

TUESDAY, MARCH 23, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 23, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from March 16, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 24, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$291,571.18** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-032321-18

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$25.73 to amend the budget for CARES Act Fund #935 due to the receipt of January and February interest,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021:

CARES ACT INTEREST – 935.0000.4711
\$23.73

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Appropriation of Expense Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$25.73 – 935.1122.5102 – CARES Act Salary – Auditor

\$25,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$12,500.00 – 101.1105.5703 – Contingencies General Fund – Sheriff's Office

\$5,000.00 – 297.5004.5401 – Contract Services ACT – Pickaway WORKS

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$12,000.00 – 101.1105.5703 – Contingencies General Fund – Sheriff's Office
TO**

101.2083.5483 – Uniform Allowances – Sheriff's Office

**\$25,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

10101105.5706 – Economic Development Shares - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Mr. Flick attended the Vaccination surge meeting and COVID-19 After Action Review March 16th, County Fire Chiefs Meeting March 17th, Continuing Countywide Vaccinations – Phase 1a/b/c: March 17th-19th, Evacuation Center Meeting at Everts Middle School March 18th and Pickaway County Healthcare Coalition Meeting March 19th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Mr. Flick will be attending Amateur Radio Emergency Services (ARES) Meeting March 22nd, County E-911 Committee Meeting March 23rd, Continuing

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Countywide Vaccinations – Phase 1a/b/c: March 23rd-25th and Regional Threat Analysis Meeting March 26th.

- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Mr. Flick will be attending Continuing Countywide Vaccinations – Phase 1a/b/c: April 1st.

**In the Matter of
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed this week. Three new unemployment claims filed for the week, all being fraudulent. Two previous claims submitted for payment despite fraud entry appeals filed.
- Mr. Rogols reported the 2001 Case 650 H Bulldozer on Govedeals.com on behalf of the Engineer's Office/ Highway Garage sold last Friday for \$30,000.00. The reserve was set at \$18,000.00.
- The Dog Shelter has various projects in progress. The Highway Garage is helping work on the yard kennel area with new gravel, leveling, and re-positioning the kennels. PPG donated paint and a volunteer crew re-painted the kennel areas. March 15th Chief Warden attended an introductory meeting with Partners 4 Paws.
- Surveillance Cameras: The fairgrounds gates project starting in one week. Mr. Rogols had a final walk thru with the fence company last Friday. The new light pole is not expected for three weeks. Mr. Rogols met with IPS all day last Friday and a punch list of items to be completed. Mr. Rogols present a proposal for computer racks security. Robert Adkins, IT Director assisted with explaining the proposal.
- Darrin Flick, EMA Director found a donor that is donating three AEDs for the courthouse. One to be available on each floor.

Mr. Rogols explained that the county network had a situation with the fairground's connection and units in the Commissioners' Office. Robert Adkins went on to explain that an individual had unplugged the IPS Network at the Service Center while trying to fix a computer problem with their computer. Another unit was unplugged at the Service Center and at the Commissioners' Office and lastly, the fairgrounds had been granted permission by an individual for IPS addresses for the anyone to access the system. Mr. Adkins disabled the access and re-routed access to the fairground's office. Mr. Rogols suggested cabinets for the monitoring system that would be locked and only have key fob access. This would be a way to monitor who accesses the units.

**In the Matter of
Application for Remission of Real Property Penalties:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold, to approve and authorize Commissioner Jay Wippel to sign the Application for Remission of Real Property Late-Payment Penalties regarding parcels E1500010014908, B0620040007000 and A0541060000200.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**Amended Resolution Adopted Requesting the
Pickaway County Board of Elections to Place a
Renewal Levy on the November 2021 Election Ballot
for the Pickaway Senior Center:**

After reviewing the information, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following amended Resolution:

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Resolution No.: PC-032321-19

Amended Resolution PC-020921-14 Requesting the Pickaway County Board of Elections to place a .75 Mill Renewal Levy on the November 2, 2021 Election Ballot for the Benefit of the Pickaway County Commission on Aging, Inc., D.B.A. the Pickaway Senior Center, for a period of Five (5) Years

WHEREAS, in accordance with O.R.C. §5705.19(Y), the Pickaway County Commission on Aging, Inc., D.B.A. the Pickaway Senior Center, has determined that the amount of taxes within the ten-mill limitation will be insufficient to provide the necessary requirements of the Pickaway Senior Center for the **“purpose of maintaining and providing senior citizens services,”** under the direction of the Pickaway County Commission on Aging, Inc., as authorized by O.R.C. §307.694 and/or O.R.C. §307.85; then,

THEREFORE BE IT RESOLVED that it is necessary to renew a levy in excess of the ten-mill limitation for the benefit of the senior citizens of Pickaway County, Ohio, and that taxes be levied on the taxable property in said Pickaway County, Ohio, for a period of 5 years at a rate not exceeding 0.75 mill for each one dollar of valuation, which amounts to seven point five-tenths (0.075) for each one hundred dollars of valuation commencing with tax year 2021, and continuing with the tax years 2022, 2023, 2024, 2025; and,

BE IT FURTHER RESOLVED that the Board of Commissioners, Pickaway County, Ohio, two-thirds of all members elected hereto concurring to wit, desire to place a renewal levy in the excess of the ten-mill limitation for the benefit of Pickaway County, on behalf of the Pickaway County Commission on Aging, Inc., D.B.A. the Pickaway Senior Center; and,

BE IT FURTHER RESOLVED that the Clerk of the Pickaway County Board of Commissioners be and is hereby directed to certify a copy of this Resolution to the Pickaway County Board of Elections or order that said Board of Elections may make the necessary arrangement for submission of each question to the electors of said County at the election to be held November 2, 2021, as required by law.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

The commissioners' clerk will file certified copies of both resolutions along with the county auditor's Certificate of Estimated Property Tax Revenue, with the Pickaway County Board of Election office, which will file them with the Ohio Secretary of State office.

Certification

I, Angela Karr, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is true and accurate record of the proceedings of the board and can be found in the Pickaway County Board of Commissioners' minutes Journal #66, pages dated March 23, 2021.

Attest: Angela Karr, Clerk

**In the Matter of
County Risk Sharing Authority
Property Valuation Selection:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Property Valuation for the Courthouse and Memorial Hall at the reproduction cost value. The Courthouse is Reproduction Cost value is \$27,205,700 and Memorial Hall at \$12,032,500.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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**In the Matter of
Application for New Liquor License for
Loves Travel Stop & Country Stores #690, located in Pickaway Township:**

The Commissioners reviewed the application for a new liquor license received from the Ohio Division of Liquor Control for Ohio Springs Inc, DBA Sheets Convenience Store, located in Harrison Township.

Following the review, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to make no request for a hearing related to the following:

New Liquor Permit #65215090320:

Ohio Springs Inc.
DBA Sheetz Convenience Store
US 23 Walnut Street & SR 752
Harrison Township
South Bloomfield, Ohio 43103

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Pickaway County Engineer's
Request to Advertise to Receive Bids for
Pavement Marking for Various County Roads:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Chris Mulls, County Engineer to advertise to receive bids for the pavement marking of various road within Pickaway County Roads. The bid opening date has been set for April 13, 2021 at 10:00 a.m. to be held at the County Commissioners' Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Certificate of County-Wide Cost Allocation Plan
PY2019 for use in 2021 Prepared by Maximus:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Certificate of County-Wide Cost Allocation Plan PY2019 for use in 2021 prepared by Maximus. Cost included in the proposal are based on FY2019 actual costs to establish cost allocations or billings for FY2021.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
CHIP Satisfaction of Mortgage:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Juanita Hanson and Terry Hanson property located at 216 S. Allen Street Williamsport, OH 43164.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval for Lawncare at Various
County Properties with Outdoor Butler:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote with Outdoor Butler for lawncare at the following county properties, contingent upon meeting with Chris Mullins, County Engineer, regarding weed spray. The total quote is \$317.00.

56 Radio Tower
56 Lift Station
22 Radio Tower
22 Lift Station
Knollwood Village
Ashville Lift Station
Orient Lift Station
Orient Water Tower
Bridlewood Estates

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval for Lawncare at Various
County Properties with Circleville Turf Care:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote with Circleville Turf Care for lawncare spray at the following county properties, contingent upon meeting with Chris Mullins, County Engineer, regarding weed spray. The total quote is \$482.63.

