

TUESDAY, JUNE 18, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session at 415 Lancaster Pike, Circleville, Ohio, on Tuesday, June 18, 2024, with the following members present: Mr. Jay H. Wippel and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance. Mr. Gary K. Scherer was absent from today's meeting.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from June 11, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 18, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$701,742.84 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated June 18, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$156,880.71 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JUNE 18, 2024
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**In the Matter of
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay AT&T Mobility, in a timely manner related to countywide utilities. After discussing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to waive the waiting period to issue payment to AT&T Mobility, in the amount of \$1,325.69 as follows:

\$1,325.69 #101.1112.5481 Countywide Utilities

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Nancy Graham, Fiscal Specialist, requested a waiver to pay Yarnell Consulting, in a timely manner related to countywide contract services. After discussing the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to waive the waiting period to issue payment to Yarnell Consulting, in the amount of \$12,000.00 as follows:

\$12,000.00 #101.1112.5401 Countywide Contract Services

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Mike Sherron:**

The following is a summary of the report provided by Mike Sherron, EMA Director.

- This week Fair and Fire Chiefs Association Meeting
- Next week's Fair Take Down, Meeting with ODRC CRC staff, Family preparedness outreach session at library, Security and Vulnerability Assessment of Senior Center and Deliver MCC and UTV to Ashville.
- General Information
 - Run card project continuing
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - County Fair – Update.
 - Minor injuries and one heat exhaustion
 - UAS resolution was acted upon during Monday's rodeo
 - Coordination with the National Weather Service
 - CERT volunteers have been helping
 - Display in Heritage Hall
 - NOAA Weather Radio giveaway is receiving positive feedback
 - Good coordination with Circleville Dispatch
 - Dispatching for Pic-A-Fay Fire District – possible solution
 - Working to have security alarms installed at US-22 in early July.
 - Meeting with Senator Brown's Field Staff today to discuss:
 - Reductions in EMPG funding
 - NWS funding
 - NIH WISER chemical response software
 - CISA Chemical Facility Anti-Terrorism Standards (CFATS) reauthorization
 - UAS ban legislation, local enforcement options, UAS TFRs
- EMA Projects
 - Futurity Orion Software – working with vendor to develop some enhanced capabilities.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – the mask project may not utilize all of the allotted grant funding. Considering other options to fully utilize the funds.

TUESDAY, JUNE 18, 2024
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- Excess Radio Equipment: Working to distribute portable radios to departments who can use them for trade-in credit on new equipment. Working to get the out of service radios ready for electronics recycling.
- Replacement of ARES repeaters with County-owned equipment – getting quotes.
- Submitted Circleville PSAP documents for submission to Ohio 911 Program Office. Several additional documents are needed from the Circleville PSAP. They have been notified and awaiting response.
- Working with CDC of Ohio to develop an application for CDBG funding of storm shelters in our low to moderate income mobile home parks.
- Issues requiring Commissioners Support/Notification: None

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 22 dogs. There were 19 visitors to the shelter last week and 3 volunteers.

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Continued to troubleshoot Biamp at Jail – Mark onsite
- Met with TNT at fairgrounds – Fiber termination completed.
- Deployed Meraki 120's at EOC and SO – Prep for ISP Migration
- Extended county network to Fairgrounds

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: June 11th Agenda – No agenda items
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 1 lot splits in the last week, 9 open applications currently.
- CDBG: Amended Participation Agreement – Critical Infrastructure Tarlton

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims filed for the week. Fraudulent unemployment claims remain at 2 fraudulent and 2 legit claims for 2024.
- GovDeals: Developmental Disabilities is remodeling, and maintenance picked up all items (furniture, desks, office pods, tables and more) for auction plus two vehicles.
- Four new hire packets were sent out last week (Treasurer's Office and Pickaway County Sheriff's Office). A total of 54 new hire packets have been handed out in 2024. The part-time custodial positions were posted with one applicant (former terminated employee) and one interview pending (schedule conflicts). Full-time custodial position posted with no applicants. Dog Shelter Kennel Attendant position posted with six applications received with three interviews pending. EMA Communications Technician Position re-posted with no applicants received. The Weights and Measurers position has been posted for the Auditor's Office.

TUESDAY, JUNE 18, 2024
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PICKAWAY COUNTY, OHIO

- PICCA Board meeting June 24th.
- Maintenance:
 - Tower Decommissions- both towers completed. Starting process to sell SR 56 /Salem Road tower property. Working on zoning and legal description.
 - Repairing PCSO underground sprinkler valve. Delayed from Thursday, May 30th. The city of Circleville required backflow valve. Koorsen preparing quote. Additional work to be done at same time.
 - Maintenance completed painting the old Recorder's office last week.
- Miscellaneous:
 - Process to sell 56/ Salem Road tower property continues. Working on zoning and legal description.
 - Repairing the Pickaway County Sheriff's Office underground sprinkler valve and backflow. Previously approved and pending scheduling.
 - IT closet at Commissioners' Office: Mr. Rogols met with Robert Adkins, IT and concluded the replacement of the closet door due to extreme temperature changes.
 - Received a notice from the City of Circleville regarding fairgrounds backflow (excludes Heritage Hall).

**In the Matter of
Executive Session:**

At 9:37 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Dengler, County Administrator, Marc Rogols, Deputy County Administrator, Preston Schumacher, Dog Warden and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:48 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Sheriff's Office Report:**

The following is a summary of the report provided by Sheriff Matthew Hafey.

- The new cruisers went to PARS and should be complete in a week.
- The new K-9 left for K-9 training and will return in six months.

**In the Matter of
Report Provided by April Metzger:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger presented a resolution for ARP funds to be used to purchase backflow preventer for Sprinkler System at the Sheriff's Office.

TUESDAY, JUNE 18, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

**In the Matter of Backflow preventer for
Sprinkler System – Sheriff’s Office
With American Rescue Plan Funds:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-061824-77

Backflow preventer for Sprinkler System – Sheriff’s Office

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO
In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to pay for a new backflow preventer on the sprinkler system at the Sheriff’s Office from Koorsen Fire and Security in the amount of \$38,631.00.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$38,631.00 to Koorsen Fire and Security.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, JUNE 18, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Community Development Block Grant
Amended CDBG Participation Agreement,
Village of Tarlton Critical Infrastructure Grant:

Commissioner Harold Henson offered the motion, second by Commissioners Jay Wippel, to approve and authorize Commissioner Jay Wippel to execute the Community Development Block Grant Amended CDBG Participation Agreement for the Village of Tarlton and Pickaway County Commissioners PY2022 CDBG Critical Infrastructure Grant.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending June 15, 2024.

A total of \$345 was reported collected as follows: \$60 in dog license; \$30 in dog license late fees; \$30 in owner turn-ins; \$60 in adoptions; \$50 in redemptions; \$40 in transfer out-rescue; \$50 in microchip fees and \$25 in private donations

Four (4) stray dogs were processed in.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner {absent}
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk