

TUESDAY, JULY 25, 2017
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Commissioners met in Regular Session in their office at 139 W. Franklin Street, Circleville, Ohio, on Tuesday, July 25, 2017, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. Brad Lutz, County Administrator, was present.

In the Matter of
Minutes Approved:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the minutes from July 18, 2017, with corrections.

Voting on the motion was as follows: Commissioner Stewart, abstain; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

In the Matter of
Bills Approved for Payment:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 26, 2017, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$456,252.27 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

In the Matter of
Waiver Approved:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to waive the waiting period to issue payment to Mr. Grant Clifton in the amount of \$1,000.00 from line item 101.1117.5401, recycling outreach, for July and August recycling bin monitoring.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

In the Matter of
Appropriations Approved:

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to approve the following request for the APPROPRIATION OF FUNDS:

4035.60 to 201.3007.5401 – Contract Services

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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Attest: April Dengler, Deputy County Administrator

In the Matter of
Flooding Concerns by Swackhammer Rd. Residents:

Patty Evans, Sara Brown, Thomas Jividen and Pam Sark, concerned citizens, spoke about the current flooding issues on Swackhammer Rd. They stated that water is flooding from Griffey's Run and is overflowing into several backyards causing significant property damage and they want to know who is responsible for cleaning up Griffey's Run. They stated that debris, trees, etc. are causing the water to back up. They said that they have spoken to the township trustees who told them that they needed to speak with the Commissioners. Chris Mullins, County Engineer, and Anthony Neff, Chief Deputy County Engineer, informed the residents that Griffey's Run is a creek and therefore it is up to the private landowner to clean and maintain the creek. The next step would be to research the Auditor's Office website and determine whose property the creek encompasses and reach out to that person or persons for cleanup. Commissioner Stewart informed the group that if the flooding is causing significant damage to their property due to the lack of cleanup by the private landowners, another course of action could be filing a civil suit in court against the landowners. Commissioner Stewart asked the residents to give their contact information to April Dengler, Deputy County Administrator, so that she can follow up with them if more information becomes available.

In the Matter of
Change Order for Pickaway County Engineer:

Anthony Neff, Chief Deputy County Engineer, requested a change order for the 2017 Pickaway County & Township Resurfacing Project, Contract C, Contractor: The Shelly Company, in the amount of (-\$3,556.70).

Commissioner Wippel offered the motion to approve the change order, seconded by Commissioner Henson. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

In the Matter of
Resolutions for Grants from ODOT Preliminary
Legislation LPA for Engineer's Office to Receive Funds
For Bridge Replacements for Five (5) Projects:

Commissioner Wippel offered the motion to approve the following resolution, seconded by Commissioner Henson:

PRELIMINARY LEGISLATION
RC 5521.01

Resolution Number: PC-072517-1
PID Number 103363
PIC-TR28-8.89
ODOT Agreement Number 27766

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

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This project proposes to remove the structure on Ashville Pike over Norfolk/Southern and CSX Railroads north of the Norfolk/Southern Intermodel Facility.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III – Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

This Resolution is hereby declared to be an emergency measure to expedite the transportation project and to promote transportation safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Commissioner Wippel offered the motion to approve the following emergency resolution, seconded by Commissioner Henson:

PRELIMINARY LEGISLATION
RC 5521.01

Resolution Number: PC-072517-2
PID Number 103361
PIC-TR31-0.52
ODOT Agreement Number 27765

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

This project proposes to replace the structure on Lockbourne-Eastern Road over Norfolk/Southern and CSX Railroads.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III – Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

This Resolution is hereby declared to be an emergency measure to expedite the transportation project and to promote transportation safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

PRELIMINARY LEGISLATION
RC 5521.01

Resolution Number: PC-072517-3
PID Number 97310
PIC-CR31/CR500-0.74/0.37
ODOT Agreement Number 26208

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

This project proposes to rehabilitate the structures on Lockbourne-Eastern Road over Walnut Creek and Era Road over Deer Creek.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III – Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

This Resolution is hereby declared to be an emergency measure to expedite the transportation project and to promote transportation safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

PRELIMINARY LEGISLATION
RC 5521.01

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Resolution Number: PC-072517-4
PID Number 97308
PIC-CR125-2.04
ODOT Agreement Number 26205

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

This project proposes to rehabilitate the structure on Crownover Mill Road over Deer Creek.

NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III – Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

This Resolution is hereby declared to be an emergency measure to expedite the transportation project and to promote transportation safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

PRELIMINARY LEGISLATION
RC 5521.01

Resolution Number: PC-072517-5
PID Number 97307
PIC-TR205-0.82
ODOT Agreement Number 26204

The following is a Resolution enacted by the Board of Commissioners of Pickaway County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I - Project Description

WHEREAS, PICKAWAY COUNTY has identified the need for the described project:

This project proposes to rehabilitate the structure on South Perry Road over Salt Creek.

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NOW THEREFORE, be it resolved by the Board of Commissioners of Pickaway County, Ohio;

SECTION II - Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the described project.

SECTION III – Authority to Sign

The County Engineer is hereby empowered on behalf of the County to enter into contracts with the Director of Transportation necessary to complete the above described project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

This Resolution is hereby declared to be an emergency measure to expedite the transportation project and to promote transportation safety. Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

In the Matter of
Soil & Water Conservation District 2nd Quarter Update:

Tawn Seimer and Lindsey Shaffer from the Soil & Water Conservation District, met with the commissioners to provide the agency's 2nd quarter update that included the following:

- The District and NRCS conducted an Annual Plan of Work/Local Work Group meeting. This is a new requirement with the Ohio Department of Agriculture/Division of Soil and Water and the Natural Resource Conservation Service. The District is required to produce an Annual Plan of Work and it is included with SWCD's State Match funding request.
- District Supervisor, Steve Hawkins met with State Legislators on funding for the Soil and Water Conservation Districts state wide. Thank you letters were sent to each representative that he met with.
- All staff attended at least one session of the Pickaway County Employee Health and Safety Week activities. This is a great event for the employees and they have all enjoyed the sessions.
- Lindsey Shaffer, Montana McFarland and Erica Tucker did a paper making activity at Salt Creek Intermediate School with the Naturalist group of 50 students.
- Montana McFarland, Lindsey Shaffer, Tawn Seimer, Erica Tucker and Tom Davis from JSW put a field day together for Westfall 1st grade students. There were 5 classes, total of 100 students that rotated between 5 stations.
- Rose Minor and Tawn Seimer presented the 2nd Annual Donald E. Minor Memorial Scholarship of \$500 to Jared Minor of Westfall.
- SWCD has received a \$1000 grant from the Pickaway County Community Foundation to be used on expenses for Ag Day.
- An update to the SWCD 2017 Healthy Soils Mini Grant – they have purchased books, soil sample probes and a soil testing activity to use for education in the Pickaway County libraries, classrooms and a Naturalist group at Salt Creek Intermediate School.
- Montana created a display for the Pickaway County Fair.
- Montana judged the Natural Resource Projects during the Fair and chose the Overall & Runner Up Natural Resource project winners. They hope to have these 2 individuals at the Annual Meeting to give an update on their projects presented at the State Fair.
- Montana, Kate, Justin, Tawn and Lindsey assisted during the Ohio State Envirothon competition at the Ohio Christian University. There were 100 students and up to 50+ volunteers that helped out during the 2 ½ day event.
- The Howard Ditch project has been given to Chris Mullins, Pickaway County Engineer.

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- Technicians have made numerous site visits on log jams, gutters not working and broken tile showing serious flooding.
- SWCD has worked with Township trustees to get a couple of culverts replaced.
- Evaluating options to consider the purchase of a tile camera that may travel up to 1600 feet, to assist people of the county, townships and villages with tile issues.
- The 73rd Annual Meeting of the Pickaway Soil and Water Conservation District will take place on Thursday, August 24th, 2017 at Emmett Chapel United Methodist Church, 318 Tarlton Rd., Circleville. Tickets are \$15.00. Dinner will begin at 6:30pm. Supervisor elections will take place from 5:30pm – 6:30pm. For more information, visit www.pickawayswcd.org.

In the Matter of
Pickaway County Investment Advisory Committee Meeting:

Ellery Elick, Pickaway County Treasurer, called the meeting to order. Kevin Klingel gave the report. All investments are in compliance with the Ohio Revised Code. The County's portfolio remained consistent.

In the Matter of
FY 2015 CDBG Allocation Program:

Robert Berquist of Berqshire Consulting LLC reported on the on-going conversations with the State of Ohio regarding the notice he received of contract violations for the FY2015 CDBG Allocation program administered by him. He stated that he is working with both the State of Ohio and the City of Circleville to assure the State of Ohio that all federal requirements of the funds were met. The State of Ohio has asked that Mr. Berquist continue to gather the required documentation, such as copies of payroll reports, to make sure that federal prevailing wages were paid, etc. Mr. Berquist said that all of the grant monies were used on an ODOT implemented project. There was a communication breakdown between ODOT, the City of Circleville, and Mr. Berquist as to who should be providing the required documentation. The State of Ohio has assured Mr. Berquist that as long as he continues to work with them on gathering the required documentation, other contract violations can likely be resolved.

In the Matter of
Resolution for Ryan Scribner:

Mr. Scribner reported that the natural gas component of the Tax Increment Financing Cooperative Agreement for the boundaries of the Sofidel America site was finished and Columbia Gas has asked for their final draw down of monies. Mr. Scribner asked for a resolution reflecting the formal commitment from the County to assign Tax Increment Financing Cooperative Agreement (TIF) revenue for that purpose.

Commissioner Henson offered the motion, seconded by Commissioner Wippel, to sign the Tax Increment Financing Cooperative Agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

In the Matter of
Executive Session re: Economic Development:

Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to enter Executive Session at 11:50am pursuant to ORC §121.22 (G)(8) regarding matters related to economic development. Commissioner Henson recused himself from the meeting.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

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Executive session ended at 12:12pm.

No action was taken.

In the Matter of
Proposal submitted by Bradley Payne, LLC to serve as Municipal Advisor:

Commission Wippel offered the motion, seconded by Commissioner Henson, to approve the proposal submitted by Bradley Payne, LLC to serve as Municipal Advisor.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

In the Matter of
Report Provided by April Dengler:

- Ms. Dengler reported that four new worker's compensation claims were filed last week. Two at the Sheriff's Office, 1 in the Maintenance Dept. and 1 at the Dog Shelter. All should be medical only claims.
- A Temporary Certificate of Occupancy extension was given on July 22, 2017, for the 139 W. Franklin St. building until Friday, July 28th, 2017. A final inspection and life safety test will be conducted this Friday, July 28th, 2017.
- An employee of the custodial department staff was terminated on Tuesday, July 18th due to excessive absenteeism.

In the Matter of
Report Provided by Brad Lutz:

- Mr. Lutz reported that the Pickaway County Board of Elections submitted their final raise worksheet for approval. After review, the Commissioner determined that the requirements were met.

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve the raises as submitted.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

- Raises for the Pickaway County Dog Shelter employees were discussed. Mr. Lutz explained that in order to bring all of the employees who fall under the Commissioners Office umbrella in line with the raises that were approved in the previous week, it is appropriate to increase the dog shelter wages as well. After further discussion, it was proposed that the Deputy Dog Warden's hourly rate will increase to \$12.00 and the Chief Dog Warden to \$19.00 per hour.

Commissioner Henson offered the motion, seconded by Commission Wippel to approve the hourly rate increases for the Pickaway County Dog Shelter employees as stated above.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: April Dengler, Deputy County Administrator

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In the Matter of
Bid documents for Courthouse gutters:

Bid documents were submitted to the Commissioners from Durable Slate. This project will be put out for bid and bidders will be asked to provide one price in separate phases (4).

Phase 1:

Phase 1 shall encompass the box gutter run from the east box gutter expansion joint along the south facing wall to where the gutter terminates at the west wall of the courthouse.

Setup scaffolding to access southeast corner of the interior south side gutter. Setup shall be completed over the initial weekend following the start date of the project. Dismantling shall occur the weekend following the completion date of the south side gutters. Special access to the courthouse will be granted on two different weekends to facilitate erection and dismantling of scaffolding.

Remove bottom two rows of slate and retain all salvageable slate/material for reinstallation.

Remove existing copper drip flashing and copper box gutter liner and dispose of all debris.

Inspect gutter trough after liner is removed. All repairs that are needed for this portion of Phase 1 shall be made on a time and material bases. The hourly TM rate shall be included with the contractors initial bid. Any sections of gutter through that need to be replaced shall use material that will coincide with the industry standard life expectancy of the new copper box gutter liner to be installed.

Install new custom copper drip edge and copper box gutter liner with 48" x 120" rolls of 16oz copper sheeting having maximum industry standard distance in between solder joints.

Reinstall slates. Any damaged or unusable slates shall be replaced with the closest matching industry standard slate available as determined by Pickaway County at the time of replacement.

Dismantle scaffolding and final cleanup.

Phase 2:

Scope of work:

Replace northwest corner of box gutter from the front south dormer gable end to the north side box gutter expansion joint.

Setup of scaffolding to access.

Remove bottom two rows of slate and retain all salvageable slate/material for reinstallation.

Remove existing copper drip flashing and copper box gutter liner and dispose of all debris.

Inspect gutter trough after liner is removed and provide a change order quote for any repairs that may be needed.

Install new custom copper drip edge and copper box gutter liner with 48" x 120" rolls of 16oz copper sheeting having maximum industry standard distance in between solder joints.

Reinstall slates. Any damaged or unusable slates shall be replaced with the closest matching industry standard slate available as determined by Pickaway County at the time of replacement.

Dismantle scaffolding and final cleanup.

Phase 3:

Scope of work:

Replace west section of the north wing of the courthouse box gutter from the north chimney to the expansion joint at the north valley.

Setup of scaffolding to access.

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Remove bottom two rows of slate and retain all salvageable slate/material for reinstallation.

Remove existing copper drip flashing and copper box gutter liner and dispose of all debris.

Inspect gutter trough after liner is removed and provide a change order quote for any repairs that may be needed.

Install new custom copper drip edge and copper box gutter liner with 48" x 120" rolls of 16oz copper sheeting having maximum industry standard distance in between solder joints.

Reinstall slates. Any damaged or unusable slates shall be replaced with the closest matching industry standard slate available as determined by Pickaway County at the time of replacement.

Dismantle scaffolding and final cleanup.

Phase 4:

Scope of work:

Replace the straight north section of box gutter and drip edge from the north valley expansion joint to the west facing wall.

Setup of scaffolding to access.

Remove bottom two rows of slate and retain all salvageable slate/material for reinstallation.

Remove existing copper drip flashing and copper box gutter liner and dispose of all debris.

Inspect gutter trough after liner is removed and provide a change order quote for any repairs that may be needed.

Install new custom copper drip edge and copper box gutter liner with 48" x 120" rolls of 16oz copper sheeting having maximum industry standard distance in between solder joints.

Reinstall slates. Any damaged or unusable slates shall be replaced with the closest matching industry standard slate available as determined by Pickaway County at the time of replacement.

Dismantle scaffolding and final cleanup.

In the Matter of
Weekly Dog Warden Report:

The weekly Dog Warden report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending July 22, 2017.

A total of \$310 was reported being collected as follows: \$40 in adoptions; \$60 in dog licenses; \$15 in dog license penalties; \$40 in owner turn-ins; \$115 in private donations; \$40 in transfer out-rescue.

Six (6) dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes. Commissioner Henson, yes. Voting No: None. Motion carried.

Brian S. Stewart, President

Jay H. Wippel, Vice President

Harold R. Henson, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: April Dengler, Deputy County Administrator