

TUESDAY, JULY 5, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 5, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from June 28, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 6, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$8,206.50 & \$165,619.41 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 6, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$125.00 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Appropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for APPROPRIATION:

\$755.04 – 297.5003.5301 – Kids on Campus Supplies – Pickaway WORKS

\$1,500.00 – 101.1105.5703 – Contingencies – Probate Court

\$4,041.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Transfer and Reappropriations Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$1,500.00 - 101.1105.5703 – Contingencies – Probate Court
TO

101.1218.5474 – Probate M.I. Court Costs – Probate Court

\$4,041.00 – 101.1105.5703 – Contingencies – Commissioners
TO

101.1103.5442 – Group & Liability - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Blanket Purchase Order Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following requests for BLANKET PURCHASE ORDER:

BL-220491 - \$500.00 – 101.2005.5901 – Corner Other - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission:**
 - US 23 ‘Truck Stop’ property: Kevin Steward withdrew his request to remove the existing restrictions.
 - No current agenda items for the July 12th meeting.
- **Outstanding Plats:**

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- Expecting submittal of a sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762.
- Expecting submittal of Bulen Pierce Road plat correcting the current right-of-way just south of State Route 762.
- **Lot Splits:**
 - Approved 3 lot split in the last week, 9 open applications currently.
- **CDBG:**
 - Village of New Holland Critical Infrastructure grant change order in the amount of \$9,925. This will cover some extra work required on south East Street.

In the Matter of
Report Provided by Jon Brown:

The following is a summary of the report provided by Jon Brown, Maintenance Supervisor:

- Custodial Supervisor should be returning this week. Custodial employee DJ Fosselman turned in his two weeks' notice however, turned in his keys and badge last Friday.
- Mr. Brown is still trying to get a hold of the door company out of Washington Court House regarding the courthouse front doors.
- The Memorial Hall Ramp Project is delayed due to rain. Some concrete work was completed on Friday.
- The Health Department is getting a new refrigerator for vaccinations and Maintenance will complete needed work for installation.
- Mr. Brown has reached out to a few people regarding cleaning the clock tower.

In the Matter of
Report Provided by Gary Cameron:

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week Mr. Cameron will attend County Police Chief Meeting and Meeting with Marion County 911 officials – observe Vesta system
- Next week Mr. Cameron will attend School walk through with first responders – Teays Valley, LEPC meeting and CERT Swearing-in ceremony
- General Information
 - Continue monitoring protests related to Supreme Court rulings
 - Reorganization of EOC garage inventory
 - Working with PCSO on fire run cards
 - Working with Frontier to establish a fiber connection for 911 services
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - Full scale pipeline disaster exercise in planning stages. Scheduled for August 31 at Deer Creek State Park. Exercise was sanctioned by the SERC.
 - Continued effort to train first responders in ICS and NIMS. Training request submitted to the state. Scheduling for August and December.
 - EMA inventory audit – slow progress. Reorganization of EOC garage underway. Communicating with Berger Hospital on PPE.
- Issues requiring Commissioners Support/Notification:
 - Seeking an Independent Contractor agreement with Chad Noggle for fire run card services.

In the Matter of
Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Incline in the numbers of dogs due to individuals are not able to afford to take care of the dogs.
- A donation was received for the shelter by a family in the name of a deceased loved one.

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- The HVAC system is up and running. The ceiling will need to be insulated to prevent any condensation. Mr. Custer will touch base with Jon Brown, Maintenance Supervisor. Mr. Brown advised that they could spray foam to seal all joints before placing insulations.

In the Matter of
Chipmunk Solar Project
Discussion with Chris Weaver:

Chris Weaver stopped by to discuss that EDF Renewables stopped at his home over the weekend and stressed that they had overwhelming support for the project. Mr. Weaver questioned the support and discovered that EDF has a phone list by demographic. Mr. Weaver feels that the story from EDF Renewables has gotten more dishonest over the last six months.

In the Matter of
Sherriff's Report:

The following is a summary of the report provided by Sheriff Hafey, County Sheriff:

- Sheriff Hafey and Chief Brown attended the National Sheriff's Conference in Kansas City last week. They attended several classes on leadership/supervision topics as well as issues Sheriff's Offices across the nation are being faced with currently.
- Sheriff Hafey reported that Team Health's contract went into effect July 1st. Lori was helpful during the transition and has accepted a job with Columbus Public Schools.
- Deputy McDonald transferred from the corrections division to the road patrol division. PCSO is currently down one road Deputy due to the resignation of Kristin Adair.
- Teays Valley requested for a third School Resource Officer. Deputy Duskey, who is already a certified SRO from his previous agency, has applied for that position. PCSO is going to utilize the additional position given to them at the beginning of the year to cover and will review patrol needs towards the end of the year during budget preparation.
- Sheriff Hafey anticipates that Deputy Bloxam accepting a position with the Franklin County Sheriff's Office sometime in September. She is in process currently for their next academy class
- The PCSO will be five short in the jail as of July 13th. They have 4 at the end of the hiring process currently with poly/psych left. One employee out on FMLA and is expected to return in September.
- Still awaiting arbitrator's decision for Picklesimer hearing. Sheriff Hafey is anticipating a decision around the end of July.
- All purchased cruisers are in service and deployed to the fleet.
- The jail was visited by Disability Rights of Ohio last week. They brought information to the inmates to get them registered to vote. Everything went well.
- Command staff currently in process for ICS certifications. This prepares them for large events, planned or unplanned, as well as provides for possible reimbursement from FEMA should an event occur
- PCSO will be hosting the BSSA Southwest meeting on August 10th at OCU. It is a luncheon and the Commissioners will be receiving invitations for this event.

In the Matter of
Ohio Public Works Commission Project Grant Agreement
Local Transportation Improvement Program DQZ03
Kingston Adelphi and Winchester Road Resurfacing for
Pickaway County Engineer Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to electronically execute the Ohio Public Works Commission, Project Grant Agreement, Local Transportation Improvement Program DQZ03 for the Kingston Adelphi and Winchester Roads Resurfacing Project. Construction cost of \$832,825 will be funded by 34% of Local Subdivision Percentage Contribution and 54% of OPWC Participation Percentage not to exceed \$450,000. Project shall begin within one year of July 1, 2022 and is scheduled to start July 25, 2022 with completion by September 30, 2022.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
DART-T163-0.05 6531393 Boyd Road Prestressed Box Beams
MON-T178-0.14 6532551 Adkins Road Change Order No. 1
With Crawford Construction, Inc. and Pickaway County Engineer Department:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve Change Order No. 1 for the DART-T163-0.05 6531393 Boyd Road Prestressed Box Beams MON-T178-0.14 6532551 Adkins Road Project. Change Order is for The Crawford Construction Company, Inc to change bridge with and span from 22"x39" to 35'x28' for the sum of \$7,809.00

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of July 2022, at the total probable cost \$1,783.20. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Addendum Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Addendum Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of July 2022, at the total probable cost \$38.30. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Addendum Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Independent Contract Agreement with
Chad Noggle for Entry of Fire Run-Cards into
Computer Aided Dispatching System:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Independent Contractor Agreement with Chad Noggle to coordinate and perform entry of fire run-cards into the existing Computer Aided Dispatching (CAD System. Work will include gathering run-card information from fire departments located with the County, evaluating their input on run-card structure, and entering the finalized product into the CAD. Mr. Noggle will ensure that each fire department has a completed set of run-cards in the CAD. Agreement shall be valid from July 5, 2022, thru December 31, 2022, with work performed shall not exceed 150 hours and a total cost of \$4,500. Mr. Noggle shall be paid at the rate of \$30.00 per hour with a half-hour (1/2) minimum applying.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Dog Shelter
Pit Bull Policy Change:

Ron Custer, Dog Warden requested to post and advertise all Pit Bulls on the Dog Shelter's Facebook Page upon being deemed adoptable and vet checked. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve that all Pit Bulls be posted and advertised on the Dog Shelter's Facebook Page once vet checked and deemed adoptable. All Pit Bulls deemed adoptable will continue to be processed by application and additional vetting and only after approval of Dash Rescue. Additionally Pit Bulls shall be showcased at local events alongside other available dogs.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Prosecutor's Office Rental Contract Increase:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Letter of Understanding regarding additional space utilized by the Pickaway County Prosecutor's Office. Second floor spacing shall include the southeast corner office and common second floor areas, including use of the waiting room and conference room. Rent shall increase by \$400.00 per month commencing April 1, 2022. Bring the total monthly rental cost to \$1,800.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Family and
Children First Council Funding:

Mike Pelcic and Ty Ankrom, Pickaway County Board of Developmental Disabilities met with the Commissioner to thank for the support of Pickaway County Family and Children First Council Funding. They have seen the need to up their game as no longer part-time and change to full-time staff to provide services. They receive donations and state funding that has to go toward services. They apply for 3.5 million in grants each year and this year only received 1.5 million. They appreciate the support and may be

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back to ask again for support (\$35,000-\$40,000) next year. They have asked another individual to help three days a week in support of Treasurer work. They meet six times a year for an hour as a board.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler advised that the quote from Signature Control Systems for the Sheriff’s Office US 23 gate was forwarded to CORSA.
- WDC Group will be submitting a change order for the Building Department Porch Project. Additional concrete work needed, costing approximately \$3,600.
- Ms. Dengler presented the letters to the Hall of Fame inductees for approval.
- Ms. Dengler received a letter from Mayor McIlroy regarding District Advisory Council meeting July 12, 2022, to agree to a new 5-year contract with the Pickaway County General Health District.
- MS Consultants would like to schedule a meeting July 12th at 11:00 a.m. to go over the designs for Phase II of the Pickaway Agricultural and Event Center.
- Ms. Dengler emailed Barb at Ohio Department of Agriculture regarding samples signage for Apiary Inspector.
- Ms. Dengler emailed Healthcare Logistics about adding 2022 Pickaway Agriculture Hall of Fame Inductee to plaques. Additionally asked for sample sign to place above plaques.
- The Brownfield grant in the amount of \$500,000 was approved for Forjack.
- Ms. Dengler provided 2nd quarter projections.

In the Matter of
Building Department Monthly Report:

The monthly report for the Pickaway County Building Department was filed for the month ending June 2022.

A total of \$420,981.07 was reported being collected as follows:

Permits		
Registration	28	\$2,025.00
Commercial	36	\$402,009.27
Residential	69	\$16,946.80
Total Inspections Performed		
Residential	529	
Commercial	62	
City Enforcement	0	
Total Inspections	591	
Residential Plan Review	0	
New Home Permits by Jurisdiction:		
Commercial Point	13	
Circleville Twp.	1	
Darby Twp.	1	
Jackson Twp.	1	
Muehlenburg Twp.	1	
Scioto Twp.	3	
Total New Homes	20	

In the Matter of
City of Circleville Update:

Barry Keller, City of Circleville Council President, met with the Commissioners to provide an update. They hired a company of EMI to perform an assessment on all of the city’s bills. Mr. Keller will have the estimate of what it will cost to replace the HVAC unit at the Circleville Municipal Building. The next thing is phase II of the fairgrounds and the need for the second entrance at the intersection of Lancaster

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Pike and Nicholas Drive. Mr. Keller suggested to keep in mind during the planning, is to take the entrance on to State Route 56. Mr. Keller informed that the NEPA process requires showing nine scenarios for the overpass of the railroad on Court Street. It is a project that will cost millions and will require support outside of City Council.

Mr. Keller advised that the entire zoning code is being reevaluated and will have changes. Mr. Keller had concerns regarding North Court Street construction and asked if it will be complete before the 2022 Pumpkin Show. The Commissioners advised that the County Engineer is in hopes to have it completed by then. There is new housing coming to the Stoutsville Pike area and Mr. Keller indicated that there may be a need for annexations. It is hundreds of residential homes and apartment units. This is a way for funds for new infrastructure as sewer plant rehab, new well, and safety forces become affected. Ryan Scribner, Pickaway Progress Partners has been working with Bricker and Eckler and Melissa Betz, Auditor regarding New Community Authorities (NCA). They have ARP Funds that can be used to make improvements to City Buildings and City sidewalks. The city hired Montrose Group to help with strategic planning. If the Charter passes in August, there will be a lot of work that will need to be done. Job descriptions will need prepared, and a City Manager hired. Mr. Keller thanked the Commissioners for their time and looking forward to continuous updates.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending July 7, 2022.

A total of \$3,372.50 was reported being collected as follows: \$82.50 in dog licenses; \$15 in dog license late penalty; \$120 in owner turn-in; \$100 in adoptions; \$25 in redemption fees and \$3,030 in private donations.

Five (5) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk