

TUESDAY, MAY 28, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, May 28, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Brian S. Stewart. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from May 21, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 29, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$364,939.24** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the APPROPRIATION OF FUNDS:

\$42,700.00 – 251.0000.4590 – CDBG 2018 – Commissioners

\$21,000.00 – 251.6227.5520 – CDBG 2018 Projects – Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

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In the Matter of
Transfer and Re-appropriation of Funds Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

\$900.00 – 928.1261.5401 – ATP Contract – Juvenile Court
TO
928.1261.5102 – ATP Salaries – Juvenile Court

\$130.00 – 928.1261.5401 – ATP Contract – Juvenile Contract
TO
928.1261.5201 – ATP PERS – Juvenile Court

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Cash Advance:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the CASH ADVANCE APPROVED:

\$8,000.00 – 101.1105.5801 – Advances Out General Fund – Juvenile Court
TO
227.0000.4910 – Advances IN VOCA Fund – Juvenile Court

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
New Fund:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the NEW FUND APPROVED:

930 – Pathway to Recovery Drug Court

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
New Line Items:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for the NEW LINE ITEMS APPROVED:

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930.0000.4556 – Local Share
930.1204.5102 – Salary
930.1204.5201 – PERS
930.1204.5202 – Medicare
930.1204.5203 – Insurance
930.1204.5301 – Supplies
930.1204.5901 – Other Expenses
930.1204.5205 – Workers Comp

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-052819-1

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$42,700.00 for CDBG 2018 Fund #251 needed to amend the budget of fund; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

CDBG 2018 FUND #251
\$42,700.00

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Mr. Flick gave a Severe Weather Damage Assessments of reports that are coming in of damage within Pickaway County from the storm through the night. The Darbyville sirens did not sound on the first signal that was sent, however, worked after the first attempt. The sirens at Tarlton and Harrison Township North were not working. The maintenance of the sirens is the responsibility of the villages and townships where they are located. Mr. Flick is suggested that the County could take over all maintenance on tornado sirens with the costs of the maintenance being billed back to the villages and townships. A few of the townships have not kept up the maintenance, therefore resulting in a few not working during the storm last night. Mr. Flick is working on gathering a quote for the yearly maintenance agreement with B&C Communications for all sirens in Pickaway County excluding the sirens within City Limits.
- Mr. Flick continue to work on new Emergency Operation Center – Tentative opening 11 June.
- Mr. Flick continue to work on our LEPC Exercise that is scheduled for 14 June.
- Mr. Flick will be meeting with Melissa Betz, Auditor and Jason Gillow, GIS, to discuss GIS and the Pictometry software.
- The countywide safety forces walk through of new fairground is set for next week.

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- The Hazard Mitigation Grant Meeting and Fire Chief's Monthly Meeting is scheduled for next week.

**In the Matter of
Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one BWC claim filed for the Sheriff's Office. A Deputy Sheriff blew out his knee while in training simulation in New York.
- The 2003 International Salt truck that is listed on Govedeals.com for the Engineer's Office is currently bid at \$16,300 (minimum bid was \$5,000). The sale is scheduled to end Wednesday, May 29, 2019.
- The Pickaway Street properties survey has been corrected by Craig Stevenson and approval of the Commissioners. The application fee is \$1,650.00

**In the Matter of the
South Pickaway Street Properties:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the City of Circleville Rezoning Application for Amendment to Zoning Code/ Map and Application for Preliminary Plat Including Minor Subdivisions, Lot Splits and Lot Combinations. The submitted applications are to finalize the South Pickaway Street Properties.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr – Clerk

**In the Matter of the
Change Order No. 2 signed for the
PIC-CR031-2.93 over Deer Creek &
PIC-CR500-0.38 over Walnut Creek:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following Change Order No. 2 related to final quantities and measurement taken to complete work as intended per the contract and specification for the replacement of existing bridge superstructure PIC-C500-0.37 over Deer Creek and PIC-CR031-2.93 over Walnut Creek.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr – Clerk

**In the Matter of the
Change Order No. 2 signed for the
PIC-TR028-1.36 over CSX and Norfolk and Sothern Railroad:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following Change Order No. 2 related to delay cost for October 2018 due to the CSX Railroad Flagman not being available to allow the work to progress for the PIC-TR028-1.36 over CSX and Norfolk and Southern Railroad.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

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Attest: _____
Angela Karr – Clerk

In the Matter of
2018 Community Development Block Grant
New Holland Equipment Project:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the Notice of Award and Agreement with CDPW, Inc. for the 2018 CDBG New Holland Equipment Project.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr – Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler invoiced Clean Screen Productions for Jon Brown, Maintenance Supervisors overtime while filming “The Wager” at the Engineers Office during off duty hours. Mr. Brown incurred 24.75 hours of overtime.
- Mrs. Dengler provided projection sheets with raise information for review of the Commissioners. The Tax Budget is due July 20th to the Auditor’s Office.
- The County received the check from CORSA for the Pickaway County Airport Authority hanger in the amount of \$277,037.83.
- Mrs. Dengler present a letter received from CDC of Ohio regarding the CDBG Program. The CDBG program has been pulling together data from PY 2013- PY 2018 to share the impact of changes to the program. The research reflected that the program has been a success for many Ohio Counties and Cities over the years.

In the Matter of
WDC Group Amendment No. 1 for the
Pickaway County Memorial Airport:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following Change Order No. 1 for basic services and additional construction administration as described in the agreement related to the hanger replacement at the Pickaway County Memorial Airport.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr – Clerk

In the Matter of
WDC Group Amendment No. 2 for the
Pickaway County Commissioners’ Office
Porch Repairs and Replacement:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following Change Order No. 2 for basic services and additional construction administration as described in the agreement related to the porch repair and replacement at the Pickaway County Commissioners’ Office.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr – Clerk

In the Matter of
WDC Group Amendment No. 3 for the
Pickaway County Sheriff's Office
Sanitary Sewer Line Repairs:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following Change Order No. 3 for basic services and additional construction administration as described in the agreement related to the replacement of sanitary lines at the Pickaway County Jail.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr – Clerk

In the Matter of
Maintenance Position:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the addition of a full-time maintenance position for the Maintenance Department. The position will be advertised locally and placed on the County website.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr – Clerk

In the Matter of
2019 General Fund 2nd Half
Appropriations Approved for Disbursement:

Mrs. Dengler prepared the 2nd half General Fund departmental appropriations for operating expenses for distribution for departmental operating expenses for the remainder of 2019.

After a brief discussion regarding the appropriations, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-052819-2

BE IT RESOLVED, that pursuant to Ohio Revised Code §5705.392, the Pickaway County Board of Commissioners hereby adopts as part of its annual appropriation measure a spending plan setting for a semi-annual schedule of all expenses and expenditures of all appropriations from the Pickaway County General Fund for fiscal year 2019. The total second half schedule of expenses and expenditures for each office, department, and division is as follows and that there be appropriated from the GENERAL FUND

\$ 7,888,334.10

as the second half appropriation for 2019.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Then & Now Certification Resolution for
2019 General Fund 2nd Half Appropriations:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

Resolution No.: PC-052819-3

WHEREAS, for the period of June 12, 2019, to July 31, 2019, all purchases of \$1,000 or less are exempt from the THEN and NOW CERTIFICATION requirements; then,

THEREFORE BE IT RESOLVED, that any person authorized to make purchases shall file a written document with the Pickaway County Auditor within three (3) business days of making a purchase stating the purpose, amount, and the date of the purchase along with the name of the vendor.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Resolution Recognizing
Deputy Sheriff Kevin C. Graul's Retirement:

During business conducted while in session, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

Resolution No.: PC-052819-4

WHEREAS, it is the privilege of the Pickaway County Board of Commissioners to recognize occasions and people of outstanding significance and achievements; and,

WHEREAS, Deputy Sheriff Kevin C. Graul, Pickaway County Sheriff's Office, has experienced a long, successful career in the law enforcement field; and,

WHEREAS, Deputy Kevin C. Graul started his journey with the United States Army which later led him to Pickaway County, where he successfully will complete his last 26 years of employment with Pickaway County Sheriff's Office; and

WHEREAS, with his years of experience, Deputy Graul has served Pickaway County Sheriff's Office with honor as a corrections officer, communications officer, and a patrol deputy sheriff. Mr. Graul started his career as a dispatcher with the Grove City Police Department and also served as a patrolman for the Circleville Police Department; and

WHEREAS, Mr. Graul has determined that he wishes to retire after many years of commendable service; and

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby thanks Deputy Kevin C. Graul for his years of exemplary service and dedication and congratulates him on his well-earned retirement and wishes him happiness and success in all of his future endeavor and hereby declare:

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Friday, May 31, 2019
As
Deputy Kevin C. Graul Day

In Pickaway County, Ohio

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Resolution Adopted Retiring
K-9 Turpin from Service and
Transferring Ownership to Handler:

At the written request of Pickaway County Sheriff, Dwight Radcliff, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-052819-5

WHEREAS, after recent medical issues, the Pickaway County Sheriff Office (PCSO) is retiring K-9 Turpin, an 7-year veteran of the department; and

WHEREAS, Turpin, a 10-year old Belgian Malinois, was placed in service in April 8, 2012, and assigned to Deputy Jeremy L. Wallace of the Pickaway County Sheriff's Office; and

WHEREAS, Turpin has been involved in many assignments during his tour of duty and served the Pickaway County Sheriff's Office honorably; and

WHEREAS, it is common for veteran K-9 units to be turned over to their handler when they are retired from service; then

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby retires K-9 Turpin from his service to Pickaway County and transfers ownership to his handler, Deputy Jeremy L. Wallace.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Ohio Department of Job and Family Services
Local Workforce Development System
Subgrant Agreement G-2021-11-5979 Signed:

Joy Ewing, Director of the Pickaway County Job & Family Services, met with the commissioners to obtain their approval of the amended agreement of the original Memorandum of Understanding (MOU) between Ohio Department of Job and Family Services, Ohio Department of Medicaid and the Board of County Commissioners effective July 1, 2019 – June 30, 2021.

Following discussion, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the Subgrant Agreement for G-2021-11-5979.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: _____
Angela Karr, Clerk

In the Matter of
Community Development Block Grant,
CDBG Allocation, BID Opening of
Pickaway Senior Center
Energy Savings Lighting Equipment:

BID Opening for the Pickaway Senior Center, for Community Development Block Grant (CDBG) was held May 28, 2019 at 11:00 a.m. April Dengler, County Administrator was in attendance.

Engineer's Estimate: \$25,800.00

The were no bids submitted for the Energy Savings Lighting Equipment Project.

Berqshire, LLC will be contacted for review and clarification of the process since no bids were received.

In the Matter of
Annual Meeting of the Wolf Run Joint Ditch
Board of County Commissioners and Resolution
Adopted Approving Annual Ditch Maintenance Assessments:

The Wolf Run Joint Ditch Board of Commissioners, consisting of the Pickaway County and Ross County Commissioners, met to approve the annual county maintenance ditch assessment for year 2019. Those in attendance were Pickaway County Commissioners Brian Stewart, Harold Henson, and Jay Wippel, and Ross County Commissioners Dwight Garrett and Doug Corcoran. Also, in attendance were April Dengler, Pickaway County Administrator and Chris Mullins Pickaway County Engineer.

Mr. Mullins updated that the ditch was starting to washout on the east end and that he would be sending a crew out to perform maintenance to the ditch. Mr. Mullins then reviewed a spreadsheet listing the individual assessments to the benefited acres within the watershed, with no change in rates from last year. After reviewing the assessments, Commissioner Corcoran offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

Resolution No.: PC-052819-6

WHEREAS, special assessments were made against the described real estate on the following list of benefiting acreage situated in Deercreek Township and Deerfield Township, located in Pickaway County, Ohio, and Ross County, Ohio, respectively; and,

WHEREAS, a county ditch maintenance fund was established in compliance with O.R.C. §6137.02 for the Wolf Fun Joint Fund for the repair, upkeep, and permanent maintenance of said ditch constructed under Chapter 6131 of the Ohio Revised Code; and,

WHEREAS, on May 28, 2019, the Wolf Run Joint Ditch Board of County Commissioners met in Regular Session in the Pickaway County Board of Commissioners' office and approved the annual maintenance assessments on the benefiting acreage for year 2019; then,

THEREFORE BE IT RESOLVED that the Auditor of Pickaway County, Ohio, and Auditor of Ross County, Ohio, are hereby authorized and directed to place said assessments on the Tax Duplicates of the benefited acreage for year 2019, collectible in year 2020.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes; Commissioner Corcoran, yes; Commissioner Garrett, yes; Commissioner Neal, absent. Voting No: None. Motion carried.

Attest: _____
 Angela Karr, Clerk

Pickaway County
Deercreek Township

Property Owner	Parcel Number	Total Acres	Benefitted Acres	Total Assessment
Clifton, Richard J. & Judith A.	C09-0-001-00-376-00	105.857	13.2	\$ 71.86
Sheridan, Mary Ellen-Trustee	C09-0-001-00-380-00	273	19	\$ 105.01
Hamman, Andy Russell & Cathryn	C09-0-001-00-354-01	24.36	22	\$ 121.60
Mace, Harold (Trust), Norma				
Mace, Trustee	C09-0-001-00-373-00	72.2	48	\$ 265.32
Mace, Harold (Trust), Norma				
Mace, Trustee	C09-0-001-00-374-00	3.6	3.6	\$ 19.90
Massey, Norman D.	C09-0-001-00-380-01	7.18	4	\$ 22.09
Massey, Norman D.	P33-0-001-00-162-01	51.52	1	\$ 5.55
Shaw, Donald E., Sr. & Constance	C09-0-001-00-355-00	41	8	\$ 44.22
Shaw, Donald E., Sr. & Constance	C09-0-001-00-356-00	44	44	\$ 243.21
Shaw, Donald E., Sr. & Constance	C09-0-001-00-357-00	40	21	\$ 116.06
Shaw, Donald E., Sr. & Constance	C09-0-001-00-358-00	90	12	\$ 66.34
Barbee, T. Richard Jr.	C09-0-001-00-367-00	129	21	\$ 116.06
			TOTAL	\$ 1,197.22

Ross County
Deerfield Township

Property Owner	Parcel Number	Total Acres	Benefitted Acres	Total Assessment
Michael T. Oyer & Emily M. Oyer	100705007000	294.81	19.2	\$ 106.12
Norma Mace, Trustee	90705009000	237.7	206.8	\$ 1,143.05
Donald L. Davis & Wilma Jean	100705010000	160.135	98.4	\$ 543.89
GE-MJ Farms, LLC	90705003000	306.66	107.3	\$ 593.07
Andy R. Hamman & Cathryn	90705002000	184.68	31.9	\$ 176.33
Norman D. Massey	100705012000	8.23	3.3	\$ 18.23
			TOTAL	\$ 2,580.69

The Pickaway County Commissioners' clerk will certify the assessments to the Ross County and Pickaway County Auditors for placement on tax duplicates

At the conclusion of the meeting, the Ross County Commissioners thanked Mr. Mullins for Pickaway County Engineer Department's maintenance and repair work performed on the ditch.

Commissioner Doug Corcoran asked if the Commissioners have heard of the Background SNAP Employment and Training Program. The Pickaway County Commissioners were not familiar with the program. A representative from NCRC and SEOLS would meet with the Commissioners to discuss what they have to offer to help individuals receive training to get off of the SNAP Assistance program. Commissioner Stewart was willing to offer to meet with them to learn more about the program.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending May 25, 2019.

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A total of \$1,176.22 was reported being collected as follows: \$200 in adoptions; \$24 in boarding revenue; \$120 in dog licenses; \$30 in dog license late penalty; \$103.11 in private donations; \$50 in redemptions; \$40 in transfer out- rescue; and \$609.11 in P4P expense reimbursement.

Eight (8) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: _____
Angela Karr, Clerk