56 Radio Tower
56 Lift Station
22 Radio Tower
22 Lift Station
Knollwood Village Pump
Ashville Lift Station
Orient Radio Tower
Bridlewood Estates
Dog Shelter

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Approval of Roes Bros. Paving For
Repairs of Commissioners' Office Parking Lot:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote with Rose Bros. Paving for repairs to the rear and side parking lot of the Commissioners' Office. The total quote is \$49,595.00 with project beginning June 2021.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 10:12 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with William Rice and Derek Hasek, National Grid Renewables, Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:35 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Auditor's Month Review:

Melissa Betz, Auditor, met with the Commissioners to provide an update for the month of February 2021. The general fund balance is \$12,929,140.69. Mrs. Betz informed the Commissioners that Logan Elm School District filed a complaint against the old Thompson property due to the valuation versus what it sold for. Mrs. Betz explained that the sales tax has been surprisingly high at \$983,192.27 for the month of January 2021, collected in March. The 1st District Auditor's meeting in over a year will be hosted by Mrs. Betz at the Fairgrounds May 14th. It will include 22 county auditors. The last adjustment have been completed for the CARES Act funds. Mrs. Bets reported that the revenues are looking good and conveyance amounts are already up to what the averages have been. The Board of Revisions will need to be arranged. CAUV Applications have to come into the office in person for their hearings. Scanning is taking place as they go by desktop scanners for current documents coming into the office. Mrs. Betz asked how soon old duplicates will be moved to her new office and Commissioners explained that they have not discussed that yet.

Commissioner Scherer asked Mrs. Betz what here concerns where of a situation that happened a couple weeks ago at the Service Center and Mrs. Betz stated that she feels that their office is secure, and they do not feel fearful. She understands that the Treasurer's staff may have had concerns and became upset with the situation.

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In the Matter of
Small Business Support with
Matthew Yerkes, Cultivate:

Matthew Yerkes, Cultivate, met with the Commissioners to provide an overview of what Cultivate has to offer. Cultivate was started as a non-profit 501c3 in 2016 in Grove City Ohio. They offer programs to help small business get off the ground and create jobs. Cultivate now has a location in London and Pickerington. They have a grant through the State for small businesses to help with startup. They host workshops at their locations and is trying to set up technical centers to meet with sponsors. They hold in-person business lessons and networking, on-line business lessons and assignments, business dashboard and advising support and desk, office and meeting space. Four of the programs/ curriculums are Pre-entrepreneurship, Launch Track, Cash Track and Growth Track. Cultivate offers a free membership plus a paying membership with additional support.

In 2021 Cultivate is looking to expand by making connections with Commissioners, Chamber of Commerce, Economic Development. In Fairfield County Cultivate is supported by the County, City and Pickerington. Commissioner Wippel suggested the Mr. Yerkes make contact with Ryan Scribner, Pickaway Progress Partners. Commissioner Scherer suggested to meet with Monte Laub at the OCUBEC.

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Warren Spangler contact Ms. Dengler regarding trustees getting an indigent deceased that is being held at Montgomery County Coroner's Office.
- Ms. Dengler reported a situation with manure that was spread at the fairgrounds. Manure had been spread in the parking lot and drives. The situation is being rectified.
- Ms. Dengler provided an estimate for the access road that connects Island Road and US 23.
- Ms. Dengler reported that Maintenance will use tile from Jim Dean's Office for repairs to tile in Judge Harsha's new courtroom.
- Ms. Dengler gave details for Federal Relief Fund. The funds may be available for the sewer project at the Sheriff's Office.
- The Sheriff's Office request to sub one of the five approved cruisers for one unmarked car. The Commissioners agreed that would be fine.
- Ms. Dengler reported IT issues at the Sheriff's Office. Robert Adkins was on top of the situation and has the Sheriff and Mark involved. The virus infiltrated the system, but did not upload any files.
- Ms. Dengler provided a quote for an overhead door at the Sheriff's Office for \$7,200. The Commissioners will review.

In the Matter of
Courthouse Chimes:

Presbyterian Church requested that someone play the chimes for a private service and Mr. Elick wanted to clarify that the chimes are played for elected officials, soldiers, etc. The Commissioners agreed that it should not be for private services. Mr. Elick informed the Commissioners that he has brought on Laura Rocklin as an additional person to play the chimes as needed. Mrs. Rocklin has been a musician almost all her life.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending March 20, 2021.

A total of \$605 was reported being collected as follows: \$50 in adoption fees; \$285 in dog license; \$75 in kennel license; \$2 in additional kennel license; \$40 in owner turn-in euthanasia; \$25 in owner turn-ins and \$128 in private donations.

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Two (2) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
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Attest: Angela Karr, Clerk