401.0000.4901 – Capital Transfer In - Commissioners

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Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Southern Pickaway County
Community Reinvestment Area:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-072120-44

A RESOLUTION REAFFIRMING RESOLUTION NO. PC-100119-3 AS AMENDED, WHICH IMPLEMENTED SECTIONS 3735.65 THROUGH 3735.70 OF THE OHIO REVISED CODE, ESTABLISHED AND DESCRIBED THE BOUNDARIES OF A COMMUNITY REINVESTMENT AREA IN PICKAWAY COUNTY, OHIO, DESIGNATED A HOUSING OFFICER TO ADMINISTER THE PROGRAM, AND CREATED A COMMUNITY REINVESTMENT HOUSING COUNCIL AND A TAX INCENTIVE REVIEW COUNCIL.

WHEREAS, this Board, at the October 1, 2019 meeting, adopted Resolution No. PC-100119-3 as amended which implemented sections 3735.65 through 3735.70 of the Ohio Revised Code, established and described the boundaries of a Community Reinvestment Area in the County of Pickaway, Ohio, designated a Housing Officer to administer the program, and created a Community Reinvestment Housing Council and a Tax Incentive Review Council; and,

WHEREAS, the Tax Incentives Analyst of the Ohio Development Services Agency is requesting that Resolution No. PC-100119-3 as amended is reaffirmed by this Board; and,

WHEREAS, this Board is desirous of permitting the same; and,

THEREFORE BE IT RESOLVED, by the Pickaway County Board of Commissioners:

SECTION 1. That all terms and provisions of Resolution No. PC-100119-3 as amended, and related legislation be, and the same are, hereby reaffirmed.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees and subcommittees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator.

- Mr. Rogols reported that the courthouse sign-in sheet has been implemented without any problems. The following is what has been reported per elected officials' offices:

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- **Auditor:** The office is closed to the public. All business is being conducted by mail, e-mail, or phone. Items required to be submitted to the office may be left in the designated area just outside the office. Dog tags are only available for purchase on-line. Phone (740) 474-4765 / Fax: (740) 474-4956/ mbetz@pickaway.org.
- **Board of Elections:** The office is open to the public. Masks are required. Applications for an absentee ballot are available on-line. You can also pick one up on a table just outside the office or request one via phone at (740) 474-1100.
- **Building Department:** The office is meeting with the public by appointment only. Building plan drop off and pickup boxes have been put in place and are accessible at the rear entrance to the building. Temporarily, Inspectors will not be conducting inspections at occupied residences. Arrangements for those inspections will be made on a case by case basis in cooperation with the contractor. Inspectors will be in the field conducting inspections, and the front office staff has discontinued alternating administrative leave for clerical personnel. Questions can be directed to (740) 474-8282.
- **Clerk of Courts / Title Office:** The office is open to the public. Services are being provided to the public by phone, mail, or e-mail. Contact (740) 474-2723 or idean@pickawaycountyohio.gov.
- **Common Pleas Court:** The court is closed to the public under restricted access. Members of the public are asked to refrain from visiting unless absolutely necessary. Jury trials have been suspended or continued. Other hearings and proceedings are being conducted. The court's staff are working limited hours. The court can be contacted at (740) 474-6026.
- **Commissioners' Office:** The office is closed to the public without appointment. The front office staff has been reduced to an alternating weekly work schedule. The office of Planning and Development is accessible on-line, by e-mail, and phone. A drop box for plans and correspondence has been placed at the front entrance. Essential staff remains in place.
- **Courthouse:** The Pickaway County Courthouse is still open to the public. However, the public is discouraged from visiting the courthouse unless it's absolutely necessary. A sign-in sheet has been implemented at the front desk / main entrance.
- **Dog Shelter:** The Pickaway County Dog Shelter is operating by appointment only. The shelter's volunteer program has also been suspended. The shelter staff will continually maintain the facility and provide daily care for the resident dogs. Questions can be directed to the shelter at (740) 474-3741 or srarey@pickawaycountyohio.gov.
- **EMA / 911:** The Emergency Operations Center is open and is fully staffed by EMA, 911, and Health Department personnel. Questions can be directed to (740) 889-0562, (740) 889-0563 or (740) 889-0564.
- **Engineer's Office / Highway Garage:** The Engineer's Office is closed to the public. The staff is conducting business by phone or e-mail. A drop box for incoming documents and plans have been established at the front entrance. The Highway Garage is open to the public by appointment only. The staff is staggering shifts to maintain services. Questions can be directed to (740) 474-3360 or cmullins@pickawaycountyohio.gov.
- **Maintenance Department:** The Maintenance Department is closed to the public. The staff will be working daily for regular county facility maintenance.
- **Pickaway WORKS:** The office is closed to the public. All staff members are working remotely away from the office. Business is being handled by e-mail, phone, on-line, and social media. The office can be contacted by (740) 474-5383 or highered@pickaway.org and general information is available at www.pickawayworks.com.
- **Prosecutor's Office:** The Pickaway County Prosecutor's Office is open by appointment only. Personnel are working and conducting business by phone, on-line, or email. Questions can be directed to (740) 474-6066.
- **Treasurer's Office:** The Treasurer's Office is open to the public. A payment drop box has been placed at the courthouse front desk. Payments are also being accepted on-line and by mail. The staff is working at the office processing payments, answering calls, and conducting general business. Questions can be directed to (740) 474-2370.
- **Park District / Solid Waste Management District:** Both offices are closed to the public. All services are being conducted by phone and e-mail. All off site events have been canceled. Solid Waste can be contacted at (740) 420-5452 or <http://rphfsolidwastedistrict.com>. Park District can be reached at (740) 474-2370.
- **Recorder's Office:** The Recorder's Office is closed to the public. All services are being provided by phone, mail, or e-mail. A drop box for documents has been established at the front

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entrance to the office. Questions can be directed to (740) 474-5826, (740) 477-6152, or jgifford@pickawaycountyohio.gov.

- **Veteran's Services:** The office is closed to the public. Staff will be working remotely monitoring phones, voicemail and returning calls. All transportation services have been suspended. Contact the Chillicothe VA (740) 773-1141 or the Columbus VA (614) 257-5200 for special transportation needs. Questions regarding transportation, emergency financial assistance, and general claims can be directed to (740) 474-3650 or <http://www.pickawayvets.com>.
- There was one Bureau of Workers Compensation cases for the week and no unemployment claim filed this week.
- The Engineer's Highway Garage sold a 1981 International flatbed with crane for \$3,850.00 on Govdeals.com. Payment has been received and awaiting pick-up. The 1990 International dump truck from Jackson Township has been listed and holds a current bid of \$1,571. Auction end Friday, July 24th for the dump truck.

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week the EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the County Fire Chiefs Meeting: July 15th and Quarterly LEPC Meeting (Virtual) July 16th. Wednesday Ops Update with Public Health.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Mr. Flick will attend the Elected Officials Monthly Update July 21st and the EMPG due to state July 20th. Ops update with Public Health on Wednesday.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Mr. Flick will be attending the Red Cross Update Meeting July 29th and LEPC Fiscal Report due to state: July 31st. Wednesday Ops Update with Public Health.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- The utilities for the PDI Building have been transferred to Pickaway County Commissioners. Ms. Dengler has keys in hand and provided an upgrade sheet to the Commissioners for review.
- Ms. Dengler will participate in a webinar on Wednesday for the Cares Act information.
- Ms. Dengler provided a vehicle inventory list for the Sheriff's Office.
- Ms. Dengler informed the Commissioners that the deadline to submit a letter of intent to CCAO for the energy program for solar power purchase is the end of July.
- Mr. Flick has applied for a \$19,000 matching grant for COVID supplies, which can be used to purchase tow motors, etc. for the new Maintenance Facility.

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In the Matter of
Approval for the Temporary
Liquor License for Pickaway County Agricultural Society:

The Commissioners reviewed the application for a temporary liquor license submitted by the Pickaway County Agricultural Society. The request is for August 22, 2020, to provide liquor at an event scheduled at 415 Lancaster Pike, Circleville, Ohio 43113.

Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel to approve the F-2 Permit Application for a temporary liquor license for August 22, 2020:

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Change Order No. 1B-2 signed for
Pickaway County Memorial Airport Project:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve and authorize April Dengler, County Administrator to sign the following Change Order No. 1B-2 received from WDC Group, to provide material and labor to install base angles in the 21' tailwalls and endwalls of the new 10unit hangar building. The contract sum shall increase by \$650.00.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Allocation of May 2020 Sales Tax Collections:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to allocate the May 2020 Sales Tax collections in the following manner:

\$30,119.00 to 401.0000.4121 – Capital Fund (4%)
\$722,860.69 to 101.0000.4121 – General Fund (96%)

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Ohio Public Works Commission Project Grant Agreement
State Capital Improvements Program Signed Related to
2020 County & Township Roads Resurfacing Program:

Anthony Neff, Deputy County Engineer, submitted the Ohio Public Works Commission (OPWC) Grant Agreement, Project Grant Control No. CQ13X, in the amount of \$450,000 related to the “2020 Pickaway County & Township Road Resurfacing Project”.

After reviewing the documents, Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart to authorize Jay Wippel to sign the above-referenced OPWC Project Agreement.

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Voting on the motion was as follows: Commissioner Stewart, not present for voting; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval of Affidavit for Sheriff
Robert B. Radcliff to attend the Buckeye State
Sheriffs' Association 2020 Annual Conference:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the affidavit for Sheriff Robert B. Radcliff to attend the Buckeye State Sheriffs' Association 2020 Annual Conference November 15, 2020 through November 18, 2020 in Sandusky, Ohio.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job & Family Services Update:

Joy Ewing, Pickaway County Job and Family Services Director, met with the Commissioners to provide an update of JFS. Mrs. Ewing reported that over 50% of JFS employees continue to work from home during the pandemic. Voluntary return to the office to work on June 29th. June 22nd both the OhioMeansjobs and JFS lobbies have been re-opened to the public with restrictions. Mrs. Ewing stated that there has been very little incoming traffic. OhioMeansjobs is by appointment only. The OMH-Pickaway County website and the PCJFS website will be update. Mrs. Ewing is working on the SFY 2021 Budget and sees a five-year period decrease for child support. Children Services transferred funds to Pickaway County Family Children First Council. \$25,000 multi-system youth funds were left over, and they were transferred to foster care funds. Mrs. Ewing reported that there are a few foster children that are high dollar. Mrs. Ewing explained that in 2019 there were 808 calls in in for children services and of those calls 254 were referred to local help, 195 taken as investigation, 359 screened out and 415 children helped.

Mrs. Ewing reported that Pickaway County's unemployment for May was 10.7% and decreased to 9.1% for June 2020. Medicaid is up for the state of Ohio for applications for food assistance. April 2020 was 105,000 applications, May 48,000 applications, June 36,000 applications and July is currently at 14,000 applications. Pickaway County reported 7,238 Food Stamp Assistance Individuals for April 2020 and 12,290 Medicaid Assistance Individuals for May 2020. Mrs. Ewing thanked the Commissioners and will keep them updated of current numbers.

In the Matter of
Job & Family Services
Area-20 Workforce Investment Board
Appointment of Kristin Gardner:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-072120-45

WHEREAS, the Board of Commissioners adopted a resolution on April 7, 2015, approving the Request for Automatic Designation under the Workforce Innovation and Opportunity Act governing the operation of the Ross, Pickaway, Fairfield, Hocking, and Vinton Workforce Development Area-20; and

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WHEREAS, the Intergovernmental Agreement requires the Boards of Commissioners of the five counties to appoint a Workforce Development Board (WDB) to establish by-laws and develop a system of rules for conducting WDB affairs that is efficient and promotes the principals of the Workforce Innovation and Opportunity Act within Area-20;

THEREFORE BE IT RESOLVED that the following individuals are appointed on behalf of Pickaway County to the Area-20 Workforce Investment Board for the following terms, commencing, July 1, 2020:

Kristin Gardner - Ohio Health Berger Health Center, term to expire June 30, 2022

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job & Family Services
Plan for Title XX (Social Service Block Grant) Expenditures:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-072120-46

Pickaway County Plan for Title XX (Social Service Block Grant)

Pickaway County Plan for Title XX (Social Service Block Grant) Expenditures

The Pickaway County Job and Family Services receives a Title XX Allocation which is part of the Social Service Block Grant from Ohio Department of Job and Family Services. These funds are Federal funds and based on ORC 5705.14, these funds can be used for Public Children Services Agency (PCSA) activities. These costs must be associated with the purposes listed in OAC 5105:9-6-12; OAC 5101:2-25-01(S-T); and/or OAC 5101:2-25-02 and also must be included in the County's Title XX Plan.

The PCSA can access these funds to cover Administrative Costs associated with Non IV-E reimbursement foster care placements.

To properly access these funds for the PCSA, they must be transferred from the Public Assistance Fund (per ORC 5705.14(I)) in which they are received from the Ohio Department of Job and Family Services and into the Public Children Services Fund, and is allowable base on ORC 5101.144.

We the Board of Commissioners of Pickaway County, do hereby grant to Joy Ewing, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the PCSA Fund for Calendar Year 2020, for the herein described purpose.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Job & Family Services
Plan for Temporary Assistance for Needy Families:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-072120-47

Pickaway County Plan for Temporary Assistance for Needy Families

The Pickaway County Job and Family Services receives a Temporary Assistance for Needy Families (TANF) Allocation from Ohio Department of Job and Family Services. These funds are Federal funds and based on ORC 5705.14, these funds can be used for Child Support Enforcement Agency (CSEA) or Public Children Services Agency (PCSA) activities. These costs must be associated with the purposes listed in OAC 5105:9-6-08(G).

The CSEA can access these funds through the Seek Work Program which assists low-income, non-custodial parents to obtain employment so that they may meet their child support obligation. The activities of the Seek Work Program are an allowable activity as defined by the County Prevention, Retention, and Contingency (PRC) Plan is financially supported through the use of the TANF funds.

Child PCSA can access these funds for Child Protective and Kinship Caregiver Services to prevent the removal of the child from the home; to permit the child's return to the home; or if it is necessary, to stabilize a kinship placement made by Pickaway County Children Services. The activities of Child Protective and Kinship Caregiver Services are an allowable activity as defined by the County Prevention, Retention, and Contingency (PRC) Plan and is financially supported through the use of the TANF funds.

To properly access these funds for the CSEA or PCSA, they must be transferred from the Public Assistance Fund (per ORC 5705.14) in which they are received from the Ohio Department of Job and Family Services and into the Child Support Enforcement Fund or Public Children Services Fund, and is allowable base on OAC 5101:9-6-83 (for CSEA) and ORC 5101.144 (PCSA).

We the Board of Commissioners of Pickaway County, do hereby grant to Joy Ewing, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the CSEA Fund or PCSA Fund for calendar 2020, for the herein described purpose.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job & Family Services
Plan for Child, Family and Adult Community and
Protective Services Expenditures (State Budget Line Item 533):

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-072120-48

Pickaway County Plan for Child, Family and Adult Community and
Protective Services Expenditures (State Budget Line Item 533)

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Pickaway County Plan for Child, Family and Adult Community and Protective Services Expenditures
(State Budget Line Item 533)

The Pickaway County Job and Family Services receives a Child, Family and Adult Community and Protective Services Allocation from Ohio Department of Job and Family Services. These funds are state general revenue (GRF) funds and may be used as state or local match to support its child support enforcement agency (CSEA) or public children services agency (PCSA) activities. These costs must be associated with the purposes listed in OAC 5101:9-6-12.4(D-E)

To properly access these funds for the CSEA or PCSA, they must be transferred from the Public Assistance Fund in which they are received from the Ohio Department of Job and Family Services into the Child Support Enforcement Fund or Public Children Services Fund, and is allowable base on OAC 5101:9-6-83 (for CSEA) and ORC 5101.144 (PCSA).

We the Board of Commissioners of Pickaway County, do hereby grant to Joy Ewing, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the CSEA Fund or PCSA Fund for calendar 2020 for the herein described purpose. For SFY'20 funds, the PA is using the balance of the Child, Family and Adult Community and Protective Services Allocation for local foster care cost in PCSA fund.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job & Family Services
Plan for Income Maintenance Expenditures:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-072120-49

Pickaway County Plan for Income Maintenance Expenditures

Pickaway County Plan for Income Maintenance Expenditures

The Pickaway County Job and Family Services receives an Income Maintenance Allocation from Ohio Department of Job and Family Services. These funds are state general revenue (GRF) funds and may be used for child support enforcement agency (CSEA) in meeting matching fund requirements for the Title IV-D program or to reimburse the county for the administrative expenditures incurred in the administration of the child support program per OAC 5101:9-6-05(I).

To properly access these funds for the CSEA, they must be transferred from the Public Assistance Fund in which they are received from the Ohio Department of Job and Family Services into the Child Support Enforcement Fund, and is allowable base on OAC 5101:9-6-83.

We the Board of Commissioners of Pickaway County, do hereby grant to Joy Ewing, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the CSEA Fund for calendar 2020 for the herein described purpose.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Treasurer's Software Update:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the proposal from Nortech for the conversion of RECO software package from Oracle data base to SQL Server data base. Cost estimate of conversion is \$6,000.00.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Maintenance Facility Renovation:**

Jon Brown, Maintenance Supervisor, met with the Commissioners to discuss renovation of the new Maintenance Facility at the PDI building. Mr. Brown provided estimates and cost break down for renovation and repairs. There are roof repairs and door replacements needed before the cold weather gets here. There is hopes of purchasing a forklift and man lift for the facility. A tour of the facility is scheduled later today to assess needed renovations.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve \$150,000 to be transferred to the unplanned capital fund for the new Maintenance Facility renovations.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Elected Official COVID-19 Meeting:**

Commissioner Stewart opened the meeting with an overview of what was expected from today's meeting. When this took off in early March, Pickaway County had the EOC open for EMA and Health District to respond to the situation. Every County Office has had or in the process of having glass shields installed. Commissioner Stewart stated that Pickaway County has had the tools on the table to utilize and prepared for the COVID pandemic. Commissioner Stewart suggested for the departments to reach out to EMA if PPE was needed for staff. Darrin Flick, EMA Director described what the current and future preparations will look like. Mr. Flick is keeping monitoring available PPE, as fall approaches additional PPE may be needed. Mr. Flick reviewed the current U.S. and Ohio numbers. More counties are anticipated to go red status in the next few days with increases of active cases. Ohio is seeing an average of 1,500 new active cases per day. Mr. Flick stated that they are seeing promising results regarding vaccines. One in the US is entering phase three of testing. It is anticipated to see a vaccine in fall for high risk individuals. Susan Foster, Health Department, reported 272 total community spread and actively following 56 cases. There have been 5 community deaths in Pickaway County. Pickaway County is in a Central group 4 that includes other counties. In order to fall to a lower level of 29.5% we would have to be downward trending with less cases in a two-week period. Ms. Foster stated that the Fair Board did a good job with mapping out and collaborating with county entities the planning an organization of the county fair. The Health Department was present at the fair every day. The execution could have been more up to pare and mask for the vendors could have been handled better. Ms. Foster is awaiting the Health Commissioners decision on the report. Ms. Foster explained that if everyone was to wear a mask, the numbers would decrease. The numbers have increased from 4% to 5.8% and 25% or more of the positive cases are asymptomatic. Ms. Foster stated that mask help decrease the spread of germs and helps protect others. If all were to wear a mask, then all would

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be protected. Our county is still underdeveloped for testing facilities. There is research on how to trace how many tests are being given within the county.

Tim Colburn, Ohio Health Berger, explained that they are experiencing an uptake in COVID number since the May and a large change in the past two weeks. There is a steady stream of ER patients and all are being tested before being admitted or having a procedure completed. Most positive individuals can go back home to recover. With a positive case, it will have a designated COVID nurse that could be taking care of three COVID patients. PPE supplies are currently in good shape. Each patient or person entering the hospital is asked a series of questions and asked to place on a new mask provided by the facility. They are allowing one visitor into the surgery unit with the patient, after the visitor has been screened and masked. They encouraged individuals to take care of their medical needs and not wait. More is seen in the ER due to patients waiting so long to be seen by a physician. ER visit, Inpatient, Maternity and surgery patients are all tested for COVID-19. Testing on site takes less than 30 minutes.

Ty Ankrom, Circleville Superintendent, stated that the Service Center Guide has been created for the re-opening of schools. Staff and students are instructed to be in a safe environment. Task forces have been studying the guidelines for school re-opening. Mr. Ankrom explained that students will attend two days a week and the other half of student the alternate two days a week with a virtual learning day. Teachers are being prepped on how to be better teachers for virtual learning. There is hopes for more planning to improve virtual learning. If the county was to go to a level four, all students will go to remote learning. All teachers and bus drivers will wear mask. The transportation aspect of transporting students is a nightmare, Mr. Ankrom explained students will have to be seated with social distancing unless from the same family. Adjustments may have to be made to start times. What is established at this time by each district could change at any time and will continue to change through the year. Sports will have adjustments, with scrimmages having testing 72 hours before the scrimmage. There is talk of testing of school employees before the start of school. Commissioner Stewart asked the question of how is there enough test and time to test all athletes before events. Susan, Health Department, explained that it may become more relaxed and they are awaiting more information. There is concern of the manpower and test available to test all athletes before events. Judge Jan Long had concern and ask of guidance if a county employee was to come down with Coronavirus. Commissioner Stewart explained that HIPPA pertains to the Health entity and not the employer and asked if any other elected officials had suggestions. Tim Colburn, is helping other employers with dealing with coronavirus positive employees and offered their guidance.

August 18th at 1:30 is the next Elected Official COVID-19 Meeting

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending July 18, 2020.

A total of \$135 was reported being collected as follows: \$75 in dog license and \$60 in dog license late penalty.

Two (2) stray dog was processed in; zero (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner

TUESDAY, JULY 21, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk