

TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, October 16, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. Brad Lutz, County Administrator, and April Dengler, Deputy County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from October 9, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 17, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$1,042,080.14** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Funds Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

\$100,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$55,300.00 – 101.1105.5703 – Contingencies – Commissioners

\$31,150.00 – 101.1105.5703 – Contingencies – Commissioners

\$6,529.51 – 101.1105.5703 – Contingencies – Treasurer

\$2,299.07 – 101.1105.5703 – Contingencies – Treasurer

\$670.54 – 101.1105.5703 – Contingencies - Treasurer

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Fund Transfer Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the FUND TRANSFER:

**\$670.54 – 101.1105.5611 – Special Projects Assessment Interest
TO
901.0000.4707 – Special Projects Assessment Interest – Treasurer**

**\$2,299.07 – 101.1105.5610 – Motor Vehicle Tax Interest
TO
202.0000.4706 – Motor Vehicle Tax Interest – Treasurer**

**\$6,529.51 – 101.1105.5609 – ALGT Interest
TO
201.0000.4705 – ALGT Interest - Treasurer**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer & Re-Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER & REAPPROPRIATION OF FUNDS:

**\$670.54 – 101.1105.5611 – Contingencies
TO
101.1105.5611 – Special Projects Assessment Interest – Treasurer**

**\$2,299.07 – 101.1105.5703 – Contingencies
TO
101.1105.5610 – Motor Vehicle Tax Interest – Treasurer**

**\$6,529.51 – 101.1105.5703 – Contingencies
TO
101.1105.5609 – ALGT Interest – Treasurer**

**\$100,000.00 – 101.1105.5703 – Contingencies
TO
101.1112.5481 – Countywide Utilities – Commissioners**

**\$200.00 – 101.3001.5401 – General Fund Engineer Contract Services
TO
101.3001.5301 – General Fund – Engineer Supplies – Engineer**

**\$8,000.00 – 201.3006.5504 – Auto License and Gas Tax Fund 201 Land
TO
201.3007.5505 – ALGT Material Supplies – Engineer**

**\$250.00 – 506.6921.5402 – Contract Repairs Orient Sewer
TO
506.6921.5300 – Material & Supplies Orient Sewer – Engineer**

\$100.00 – 506.6921.5401 – Contract Repairs Orient Sewer

**TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**TO
506.6921.5301 – Supplies Orient Sewer – Engineer**

\$55,300.00 -101.1105.5703 – Contingencies

**TO
\$48,000.00 -101.1101.5102 – Employees Salary – Commissioners
\$6,600.00 – 101.1101.5201 – PERS Employees – Commissioners
\$700.00 – 101.1101.5202 – Medicare – Commissioners**

\$31,150.00 – 101.1105.5703 – Contingencies

**TO
\$25,000.00 – 101.1211.5104 – Salary – Commissioners/ Magistrates Office
\$1,000.00 – 101.1211.5105 – Interim Magistrate – Commissioners/ Magistrates Office
\$4,700.00 – 101.1211.5201 – PERS – Commissioners/ Magistrates Office
\$450.00 – 101.1211.5205 – Medicare – Commissioners/ Magistrates Office**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Authorization for County Administrator to
Sign in the absence of Commissioners:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-101618-1

WHEREAS, pursuant to Ohio Revised Code Section 305.30 (J), the county administrator may perform any or all functions conferred or incumbent upon the board of county commissioners in the case of a disaster or emergency, provided that the board, by resolution, has delegated the specific functions to the administrator, and may perform such additional duties as the board may determine by resolution; and

WHEREAS, the Pickaway County Board of Commissioners, delegate to the county administrator certain functions conferred or incumbent upon the Board in a disaster or emergency limited to 1) approve for payment those bills of the county approved by the initiating office or department and audited and approved by the office of the county auditor; 2) approve payrolls prepared and approved by the initiating office or department; and

WHEREAS, the Board of Pickaway County Commissioners desires to grant the authority to the county administrator to perform certain functions conferred or incumbent upon the Board due to the absence of a quorum; now, therefore, be it

THEREFORE BE IT RESOLVED, by the Board of Commissioners, Pickaway County, Ohio:

1. That the county administrator is hereby authorized to carry out the specific functions conferred or incumbent upon the Board of County Commissioners due to the absence of a quorum as outlined below, except to the extent that this delegation is prohibited by law:
 - a.) Approve for payment those bills of the county approved by the initiating office or department and audited and approve by the office of the county auditor.
 - b.) Approve the appropriations and transfers prepared by the initiating office or department and audited and approve by the office of the county auditor.
2. That the county administrator shall, at the next meeting of the Board of County Commissioners, report to the Board of Commissioners:
 - a.) Due to the fact that a quorum failed to appear at the commissioners' scheduled meeting.

TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- b.) All actions taken by the county administrator.
3. That the Board's clerk shall enter the report of the county administrator into the minutes of the Board of County Commissioners.
 4. That the authority of the county administrator to act under this resolution shall end at the next meeting of the Board of County Commissioners when the county administrator's report is entered into the Board of County Commissioners' minutes.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Allocation of August 2018 Sales Tax Collections:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to allocate the August 2018 Sales Tax collections in the following manner:

\$29,467.00 to 401.0000.4121 – Capital Fund
\$707,200.56 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
2019 VOCA Grant Award and Acceptance Form Signed
For Court Appointed Special Advocates (CASA):

Upon review, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, authorizing Commissioner Jay Wippel, President, to sign the 2019 VOCA -132137830 to accept the VOCA funds for the Pickaway and Hocking County CASA program. The award amount of \$101,395.58 allows continued services to child victims of crime.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Dengler, Deputy County Administrator:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- Mrs. Dengler provided a current year to date report showing what was paid out for 4 for \$300 health and wellness incentives, gym reimbursements and preventative exams. The information will be sent to department heads for their knowledge. The Pumpkin Show Challenge has had over 90 participants sign up.
- There was an old siren that sold for \$60 on Govdeals.com that was from the EMA vehicle. The old speaker system from the Commissioners' Office sold for \$107. The Engineer's Office currently has a CASE Loader listed with bids up to \$4,540 and is scheduled to end on October 19th.
- The deadline was extended for application to be submitted for the Deputy County Administrator position to Friday, October 19th.

TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Mrs. Dengler received a letter for the CDBG Critical Infrastructure. It was submitted to Judy Wolford, County Prosecutor, for approval of the form.
- WDC Group: The painters are ready to come in once the ceilings are completed at the CRC Building.

**In the Matter of
Economic Development:**

Ryan Scribner, Pickaway Progress Partnership, met with the Commissioners to give an update on economic development and the Southern Industrial Community Reinvestment Area for the property located between southern US 23 from the railroad tracks, river and Tarlton Road. The CRA map is just creating the zone in Pickaway Township and not granting incentives currently. This will make the zone smaller than Pickaway Township enterprise zone which covers the entire township and will allow for growth similar to the Rickenbacker area. There will be a housing survey performed to gather additional data on the area.

Mr. Scribner will be meeting with Chris Mullins, County Engineer to discuss infrastructure in the Rickenbacker area and will touch base with the Commissioners after his meeting.

Following the Commissioners' review of the Southern Industrial CRA Map, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the Southern Industrial CRA Map for Pickaway Township as it currently is drafted and to proceed to the next step to allow for future job creation.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Executive Session:**

At 9:47 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) confidential matters regarding economic development with Ryan Scriber, P3, Angela Karr, Clerk, April Dengler, Deputy County Administrator, and Brad Lutz, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:06 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of the
Pickaway County Airport Damage:**

Tim Wilson, Pickaway County Visitors Bureau, and Jerry Farrington, Pickaway County Airport Authority President, met with the Commissioners to provide an update of the wind damage findings from August 26, 2018. Mr. Farrington provided a quote that was submitted by FULFAB, Inc. for repairs to the LT32 hangars located at the Pickaway County Airport. The repairs are estimated at the sum of \$30,7000 and does not include and additional damage that may not be seen until reconstruction. A letter was sent from the

TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Pickaway County Airport Authority to the tenants on October 10, 2018 informing the tenants of the condition and requesting that their aircrafts may need to be removed to avoid further damage until the hangar is repaired. Mr. Farrington is waiting to hear from the insurance company to see if the hangar is considered as a total loss or if they would like to proceed with repairs. The one aircraft that was damaged during the storm has been repaired and is in working order. Mrs. Dengler will reach out to CORSA to clarify coverage and suggested that Mr. Wilson and Mr. Farrington contact Andy Cupp from Hummel and Plum Insurance to check on the status of the adjuster's report and findings. A regional structural engineer will need to be contacted to provide a quote of total replacement cost and a estimate to repair the existing building in a whole, so that it can be provided to CORSA for review. Mr. Farrington requested that the County Maintenance department come to help open the door for the removal of the aircrafts that are still in the building. Mr. Farrington and Mr. Wilson thanked the Commissioners for their time and will keep them updated.

In the Matter of
Stepping Up Program to Reduce the Number of
People with Mental Illnesses and Co-occurring
Substance Use Disorders in Jails:

Judge Gary Dumm explained the Stepping Up program will help reduce the number of people with mental-illnesses and co-occurring substance use disorders in jails. There is difficulties getting the re-occurring individuals evaluated to provide the proper assistance to receive help for substance abuse before releasing them from jail. Former Justice Stratton described a program that is not a financial issue and there is a team that will be sent to evaluate our area to help by providing assistance to get the inmates evaluated and provide a place for them to go like a group home. The Stepping up program will provide the tools needed to gain the help needed to get the assistance for the individuals. Mr. Dumm has informed the Sheriff's Office of the program and that he is trying to get it implemented. Last year monies were turned back due to no application for the funds and Mr. Dumm does not see a downside to the program since there is funding for the program and the tools will be provided. Franklin County and Ross County have signed on to the program.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-101618-2

WHEREAS, counties routinely provide treatment services to the estimated 2 million people with serious mental illnesses booked into jail each year; and

WHEREAS, almost three quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

WHEREAS, county jails spend significantly more on adults who require interventions compared to those without these treatment needs; and

WHEREAS, without the appropriate treatment and services, people with mental illnesses and co-occurring substance use disorders continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families, and

WHEREAS, Pickaway County and all counties take pride in their responsibility to protect and enhance the health, welfare, and safety of its residents in efficient and cost -effective ways; and

WHEREAS, Pickaway County, through the Pickaway County Sheriff's Office and the Circleville Municipal Court have spent countless hours attempting to divert mental health defendants from the jail by attempting to locate and offer mental health and substance use disorder treatment; and

WHEREAS, through Stepping Up, the National Association of Counties, The Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private and nonprofit partners to reduce the number of people with mental illnesses in jail; and

TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

WHEREAS, through Stepping Up efforts in Ohio, technical assistance and resource opportunities may be available to communities that wish to establish or expand local collaboration and capacity as it relates to individuals with mental illness and substance use disorders who are justice involved; and

NOW, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners do hereby sign on to the Call to Action to reduce the number of people with mental illnesses and co-occurring substance use disorders in our county jail, commit to sharing lessons learned with other counties in my state and across the country to support a national initiative and encourage all county officials, employees, and residents to participate in Stepping Up. We resolve to utilize the comprehensive resources available through Stepping Up to:

- Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to examine options for improvement;
- Collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with behavioral health conditions and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels;
- Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community;
- Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and services capacity, while considering identified barriers;
- Implement research-based approaches that advance the plan; and
- Create a process to track progress using data and information systems, and to report on success.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Road Usage and Maintenance Agreement
Signed for American Electric Power Company Project:

On behalf of Chris Mullins, County Engineer, Mr. Lutz presented a Roadway Use and Maintenance Agreement with American Electric Power Company related to the AEP Good Hope Harrison Project. The project is located in Harrison and Madison Township and will utilize various segments of County and Township roads to access the project. The Roadway Use Maintenance Agreement insures that AEP will maintain and repair road section that may be damaged by the project.

Following the Commissioners' review of the Roadway Use and Maintenance Agreement, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve and sign the Roadway Use and Maintenance Agreement for the AEP Good Hope Harrison Project and authorize Chris Mullins to enter into addendums and agreements in the best interest of the County and Townships as part of the Roadway Use and Maintenance Agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Brad Lutz, County Administrator:

The following is a summary of the report provided by Brad Lutz, County Administrator:

TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

1. EMA /800 MHz Communication: Mr. Flick reached out to by email to Mr. Lutz about taking on the duties and placing Tom Swisher under his authority for the EMA radios and no longer under the County Administrator.
2. The Fair Board was given some renderings from MS Consultants for the amphitheater project. The Fair Board will review and make changes accordingly.
3. The \$400,000 grant was inadvertently issued to the Pickaway County Agricultural Society not the Commissioners' Office, in the Ohio Capital Budget.
4. Jarod Jodrey from Ohio Development Services Agency contacted our office to explain the current status of the Haven House grant and the missing information from the application. Mr. Jodrey has been reaching out to Bob Berquist, Bershire, LLC to gather the missing information so that the application may be re-submitted. Mr. Lutz contacted the vendor for the purpose of getting an itemized proposal with the breakdown of installation.
5. The Health District is taking a vote to place a levy on the ballot to help support the Health District. The Commissioners are required to put the levy on the ballot only if the Health District is unable to pay their bills. If they do not have the funds to do what they are supposed to do, then the Commissioners could place the levy on the ballot.
6. Fairgrounds Project Financing: donations are still coming in and the donations will reduce the amount of funds needed from the general fund. The MCO monies can be deposited to reduce the \$14 million that will need to be financed and buy down the debt. We need to continue to raise as much money as possible to go toward the project and to reduce the amount of funds that need to be borrowed.

In the Matter of
Darrin Flick, EMA Director

During business conducted while in session, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to allocate the duties of radio communications to Darrin Flick, EMA Director, and approving a \$0.50 per hour pay increase from \$26.00 per hour to \$26.50 per hour effective October 22, 2018.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 1:25 p.m., Commissioner Harold Hendon offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (7) to discuss county hospital trades secrets with Tim Colburn, CEO of Berger Health System, John Edgar, Shirley Bowser and David Crawford, Berger Board of Governors. Brad Lutz, County Administrator and April Dengler, Deputy County Administrator were also in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 2:30 p.m., the Commissioners exited Executive Session and Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

TUESDAY, OCTOBER 16, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of the
Change Order/ Cost Estimate No. 6 signed for the
Pickaway Agricultural and Event Center, Bulletin #6:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 6 related to the arena footing for the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project, Bulletin #6.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner

BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk