

**TUESDAY, JUNE 15, 2021**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session at the Emergency Operation Center located at 160 Island Road, Circleville, Ohio, on Tuesday, June 15, 2021, with the following members present: Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance. Mr. Jay H. Wippel was absent from today's session.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from June 8, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 15, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$238,070.30 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$7,000.00 – 101.2001.5401 – EMA Contract Services – Commissioners**  
**TO**  
**101.2001.5901 – EMA Other - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

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**\$1.14 – 101.1105.5607 – HAVA Grant Security Interest – Treasurer  
TO  
931.0000.4710 – HAVA Grant Security Interest - Treasurer**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Blanket Purchase Order Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

**\$10,795.00 – 101.2001.5901 – Other – Commissioners**

**\$10,000.00 – 101.1145.5901 – Other – Recorder’s Office**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed this week and one unemployment claim filed for the week. The reported claim was a false claim for a Department of Health employee.
- Mr. Rogols reported three listing on Govedeals.com. A 2008 Ford F-150 Triton (Soil & Water) and sold last Friday for \$10,600 and 2007 Chevy Trailblazer (Highway Garage) for \$5,050. Both vehicles have been paid for and pending pick-up.
- The Dog Shelter is resuming Pups on the Patio Fundraiser at Watt Street Tavern Wednesday, June 16<sup>th</sup> at 6:00 p.m.
- Mr. Rogols reported that the surveillance camera project with IPS existing server access controls installation continues. Fairground’s installation of fence, gate motors and cameras are complete. Resolving network issues with the firewall. PCSO project is essentially completed, and training scheduled for Friday, June 18<sup>th</sup>.
- Mr. Rogols reported that a full-time Deputy Dog Warden position is posted, with three applications received. Interviews are being scheduled by Chief Dog Warden. Full-time Custodial and IT Technician are still currently posted with one application received being received for the IT Technician (non-qualified).
- Mr. Rogols reported that he has not had any contact from the at fault drivers’ company and or insurance claim filed with CORSA for the EMA motor vehicle accident. Repairs authorized as per estimate (Darrin Flick) and CORSA to subrogate for damages.

**In the Matter of  
Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending May 2021.

A total of \$35,562.89 was reported being collected as follows:

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<b>Permits</b>		
Registration	21	\$1,425.00
Commercial	12	\$19,609.02
Residential	84	\$14,528.87
<b>Total Inspections Performed</b>		
Residential	353	
Commercial	49	
City Enforcement	3	
<b>Total Inspections</b>	<b>405</b>	
Residential Plan Review	43	

<b>New Home Permits by Jurisdiction:</b>	
City of Circleville	1
Commercial Point	13
Deercreek Twp.	1
Walnut Twp.	1
Williamsport	1
<b>Total New Homes</b>	<b>17</b>

**In the Matter of  
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Continuing Countywide Vaccinations – Ages 12+ - walk In. Mr. Flick attended the SERC Executive Meeting June 9<sup>th</sup>, Archive Social Meeting ND Tornado Siren Planning Meeting June 10<sup>th</sup> and Final Emergency Operations Plan Comments Due June 11<sup>th</sup>.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Continuing Countywide Vaccinations – Ages 12+ - walk In. Mr. Flick will be attending the Monthly Update with Frontier Communications, Ohio EMA COVID-19 AAR Discussion and Pickaway County Fire Chiefs Meeting.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Continuing Countywide Vaccinations – Ages 12+ walk-in. Mr. Flick will be attending the Homeland Security Threat Assessment Meeting June 22<sup>nd</sup>, County Radio Training at EOC June 23<sup>rd</sup> and Frontier VOIP Solution Meeting June 24<sup>th</sup>.

**In the Matter of  
Report Provided by Robert Adkins:**

- Mr. Adkins reported that IT Department installed their first VOIP phone in the Juvenile Courtroom.
- Mr. Yarnell explained that the firewall has been configured for the Sheriff's Office to follow state guidelines and bring them in compliance. There were cabling issues and provided a quote from TNT Cabling Solutions in the amount of \$56,880.00. Additionally, a quote from Presidio Networked Solutions Group, Inc. for software and equipment at \$219,325.14 and \$30,000 to Yarnell Consulting. The hardware would not need to be replaced for another 7-10 years.

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**In the Matter of  
Report given by Sheriff Hafey:**

- Sheriff Hafey reported that they are up to 104 inmates in the jail and right on track for staff. Overtime has decreased since they are fully staffed.
- There are 38 counties that have body cameras or cameras of some sort, nine counties are not, and all others are in the process. Axon will postpone the date of their proposal until they the Sheriff hears more from the state regarding funding.
- Ashville has stopped paying for their jailed prisoners. Sheriff Hafey will be contacting Chief George regarding the matter.

**In the Matter  
Request for Annexation Detachment of  
Land and Attachment to Circleville Township:**

During business conducted while in session, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to adopt the following Resolution:

**Resolution No.: PC-061521-36**

WHEREAS, the Pickaway County Board of Commissioners entered into an agreement with Jacobry, Inc., May 25, 2021, Resolution No. PC-052521-34, to purchase 1.393 acres, parcel number A36-0-001-00-003-00, and

WHEREAS, the Pickaway County Board of County Commissioners wish to upgrade the roadway located on the 1.393 acres of land and dedicate the roadway for public use, and

WHEREAS, per Section 709.38 of the Ohio Revised Code allows the Pickaway County Board of Commissioners to request a petition for detachment of lands and attachment to contiguous township, and

WHEREAS, the Pickaway County Board of Commissioners request the City of Circleville's approval of Jacobry, Inc. petition for de-annexation for the detachment of 1.393 acres of land, then

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF COUNTY OF PICKAWAY, OHIO THAT:

(A) The board shall:

Section 1. Ascertain and apportion the amount of existing indebtedness of the municipal corporation from which the detachment is made, which indebtedness shall be assumed and paid by the township contiguous thereto and to which the territory is attached, or by the new township, if a new township is erected, or by the corporate successors of such township, and such apportionment shall be made in proportion to the tax duplicate for the detached territory transferred to a contiguous township erected into a new township to the total tax duplicate for the remaining portion of the municipal corporation from which the detachment is made;

Section 2. Ascertain, adjust, and divide between the contiguous township or the new township, if a new township is erected, and the remaining portion of the municipal corporation all moneys and other credits belonging to such municipal corporation in the same proportion as is provided in this section for division and apportionment of any indebtedness;

Section 3. Order the amount so adjusted and divided to be paid or delivered by the parties in possession thereof to the proper officers of the contiguous township or new township and to the remaining portion of the municipal corporation.

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(B) After such apportionment is made each section of the original territory by which the indebtedness was incurred shall be primarily liable for the portion of the indebtedness so apportioned.

(C) In the issuing of bonds under Chapter 133. of the Revised Code, and in arriving at the limitations imposed in such sections, only the portion of the indebtedness apportioned to each section of territory shall be counted as the net indebtedness.

(D) The petition, map, ordinance, and the order of the board, certified by the county auditor, shall be recorded in the official records in the office of the county recorder, and as soon as such record is made the proceedings shall be complete, both as to the detaching of such territory from the municipal corporation and the annexation thereof to the township or the erection of the territory into the new township, and as to the apportionment of the indebtedness.

(E) Wherever territory has been detached from a municipal corporation and attached to a township or created into a new township, the board of township trustees of such township, or, if such township has become a municipal corporation or been annexed to any municipal corporation, the legislative authority of the corporate successor of the township may, by ordinance, duly passed, contract, through its proper officers, with the municipal corporation from which the detachment was originally made, to apportion the indebtedness of the original territory in the manner provided in this section. Such a contract shall be made by ordinance or resolution, duly passed by the legislative authority of the municipal corporation or board of township trustees, and the effect of the contract shall be the same as if such apportionment were originally made by the board of county commissioners, as provided by this section.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Tornado Sirens:**

Darrin Flick, EMA Director, met with the Commissioners to discuss county tornado sirens being updated to two-way capability. The upgrade will allow to receive status updates for each siren in the county automatically each week, instead of waiting on someone to report if a siren fails. Township and Villages are not able to financial keep sirens current and up to date outside of the weekly testing. The cost to upgrade all sirens in the county is approximate \$40,000. Currently, some villages have a maintenance contract for preventative maintenance and all others do not have a contract in place. Mr. Flick provided a proposal from B&C Communications Chillicothe to complete all preventative maintenance for all townships at the rate of \$800 per siren. The concern is who should be responsible to pay the maintenance agreement cost. Mr. Flick suggested that EMA enter into a contract with B&C Communications and then bill each township for the maintenance. It is well in EMA's responsibility to make sure that the sirens are all functioning correctly and properly maintained. The cost can be combined with the annual EMA dues that are billed to each township.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Maintenance Agreement with B&C Communications of Chillicothe for annual preventive maintenance for all County sirens at an annual cost of \$820 per siren.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Local Emergency Planning Committee  
And Emergency Management Agency  
Plans and Exercise Officer Employee:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve for a part-time employee for Local Emergency Planning Committee (LEPC) and Emergency

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Management Agency (EMA Plans and Exercises Officer for 20 hours a week at the rates of \$18.00-\$20.00 an hour. The position will primarily be in support of LEPC and \$15,000 of wages will be paid by LEPC. Pickaway County will be responsible for the remaining wages of \$5,800.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Health Insurance Marketing**  
**Consulting Services Proposal:**

Colin Connery, Matthew Schoeppe and Peter Wright, Wilson Partners met with the Commissioners by teleconference to review the proposed Consulting Agreement with Wilson Partners. Commissioner Henson's concern is where we stand with Franklin County Consortium and guidance if we should stay with the Consortium or look to move on. It has been several years since Pickaway County has evaluated the relationship with Franklin County Consortium and has been needed. Pickaway County has been with the Consortium for over twenty years. The position of Wilson Partners as the Consultant for the County would be to work for the County as a team and communicate with the Consortium to evaluate the best outcome for the Pickaway County. Commissioner Scherer asked if they have ever had a consortium that would not work with them or provide requested documentation and Mr. Wright explained that they have had a couple in the past that would not provide the data and 99% of the time the reason is structural pooled. Mr. Rogols asked if there is possibility that the Consortium could retaliate once they know Pickaway County has taken the step of having the pool reviews and Mr. Wright explained that there is a possibility, however more of a possibility that they may treat the County better.

Commissioner Scherer addressed the cost of the proposal being for only one year (100 hours) but asked if they had Ohio partners to provide services as a consultant and Mr. Wright informed that they do.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Consulting Services Agreement with Wilson Partners for review of Pickaway County's operational structure, business requirement, and the existing benefit plans(s). The total cost for the completion of the projected is \$35,000 to not exceed 100 hours of service.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of April 2021 Sales Tax Collections:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the April 2021 Sales Tax collections in the following manner:

**\$45,276.00.00 to 401.0000.4121 – Capital Fund**  
**\$1,086,627.87 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Change Order No. 2, Contract B with The Shelly Company  
For Pickaway County Engineer Department  
2020 County and Township Resurfacing Program:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and sign Change Order No. 2, Contract B with The Shelly Company for Pickaway County 2020 County and Township Resurfacing Program. Change order will close out all pay items.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Ditch Assessment Approval:**

Commissioner Harold Henson made a motion to approve the annual maintenance assessment for the following County ditches for the year 2021 and payable in 2022:

**Autie Howard Group Ditch  
Blue Anderson Ditch  
Braskett Ditch  
Brill Ditch  
Bulen Main & Bulen Lateral Ditch  
Buskirk Upper Terminus Open Ditch  
Clarks Run Upper Terminus Ditch  
Congo Lateral #1 Ditch  
Dry Run Lateral #1 Ditch  
Fulks, Moore, Wolford Ditch  
George's Run Upper Terminus Ditch  
Greenbriar Extension #1 Ditch  
Greenbriar Ditch  
Grove Run Ditch  
Hughes County Ditch Lateral #1  
Hughes Main Ditch  
Hughes Lateral #3 Ditch  
Hughes Upper Terminus & Lateral #4  
Metzger-Ewing-Johnson Group Ditch  
Mud Run Lateral #1 Ditch  
PC Acres Storm Water Ditch  
Wampler Hills Storm Watch Ditch  
Wilson Ditch  
Writsel Group Ditch**

Seconded by Commissioner Gary Scherer. Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Project Lifesaver Receivers for Location  
Tracking of Alzheimer or Dementia Patients:**

The Sheriff's Office is requesting to purchase four additional Project Lifesaver Receivers for the use of location tracking services for Alzheimer's or Dementia patients that are at risk of wandering or becoming lost. They have been participating in the program since 2007 and have been operating with two units and the

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units and are having transmitter issues. The old receivers are so outdated that repairs will not be able to be made in the future on the current units.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the purchase of four Project Lifesaver Receivers. The purchase price for un-removable writs bands quoted at \$1,580 per unit.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Ditch Petition Filed for the**  
**Walker Drainage Improvement:**

As the first official act related to a ditch petition filed for the Walker Drainage Improvement, the Commissioners' clerk informed them that the petition was filed on Wednesday, June 9, 2021, and is hereby entered upon the Pickaway County Commissioners' Journal #66, pages dated June 15, 2021. The petition is to reconstruct, widen, alter, repair tile outlets, establish grass banks and berms, and provide erosion control structures as needed, etc. per §6131 Ohio Revised Code (O.R.C.), drainage improvements to be known as Walker Drainage Improvement located in Jackson Township(s), Pickaway County, Ohio. The construction of the improvement is necessary, will benefit the petitioners, and will be conducive to the public welfare. The following is the course and termini of said proposed improvement, to wit commencing at the outlet of a 30" culvert under London Road, Jackson Township. Said ditch is immediately across London Road from Parcel #E1500010015703, the ditch extends north easterly from London Road approximately 950 linear feet to an outlet into a draw on Parcel #1500010016401, owned by Arthur N. Jr. and Eileen Confare Kester. The total length of the Walker Drainage Improvement is 950 linear feet. The watershed is preliminary estimated as 44.3 acres. All costs of engineering, construction and future maintenance will be assessed to the benefiting parcels of land, except as ordered under Section §6131.31 of the Revised Code. The following is the nature of the work petitioned for: clearing, grubbing, cleaning the channel, and sloping the banks, and spreading all spoil along the banks and brush burned, buried, or removed (chipped), seeding areas, constructing/ repairing/ replacing subsurface drain outlet pipes, culverts, crossing as needed.

Per ORC §6131, the Walker Drainage Improvement Ditch this must be heard for its first hearing within 10-90 days after the filing of the petition.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler discussed parking at the Service Center during this years Pumpkin Show. With the new offices at the Service Center, employees are needing parking and traffic utilizing the drive-thru at the Treasurer's Office. Ms. Dengler suggested having the groups utilize the upper the upper parking lot and employees utilize the lower parking lot.
- Ms. Dengler reported that the signage at the Fairgrounds is complete.
- Tax budget worksheets are coming in from the County Departments.
- Ms. Dengler provided a report of the Commissioners' Porch Project. Concrete is being poured today and getting engineered drawings for railing. The windows for the Memorial Hall Window Project have been delayed until September. Ms. Dengler informed Mr. Easterday and they will hold the dedication for the canon before then. The construction crew will have to be careful during the window replacement.
- Ms. Dengler received the budget estimate for plumbing, civil and architectural items for the Sheriff's Office from WDC Group. The budget is \$750,000 to \$1 million, maybe more with material increase of another 20-30%.



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**In the Matter of**  
**Authorization for County Administrator**  
**To Sign Consulting Services Agreement**  
**With Wilson Partners:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to authorize April Dengler, County Administrator, to sign the Consulting Services Agreement with Wilson Partners on behalf of the Commissioners, upon approval to form by Judy Wolford, Pickaway County Prosecutor.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Contract with TNT Cabling Solutions for**  
**The Pickaway County Sheriff's Office:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the contract with TNT Cabling Solutions for installation of CAT 6 PVC Data Drops in designated locations throughout the MDF area at the Sheriff's Office. Total cost of the project is \$56,800.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Contract with Presidio Networked**  
**Solutions Groups, LLC for the**  
**Pickaway County Sheriff's Office:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the contract with Presidio Networked Solutions Group, LLC to provide network refresh for the Sheriff's Office. Total cost of the project is \$219,325.14.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending June 16, 2021.

A total of \$805 was reported being collected as follows: \$300 in adoptions; \$165 in dog license; \$80 in owner turn-ins; \$150 in redemptions and \$110 in private donations.

Eight (8) stray dogs were processed in; six (6) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows:

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Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None.  
Motion carried.

Jay H. Wippel, President {absent}

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
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Attest: Angela Karr, Clerk