

TUESDAY, NOVEMBER 19, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 19, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from November 12, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 19, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$400,813.53 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 19, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$62,969.28 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-112

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$81,279.85 to amend the following funds:

**\$81,279.85 – 112 Sheriff's Policing Revolving Fund - Sheriff
\$18,182.00 - 112.0000.4214 – SRD Westfall Contract
\$6,164.00 -112.0000.4242 – Teays Valley SRD
\$38,172.00 - 112.0000.4282 – Circleville SRD
\$18,579.67 -112.0000.4285 – Logan Elm SRD
\$182.18 – 112.0000.4926 - Other Receipts**

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-113

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$185.00 to amend the following funds:

\$185.00 – 236.0000.4926 – Other Receipts Immobilization & Impound - Sheriff

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-114

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$1,400.00 to amend the following funds:

\$1,400.00 – 904.0000.4926 – Other Receipts Law Enforcement Assistance Fund - Sheriff

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THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-115

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$95,289.03 to amend the following funds:

\$95,289.03 – 946.0000.4571 – ARPA LEP Hiring - Sheriff

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-116

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$10,701.96 to amend the following funds:

-\$10,701.96 – 951.0000.4557 – State Share PC Exp Body Worn Cameras - Sheriff

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-117

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WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$6,000.00 to amend the following funds:

-\$6,000.00 – 502.0000.4257 – Fees Instant Webcheck - Sheriff

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-118

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$31,000.00 to amend the following funds:

-\$31,000.00 – 239 – High Visibility Enforcement Overtime Grant – Sheriff
-\$16,000.00 – 239.0000.4557 – IDEP/HVEO State Share
-\$15,000.00 – 239.0000.4561 – STEP/HVEO State Share

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-119

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$3,000.00 to amend the following funds:

-\$3,000.00 – 299.0000.4259 – Fees Concealed Carry - Sheriff

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111924-120

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$24,441.30 to amend the following funds:

\$24,441.30 – 640.0000.4258 – Housing Trust Fund - Auditor

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

-\$30,000.00 – 239 High Visibility Enforcement Overtime Grant – Sheriff

-\$13,383.52 – 239.2059.5102 – Salary IDEP

-\$194.06 – 239.2059.5202 – Medicare IDEP

-\$2,422.42 – 239.2059.5212 – PERS LE-IDEP

-\$12,547.05 – 239.2088.5102 – Salary STEP

-\$181.93 – 239.2088.5202 – Medicare STEP

-\$2,271.02 – 239.2088.5212 – PERS LE STEP

-\$10,701.96 – 951.2098.5501 – Equipment PC Exp Body Worn Cameras – Sheriff

\$268.93 – 112.2079.5102 – Salary Circleville Township SPRF – Sheriff

\$3.90 – 112.2079.5202 – Medicare Circleville Township SPRF – Sheriff

\$144.70 – 112.2079.5205 – Worker’s Compensation Circleville Township SPRF – Sheriff

\$48.68 – 112.2079.5212 – PERS LE Circleville Township SPRF – Sheriff

\$11.43 – 112.2076.5102 – Salary Darbyville Corporation SPRF – Sheriff

\$0.16 – 112.2076.5202 – Medicare Darbyville Corporation SPRF – Sheriff

\$6.15 – 112.2076.5205 – Worker’s Compensation Darbyville Corporation SPRF – Sheriff

\$2.07 – 112.2076.5212 – PERS LE Darbyville Corporation SPRF – Sheriff

\$40.33 – 112.2078.5102 – Salary Williamsport Corporation SPRF – Sheriff

\$0.59 – 112.2078.5202 – Medicare Williamsport Corporation SPRF – Sheriff

\$21.71 – 112.2078.5205 – Worker’s Compensation Williamsport Corporation – Sheriff

\$7.30 – 112.2078.5212 – PERS LE Williamsport Corporation SPRF – Sheriff

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\$11.43 – 112.2080.5102 – Salary Tarlton Corporation SPRF – Sheriff

\$0.16 - 112.2080.5202 – Medicare Tarlton Corporation SPRF – Sheriff

\$6.15 – 112.2080.5205 – Worker’s Compensation Tarlton Corporation SPRF – Sheriff

\$2.07 – 112.2080.5212 – PERS LE Tarlton Corporation SPRF – Sheriff

\$5,000.00 – 501.6915.5401 – General Sewer Contract Services – Engineer

\$1,175.53 – 278.6127.5901 – Buskirk Ditch Other Expenses – Engineer

\$746.80 – 914.6143.5901 – DS Drainage Other Expenses – Engineer

\$207.87 – 267.6116.5901 – Fulks-Moore Wolford Other Expenses - Engineer

\$1,061.54 – 262.6111.5901 – George’s Run Other Expenses – Engineer

\$1,044.90 – 279.6128.5901 – Greenbriar Other – Engineer

\$319.71 – 268.6117.5901 – Hughes Lateral #3 Other Expenses – Engineer

\$355.00 – 277.6126.5901 – Hughes Upper Other Expenses – Engineer

\$398.90 – 263.6112.5901 – Wilson Group Other – Engineer

\$135.00 – 284.6133.5901 – Writsel Ditch Other Expenses – Engineer

\$5,314.00 – 507.6922.5608 – Notes/ Interest Orient Water – Engineer

\$23,441.30 – 640.1115.5928 – State Housing Trust Fund – Auditor

\$1,000.00 – 640.1115.5929 – 1% Fee Housing Trust Fund Fees – Auditor

\$2,995.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$100.00 – 503.6916.5401 – Darby Sewer Contract Services – Engineer
TO**

503.6916.5202 – Darby Sewer Medicare – Engineer

**\$91.14 – 503.6916.5401 – Contract Services Darby Sewer – Engineer
TO**

503.6916.5608 – Notes Interest Darby Sewer – Engineer

**\$61.11 – 505.6918.5402 – Contracts Repairs Darby Sewer – Engineer
TO**

505.6918.5608 – Notes Interest Darby Sewer – Engineer

**\$1,100.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

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101.1102.5202 – Maintenance Medicare – Commissioners

**\$1,895.00 – 101.1105.5703 – Contingencies – Board of Elections
TO**

101.1140.5401 – Contract Services – Board of Elections

**\$1,000.00 – 101.1140.5301 – Supplies – Board of Elections
TO**

101.1140.5491 – Contract Services Rent – Board of Elections

**\$8,675.00 – 101.1120.5301 – General Fund Office Supplies – Treasurer
TO**

101.1120.5203 – Treasurer Insurance - Treasurer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$50,000.00 – 101.1105.5701 – Miscellaneous Transfer Out – Commissioners
TO**

401.0000.4901 -Capital Transfer In - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- This Week
 - Meeting with Auditor's Office 11/18/2024.
 - Meeting with Kris Smith, Chief Bennett, and EMA to discuss radio programming contract 11/19/2024.
 - Meeting on Williamsport Repeater Project 11/20/2024.
 - Fire Chief's meeting in Scioto Township 11/20/2024.
- Next Week
 - Introductory meeting with P3 11/25/2024.
 - Meeting with B&C on tornado sirens on 11/25/2024.
- Programs
 - EMA Operations
 - Working with local partners, planning for community support during a disaster.
 - Continue to work on drone recertification with new FAA standards.
 - 911 Coordinator
 - Continue working on the upcoming transition to NexGen911.
 - Annual audit coming soon.
 - LEPC
 - Received \$1,000 donation from Enterprise TE Products Pipeline Company on 11/14/2024
 - Thank You card from LEPC sent
 - Identifying training needs for 2025.
 - Radio Programming

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- Meeting to be held with Kris Smith to get final details of the contract outlined.
- Agencies are working on their radio inventory.
- Sheriff and Chief Bennett will reach out to their respective partner agencies to get an updated inventory.
- Receiving a lot of requests for radio IDs from agencies purchasing new radios.
- Creating a manual of how to run the radio program as no written documentation prior.
- FCC licenses for different call signs and frequencies need renewed. Working with MARCS on what needs renewed and the process.
- CERT
 - Introductory email sent to CERT Team by EMA Director. Meeting to look at future direction of CERT in process.
- Outreach
 - Scheduling meeting with South Bloomfield Mayor and Acting Police Chief.
- Mitigation
 - No new information
- General Information
 - No new information.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: November 26th Agenda – Rezoning Hearing – Circleville Township
- Outstanding Plats: Graham Ravines Sketch Plan
- Lot Splits:
 - Approved 3 lot splits in the last week, 6 open applications currently.
- CDBG
 - Harrison Street – Village of Tarlton Costs
- Solar Vote
 - Circleville Solar Vote – November 20, 2024, at 1:30
- New Development – Circleville Crossings

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims filed for the week and 6 total claims for the year. There were two unemployment claims since the last report (Board of Elections and Treasurer’s Office). 2024 total at 2 fraudulent and 10 legit.
- GovDeals: No report.
- Three new hire packets were sent out last week (Developmental Disabilities & Veterans Services). A total of 92 new hire packets have been handed out in 2024. Job openings for part-time and full-time Custodial, EMA Communications Technician and Treasurer’s Office Deputy Clerk.
- Maintenance:
 - Repairing PCSO underground sprinkler valve and backflow. Joint meeting with city, Building Department and Koorsen Thursday, December 5th. Dalmation Kelly Kight recommended (independent quote).
 - The renovation of the Clerk of Courts started November 18th (move).
 - Courthouse sandstone repair (approved May 23rd) phase 2 work continues. Additional damage found and quote pending.
 - Pickaway County Sheriff’s Office replacement of hot water recirculating pump \$5,250.00.
 - IT in the courthouse server room HVAC needs to be upgraded to house new servers \$16,700.00.. Old system is 4-years old and will not handle the new servers.
 - The Williamsport Repeater project meeting is scheduled for Wednesday, November 20th. Tiffany Nash, EMA Director, will be attending.
 - Mr. Rogols will be meeting with Chris Mullins, Cuntly Engineer to discuss equipment storage at the PDI building.

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In the Matter of
Building Department Monthly Report:

The monthly report for the Pickaway County Building Department was filed for the month ending October 2024.

A total of \$46,699.48 was reported being collected as follows:

Permits		
Registration	25	\$2,025.00
Commercial	6	\$32,406.01
Residential	23	\$12,268.47
Total Inspections Performed		
Residential	376	
Commercial	80	
Terry Haugh	11	
Total Inspections	467	
Commercial Plan Review	64	
New Home Permits by Jurisdiction:		
City	5	
Commercial Point	10	
Darby Twp.	2	
Williamsport	1	
Walnut Twp.	1	
Madison Twp.	1	
Washington Twp.	1	
Jackson Twp.	1	
New Holland	1	
Total New Homes	23	

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Server updates.
- Rick and Billy is attending a Ohio Cyber Resilience TTX today
- Eric and I will be attending OARnet VMware Education tomorrow
- Making DHCP Scope changes configuring for PCDC1 and PCDC2
- Rearranged some equipment in the datacenter in preparation for the new equipment.
- We've received the SAN and the Servers have been shipped.
- MDR to be tested and activated Monday of next week
- Moving PCEngieer and PCHWYGAR to PCENGHWY server tonight
- Moved 01-4A-MS0 to Clerks new location and brought up 3 stations.
- Quote for moving the Juryview database to a 2022 server
- Quotes for Spectrum connection to MARCS backhaul backbone
- Quote for SAN UPS.

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 18 dogs. There were 5 visitors to the shelter last week and 3 volunteers.

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In the Matter of
Executive Session:

At 10:00 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator and Marc Rogols, County Deputy Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:03 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey:

- Sheriff Hafey reported that both students have completed the academy, and one has passed the state exam. The other will be scheduled to take the exam. The new evidence clerk is working well.
- December 7th is Shop with a Cop. Anticipating around \$10,000 to be utilized for children's Christmas. Working with City Barbeque to get meals donated.
- A grant of \$9,600 was received to go toward the \$10,000 needed to convert to pickawaysheriff.com to pickawaycountysheriff.gov
- A grant of \$9,240 from Norfolk Southern to be used to purchase AED for the cruisers.

In the Matter of
Job and Family Services Update:

Nick Tatman, Job and Family Services, met with the Commissioners to provide an update of JFS. JFS currently has three position vacancies at the agency (Social Worker I, Legal Specialist and Child Support position). The agency would like to hold a professional development training day. All staff will be at the agency, but the office will close to the public on Friday, December 13th. There are currently 23 children in placement. The total number of children involved with child welfare is 156. SNAP (food stamps) applications are beginning to increase over the last couple weeks due to the Federal Poverty Limits qualification changing from 130% to 200%. In the past month they have had an increase of 130 new SNAP customers. JFS has started Career Information sessions at the OhioMeansJobs and had 7 individuals interested in getting their CDL. Three have already started the training. Future sessions are to include Health, Public Safety and Trades. Unemployment for Pickaway County is at 3.9%

In the Matter of
Enterprise Fleet Ohio Government
With Ross Vanbibber, Enterprise Fleet Management:

Ross, Vanbibber, Enterprise Fleet Management, met with the Commissioners to discuss the savings Enterprise Fleet Ohio Government would have to offer Pickaway County. Mr. Vanbibber explained that their program is to help reduce overall costs and headaches of owning and operating a fleet of vehicles. The program is over a 10-year period and offers ways to keep a newer fleet of vehicles that retain their value. Mr. Vanbibber will provide additional information by email and follow-up.

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In the Matter of
School Pilot Payment Discussion with
Prosecutor, Auditor, Treasurer and Pickaway Progress Partners:

Tim Colburn, Pickaway Progress Partners, started the meeting off by discussing past school pilot payments. Bradley Payne is working on a quote to collect pilot payments from companies and billing. County dollars will be needed to amend the agreement to how dollars will be collected. By having an agreement with Bradley Payne, it will allow the Treasurer and Auditor not to have to do the billing or collection of pilot payments. Mr. Colburn will gather the quote from Bradley Payne to present at a later date for review.

In the Matter of
Executive Session:

At 11:45 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn, P3, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 12:00 p.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Spectrum Enterprise Quote for IT Department:

Robert Adkins presented a quote from Spectrum Enterprise. The quote is to provide ELAN at 10 Mbps for 60 months. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from Spectrum Enterprise in the amount of \$7,497.99 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Equivant Quote for IT Department:

Robert Adkins presented a quote from Equivant. The quote is to rehost JuryView application and database. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from Equivant in the amount of \$2,150.00 to be paid from unplanned capital.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Insight Public Sector, Inc. Quote for IT Department:

Robert Adkins presented a quote from Insight Public Sector, Inc. The quote is to provide Eaton 9PX5KTF with a transformer and a 5-year extended service agreement. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from Insight Public Sector, Inc. in the amount of \$7,241.53 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Accurate Mechanical Inc. Quote for IT Department:

Marc Rogols presented a quote from Accurate Mechanical Inc. The quote is to provide server room Bryant ductless mini split. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from Accurate Mechanical, Inc. in the amount of \$16,750.00 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Accurate Mechanical Inc. Quote for the
Pickaway County Sheriff's Office:

Marc Rogols presented a quote from Accurate Mechanical Inc. The quote is to replace domestic hot water recirculating pump at the Sheriff's Office. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from Accurate Mechanical, Inc. in the amount of \$5,250.00 to be paid from unplanned capital.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

❖ Commissioner Gary Scherer left the meeting at 10:30 a.m.

In the Matter of
Job and Family Services
Pickaway County Plan for Temporary
Assistance for Needy Families:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-111924-121

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Pickaway County Plan for Temporary Assistance for Needy Families

The Pickaway County Job and Family Services receives a Temporary Assistance for Needy Families (TANF) Allocation from Ohio Department of Job and Family Services. These funds are Federal funds and based on ORC 5705.14, these funds can be used for Child Support Enforcement Agency (CSEA) or Public Children Services Agency (PCSA) activities. These costs must be associated with the purposes listed in OAC 5105:9-6-08(G).

The CSEA can access these funds through the Seek Work Program which assists low-income, non-custodial parents to obtain employment so that they may meet their child support obligation. The activities of the Seek Work Program are an allowable activity as defined by the County Prevention, Retention, and Contingency (PRC) Plan is financially supported through the use of the TANF funds.

Child PCSA can access these funds for Child Protective and Kinship Caregiver Services to prevent the removal of the child from the home; to permit the child's return to the home; or if it is necessary, to stabilize a kinship placement made by Pickaway County Children Services. The activities of Child Protective and Kinship Caregiver Services are an allowable activity as defined by the County Prevention, Retention, and Contingency (PRC) Plan and is financially supported through the use of the TANF funds.

To properly access these funds for the CSEA or PCSA, they must be transferred from the Public Assistance Fund (per ORC 5705.14) in which they are received from the Ohio Department of Job and Family Services and into the Child Support Enforcement Fund or Public Children Services Fund, and is allowable base on OAC 5101:9-6-83 (for CSEA) and ORC 5101.144 (PCSA).

We the Board of Commissioners of Pickaway County, do hereby grant to Nicholas Tatman, Director of the County Department of Job and Family Services, the authority to approve the transfer of money from the PA fund to the CSEA Fund or PCSA Fund for calendar 2025, for the herein described purpose.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Job and Family Services
Pickaway County Plan for Intercounty Transfer:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-111924-122

Pickaway County Plan for Intercounty Transfer

Ohio Administrative Code Section 5101:9-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation.

Counties have requested such adjustments to best meet the needs of their constituents due to the limited allowable uses of each fund and the nuances of the random moment sample process on a county's funding stream.

Any unspent allocation within a county at the end of a fiscal year revert back to the state for use by the State Department of Job & Family Services.

A county family services agency must make such inter-county adjustment requests to the Ohio Department of Job & Family Services and include with such requests a resolution authorizing such from that county's Board of Commissioners.

In accordance with Ohio Administrative Code Section 5101:9-6-82(G)(2)(a), a Board of County Commissioners may pass a resolution assigning authority to the director of the county family service agency

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to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time.

The Pickaway County Board of Commissioners hereby assigns authority to Nicholas Tatman, Pickaway County Department of Job & Family Services Director, to serve as the Pickaway County Board of Commissioners' designee and hereby grants Nicholas Tatman the authority to sign inter-county adjustment agreements on behalf of Pickaway County, effective January 1, 2025 - December 31, 2025, with the understanding that a summary of such adjustments shall be provided to the Board of Commissioners on a quarterly basis.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Allocation for September 2024 Sales Tax Collections:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to allocate the September 2024 Sales Tax collections in the following manner:

\$68,286 to 401.0000.4121 – Capital Fund
\$1,297,428.08 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger is working on budget worksheets. Need Board of Elections to finish. Will have to present next week with slides for end of year meeting.
- Mrs. Metzger informed that checks for Memorial Hall Window Project will be direct deposited in the next two weeks.

In the Matter of
Purchase and installation of Vesta 911 for
Sheriff's Office with American Rescue Plan Funds:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-111924-123

Purchase and installation of Vesta 911 for Sheriff's Office

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (special revenue fund # 938 – American Rescue Plan Act Fund)

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TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO

In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations form unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to purchase and install Vesta 911 for the Sheriff's office from Frontier Communication in the amount of \$262,910.52.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$262,910.52 to Frontier Communications.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Resolution Approving to Submit
Ohio Department of Transportation, Office of Aviation,
2024 Ohio Airport Improvement Program, Matching Grant
Application for General Aviation Airports:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

Resolution No.: PC-111924-124

**Ohio Department of Transportation, Office of Aviation, 2024 Ohio Airport Improvement Program,
Matching Grant Application for General Aviation Airports**

WHEREAS, The Pickaway County Memorial Airport is in need of improvements and those improvements will be accomplished through the (insert description of improvements) project. The Ohio

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Department of Transportation, Office of Aviation, is accepting applications for 2024 Ohio Airport Improvement Program, Matching Grant Application for General Aviation Airports, and

WHEREAS, the Board desires to authorize the Pickaway County Airport Authority Board President to submit applications for funding and execute the grant contracts and any related documents for the FY 2024 Grant Program,

NOW THEREFORE, BE IS RESOLVED, that applications be submitted to the Ohio Department of Transportation in the amount of \$22,400.00 for the FAA Grant 3-39-0020-024-2024, Construct 14-Bay T-Hangar, Construct \$28,696.00 for the FAA Grant 3-39-0020-025-2024, Construct 14-Bay T-Hangar, Construct Projects by Tim Wilson, President and once a Grant offers are received from the Ohio Department of Transportation this Board authorizes Tim Wilson, Board President of the Pickaway County Airport Authority to accept and execute the Grant contracts and all related documents and to manage the grants as necessary inclusive of amendments to the Grant contracts and submission of applications for payment associated with the Grants as required by the Ohio Department of Transportation.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Board of Elections Additional Funding:

Dave Winner and Michelle Hobson, Board of Elections, met with the Commissioners to discuss additional funds for their budget. They are about \$60,000 short of what they budgeted for 2024. The election was unique this year and they hired additional help for the election. Vacation and sick time in the amount of \$9,000 had to be paid out to an employee that is no longer employed. The Commissioners suggested submitting a Budget Action Request.

In the Matter of
Bid Opening Conducted for
Knollwood Wastwater Treatment Plant and
Wintergreen Lift Station Project
For the Pickaway County Engineer's Department:

A bid opening was conducted for Knollwood Wastwater Treatment Plant and Wintergreen Lift Station Project for the Pickaway County Engineering Department with Chris Mullins, County Engineer in attendance. A sign-in sheet of interested bidders that were also in attendance is on file. Project estimate \$2,931,000.00

Unger Construction Ltd.
761 Tomlin Road
Union, OH 45693
\$3,211,000.00

Darby Creek Excavating, Inc
19524 London Road
Circleville, Ohio 43113
\$2,590,000.00

Workman Industrial Services, Inc.
361 Old Forge Road
Kent, Ohio 44240
\$2,746,252.00

The bids were turned over to Mr. Mullins for review and contact award recommendation.

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In the Matter of
Bid Opening Conducted for
Sanitary Force Main from Wintergreen to Knollwood Project
For the Pickaway County Engineer's Department:

A bid opening was conducted for Knollwood Wastwater Treatment Plant and Wintergreen Lift Station Project for the Pickaway County Engineering Department with Chris Mullins, County Engineer in attendance. A sign-in sheet of interested bidders that were also in attendance is on file. Project estimate \$935,000.00

Unger Construction Ltd.
761 Tomlin Road
Union, OH 45693
\$986,366.00

Majors Enterprises, Inc.
6393 Hamilton-Lebanon Road
Monroe, Ohio 45050
\$998,370.00

Precise Boring of Ohio
4213 Westfall Road
Lancaster, OH 43130
\$686,012.50

Darby Creek Excavating, Inc
19524 London Road
Circleville, Ohio 43113
\$839,900.00

American Boring, Inc.
6895 Pickerington Road
Carroll, Ohio 43112
\$830,100.00

The bids were turned over to Mr. Mullins for review and contact award recommendation.

In the Matter of
Community Development Block Grant
With the Village of Tarlton, Crystal Moody:

Crystal Moody, Village of Tarlton and Thomas Perry, CDC of Ohio met with the Commissioners to discuss the grant match funds that the village is responsible to pay. The amount of \$573,700 was budgeted for the project and the project's actual cost came in at \$545,602.81. That leaves a cost savings of \$28,097.19 and would put \$31,902.81 that the village would have to take a loan out on.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending November 16, 2024.

A total of \$270 was reported collected as follows: \$25 in redemptions; and \$245 in private donations.

Two (2) stray dogs were processed in; zero (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

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Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk