

TUESDAY, MARCH 10, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 10, 2020, with the following members present: Mr. Harold R. Henson, Mr. Brian S. Stewart, and Mr. Jay H. Wippel. April Dengler, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from March 3, 2020, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 11, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$160,282.31** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Line Item:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF LINE ITEM:

\$2,500.00 (2nd Half) – 101.1105.5703 – Contingencies – Commissioners

\$500.00 – 101.1105.5703 – Contingencies – Auditor

\$17,563.36 – 249.2035.5401 – EMA Contract Services – Commissioners

\$4,000.00 – 251.6227.5521 – CDBG 2018 Administration – Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Transfer and Reappropriation:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart to approve the following requests for the TRANSFER AND REAPPROPRIATE:

**\$500.00 (2nd Half) 101.1105-5703 – Contingencies – Auditor
TO
101.1201.5409 – Municipal Court Juror - Auditor**

**\$2,500.00 (2nd Half) – 101.1105.5703 – Contingencies – Commissioners
TO
101.1108.5527 – Building Department – Vehicle Expense - Commissioners**

**\$2,500.00 – 101.1206.5301 – Supplies – 4th District Court of Appeals
TO
101.1206.5401 – Contract Services – 4th District Court of Appeals**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the FUND TRANSFER:

\$5,644,067.12 Total

Please make the following transfers from the February 2020 Real Estate Settlement

	Transfer From	Amount	Transfer To
General	626.6031.5884	\$2,380,220.14	101.0000.4101
Auditor's Fees	626.6031.5890	\$98,644.11	101.0000.4201
Treasurer's Fees	626.6031.5891	\$128,431.82	101.0000.4206
REA Fees	626.6031.5883	\$420,548.32	260.0000.4221
Election Expense	626.6031.5884	\$34,660.91	101.0000.4251
Advertise Delinq Tax	626.6031.5901	\$6,280.22	101.0000.4253
Board of Health	626.6031.5881	\$225,164.00	605.0000.4221
PCMRB/DD	626.6031.5882	\$1,752,776.82	241.0000.4101
Pickaway County Park	626.6031.5826	\$436,438.17	639.0000.4101
DRETAC Prosecutor	626.6031.5887	\$40,985.51	233.0000.4221
DRETAC Treasurer	626.6031.5886	\$40,985.51	232.0000.4221
County Wide Sewer	626.6031.5888	\$1,758.27	501.0000.4101
Darby Sewer - 11060	626.6031.5880	\$9,822.30	503.0000.4101

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11010 Brasket Ditch	626.6031.5868	\$415.92	282.0000.4601
11030 Hughes Lateral	626.6031.5852	\$2,231.94	265.0000.4601
11040 Hughes Main	626.6031.5853	\$3,110.66	264.0000.4601
11070 Greenbrian Ditch	626.6031.5864	\$0.00	279.0000.4601
11080 Fulks Moore Wolford	626.6031.5854	\$487.37	267.0000.4601
11100 Grove Run	626.6031.5855	\$0.00	270.0000.4601
11110 Wolf Run Ditch	626.6031.5872	\$659.43	271.0000.4601
11120 Met-Ewing-John	626.6031.5856	\$1,847.84	272.0000.4601
11140 Mud Run Lateral	626.6031.5857	\$2,851.76	274.0000.4601
11150 Blue Anderson	626.6031.5858	\$1,663.10	273.0000.4601
11190 Congo Lateral	626.6031.5859	\$2,187.09	275.0000.4601
11200 Autie	626.6031.5860	\$1,600.87	276.0000.4601
11220 Hughes Lateral #3	626.6031.5861	\$0.00	268.0000.4601
11230 Dry Run	626.6031.5863	\$1,978.34	269.0000.4601
11240 Greenbriar Ditch Ext 1	626.6031.5864	\$5,183.30	285.0000.4601
11242 Greenbriar Ext	626.6031.5874	\$3,704.32	314.0000.4601
11250 Bulen Maint/Bulen Lat	626.6031.5865	\$0.00	266.0000.4601
11260 Hughes Upper	626.6031.5862	\$2,087.10	277.0000.4601
11270 Burkirk-Upper	626.6031.5869	\$5,083.70	278.0000.4601
11280 Wilson Group	626.6031.5870	\$611.84	263.0000.4601
11290 Cooks Group Open	626.6031.5871	\$595.26	281.0000.4601
11300 Delinq Derby Sewer	626.6031.5901	\$11,766.70	505.0000.4101
11310 George's Run	626.6031.5867	\$1,529.91	262.0000.4601
11320 Writsel Group Maint	626.6031.5873	\$0.00	284.0000.4601
11340 Springwater Run	626.6031.5897	\$844.81	286.0000.4601
11350 Wampler Hills Storm	626.6031.5898	\$1,001.12	287.0000.4601
11330 Northwood Park	626.6031.5899	\$0.00	311.0000.4101
11360 Brill Group Ditch	626.6031.5879	\$1,002.25	289.0000.4601
11370 PC Acres Storm Water	626.6031.5800	\$400.00	283.0000.4601
11380 Orient delinq sewer	626.6031.5837	\$689.42	506.0000.4101
11400 Clarks Run Term Ditch Note	626.6031.5805	\$0.00	316.0000.4101
11410 Clarks Run Maintenance	626.6031.5802	\$5,868.06	280.0000.4601
11500 Pence Tile Main Drain Note	626.6031.5806	\$0.00	317.0000.4601
11510 Pence Tile Maintenance	626.6031.5803	\$0.00	911.0000.4601
11520 DS Drainage Note	626.6031.5810	\$3,067.29	318.0000.4601
11530 DS Drainage Maintenance	626.6031.5804	\$4,461.08	914.0000.4601
31600 Bd of Health Permit Fees	626.6031.5881	\$420.54	618.0000.4357
		\$5,644,067.12	

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended the Pandemic Influenza Meeting March 3rd, Rad/Nuc Detection Meeting with Ohio EMA March 4th, UAS for Emergency Management Meeting and CERT Meeting March 5th.
- This week Mr. Flick will be attending the Continuity Plan Discussion March 9th, COVID-19 EMA Directors Meeting and Radiation Detection Meeting March 10th and the County Communications Meeting March 11th.

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- Next week Mr. Flick will be attending the Active Shooter Exercise March 17th, County Fire Chiefs Meeting March 19th and Healthcare Coalition Meeting March 20th.

In the Matter of
Report Provided by Jon Brown:

The following is a summary of the report provided by Jon Brown, Maintenance Supervisor:

- Mr. Brown provide information he had gathered for repairs that will need to take place at the building located on Lancaster Pike. Discussion of the intent with the building will need to take place.
- The Maintenance Department will be performing HVAC work at the Service Center and Courthouse today and tomorrow and it may affect the heat.

In the Matter of
Report Provided by Mac Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator.

- There were zero BWC claims submitted to the Bureau of Worker's Compensation and no unemployment claim for the weeks. There was one Short Term Disability claim filed. An Appeal has been filed in the Corrections Offices non-certified case. Hearing date is pending.
- The cameras posted on Govedeals.com for the Pickaway County Sheriff's Office closed Friday, March 6th with no bids. There are two additional items pending.
- Mr. Rogols attended the Wellness Champion meeting Thursday, Mach 5th.
- Mr. Rogols reported that Sherri Rarey, Dog Warden is out on leave and will be back Friday, March 13th. There are no incidents to report.
- Mr. Rogols attended the Pickaway Works HR Professionals meeting at the Educational Center on Thursday, March 5th. Contacts were made with HR Personnel (industry, private sector, schools, etc.).
- Health and Safety will hold a meeting Thursday, March 12th. There will be several upcoming events, one being "Life's Simple 7" at the CRC Building April, 1st. Health Recipe Contest rolls out this week.
- Mr. Rogols will attend his PICCA Board Member Orientation Friday, March 13th.

In the Matter of
Frontier Communication:

Commissioner Stewart asked if Mr. Flick could provide a listing of the amount of times the phone lines have been down, and Mr. Flick will work on one. Mr. Flick informed the Commissioners of an article that was in the Circleville Herald regarding the phone lines. There is no other option then Frontier until we receive Next Gen from the State of Ohio. Commissioner Wippel asked why we cannot use VOIP on our own and Mr. Flick stated that Frontier is in control of the database that directs the calls to the correct PSAP. They would have to reach Frontier and have them forward all 911 calls to the VOIP. We are waiting for the State to make the decision and once that is complete, they will be over the VOIP system for all 88 counties. Mr. Flick explained that some of the other larger counties have fiber optics in their county and we only have Spectrum at the Jail. The concern is what would happen if Frontier filed for bankruptcy and shuts the doors, will the State of Ohio consider it a state of emergency. Commissioner Wippel asked is they are still working on getting VOIP out at the Jail. Commissioner Stewart thanked Mr. Flick and John Rhoades on their work on the issue when phone lines went out last week.

In the Matter of
Public Health and Coronavirus:

There is a report of three students as Shawnee State that returned from Israel and started to show signs of Coronavirus with fever, chest congestions and shortness of breath. They were advised to been seen at their local hospital. Two of the students returned to their home in Pickaway County and reported to Berger Ohio Health. They are waiting for the results of testing to return and if positive they will need to be quarantined. Public Health will check on the individual everyday and can provide food if their supplies become low during quarantined. Testing is usually a 24 hours turnaround time. If the result come back as positive there will have to be a press release, testing of nurses and hospital staff that have been in contact.

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Any individual that has been in contact will go into self-quarantine for 14 days. The Health Department is the first point on public health, and they can work with Berger Ohio Health and EMA out of the Emergency Operation Center if Pickaway County should have a positive case. There is a limited amount of test kits and are only being used on individuals that shows sign and have been in contact with someone how show signs of the virus.

Mr. Flick suggested review of who in government work can work from home. Mr. Flick, Robert Adkins, IT and April Dengler, County Administrator have met to discuss this option and is awaiting input from department heads. It can be done to reamplified to stop the spread and stay ahead, or to quarantine ones with signs. They are meeting daily and plans are in place trying to prepare for an outbreak. The Commissioners reviewed and approved an e-mail to be sent to all county level elected officials and department heads regarding county operations and scheduling in March 17th meeting/ conference call.

In the Matter of
Engineers Bid Opening for the
Sealing of Various Concrete Bridge
Decks with HMWM Resin Project:

BID Opening held for the Sealing of Various Concrete Bridge Decks with HMWM Resin Project, for the Pickaway County Engineer Department was held March 10, 2020 at 10:00 A.M.. Chris Mullins, County Engineer and Anthony Neff, Deputy County Engineer were in attendance.

Engineer's Estimate: \$82,353.00

The following bids were received and read aloud:

- Twin Rivers Construction Co. - \$67,252.50
- Lithko Restoration Technologies - \$107,055.00

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

In the Matter of
Programmatic Agreement for Coordination with the
Ohio State Historic Preservation Office for the
Administration of Programs using HUD Allocated Funds:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to authorize Commissioner Harold Henson to sign the Programmatic Agreement for Coordination with the Ohio State Historic Preservation Office for the Administration of Programs using HUD Allocated Funds.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Special Decade Edition with
Steven Collins, Circleville Herald:

Steven Collins, Circleville Herald, met with the Commissioners to gather stories that have happened over the last decade that reflect on Pickaway County. Commissioner Stewart addressed the financial standings of the County and the growth over the years. Over the ten years we have touched every building owned by the county to make improvements with remodeling. The new JFS CRC Building and Fairgrounds were added to the county real property list. Carry over in January 2010 was \$1.8 million and currently is \$9 million. Sofidel, Goodyear, Healthcare Logistics and Amazon have all expanded to Pickaway County and provided employment to the area. In 2013 the employment rate was at 9.3%. Teays Valley Schools are continuing to grow with all the growth in Rickenbacker area. Commercial Point is annexing land along State Route 104 for growth and housing. State Route 665 ten years ago had nothing on it and has grown and may

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blend with Commercial Point. It is anticipated that farming will still be the #1 industry in ten years. Commissioner Wippel explained that you will see industrial in certain areas like Rickenbacker, but the biggest change will be with technology and alternate energy. Mr. Collins asked if there is anything that stands out that will be addressed in the next year or two and Commissioner Stewart explained that we will be pushing Ross County level of population and may see an increase in courts employment or the Sheriff's Office. Communication is one to grow with the increase of cell phone use. Commissioner Stewart said the thing to look at is we are a county that utilizes sales tax and we will retail be in ten years. Will sales tax and distributions self-sustain itself and keep up in the future. Commissioner Stewart explained that retail, restaurant and entertainment industries are changing, and we need to judge of our community standards based on 2020. County Office know that if the roof is leaking, the money is there, and we are going to fix it. The Pickaway County Park District is something that would not have been possible in the past and is now something for family to enjoy. Families are going to continue to come to Pickaway County and grow. Commissioner Henson stated that before Commissions Stewart and himself came onboard the past Commissioners had to make hard decisions and it set the stage for where we are today. They did the right thing at the right time. Commissioner Stewart is proud to say that when the current Commissioners move on, they have left it in good standings for new Commissioners.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler reported the Building Departments numbers, one is Westport Homes plus 100 houses off of Durrett Road and Southern Point, with an additional 60 houses across the street on 50 acres. Another is a 700,000 sq. ft. building and a 400,000 sq. ft building. The old Moose Lodge on Stoneridge Road is the new recovery counseling center. Lastly, a container manufacture by Fletchers, old Wal-Mart on US 23. It will have a model and office and will make containers to ship elsewhere.
- Ms. Dengler provided the Commissioners a handout of square footage for all county building.
- Ms. Dengler attended the Jail Sanitary Project phase meeting this week.
- Ms. Dengler provided a re-cap of the Visitor's Bureau meeting. There are new contracts and updating of the calendar.
- A meeting was held regarding the COVID-19 virus with Ms. Dengler, Darin Flick, EMA, and Robert Adkins, IT, to discuss critical personnel that will need to work from home, such as IT, EMA, etc. The custodial crew has been asked to spray knobs and hard surfaces.
- A discussion was held regarding the PDI building on Lancaster Pike. Ms. Dengler provided information regarding building renovations and upgrade costs.

In the Matter of
Contract Award for the
Sealing of Various Concrete Bridge
Decks with HMWM Resin Project:

In reference to the bid opening conducted on March 10, 2020 referred to as Sealing of Various Concrete Bridge Decks with HMWM Resin Project, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Brian Stewart offered the motion, second by Commissioner Jay Wippel, to approve the contract with, Twin Rivers Construction Co., 1489 Masonic Park Rd., Marietta, Ohio 45750, in the amount of \$67,252.50.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel. Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk