

TUESDAY, OCTOBER 23, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, October 23, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart, and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to approve the minutes from October 16, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 24, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$429,428.67 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

\$500.00 – 227.2020.5501 – VOCA Equipment – Juvenile Court

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay US Bank, in a timely manner related to multiple expenses. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to US Bank, in the amount of \$612.00 from line item #656.6083.5301 supplies RPHF Solid Waste, PO #MV180264.

TUESDAY, OCTOBER 23, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick, EMA Director:

The following is a summary of the report provided by Darrin Flick, EMA Director:

- Mr. Flick received a letter that Pickaway County is in compliance with the 911 PSAP. There needs to be an additional discussion with the Circleville Police Department regarding the transfer of E911 calls to the city.
- The 911 Communication Center at the Sheriff's Office should be completed by the end of the month.
- Mr. Flick signed the Teays Valley Safety plan for next year. Teays Valley Schools purchased and is installing safety door locks on all doors in each of the buildings.

In the Matter of
Contract with CDC of Ohio for the
PY2018 Community Development Block Grant
Critical Infrastructure Program:

Upon review of the PY2018 Community Development Block Grant Contract with CDC of Ohio for administration of PY2018 CDBG Critical Infrastructure Program, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the contract with CDC of Ohio. The agreement is contingent upon receiving an official, approved Grant Agreement Amendment and Release of funds from the Ohio Development Services Agency.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Submission of the Agreement for use of
Pickaway County Property from Berger Hospice:

The Commissioners reviewed the agreement for the use of Pickaway County property submitted by Lisa Merrill from Berger Hospice. Ms. Merrill is requesting the use of the front of the Courthouse on December 2, 2018 at 6:00 p.m. to hold the 29th Annual Berger Hospice Light Up A Life Memorial Ceremony.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the Agreement for the use of Pickaway County property submitted by Lisa Merrill, with Berger Hospice and waive the required security deposit.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Dengler, County Administrator:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

TUESDAY, OCTOBER 23, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Mrs. Dengler attended the Fairgrounds meeting yesterday and decisions were made on color choices. A 6,000 gallon tank was found buried at the Fairgrounds and Corna-Kokosing is looking into see if there may be funds available through the BUSTER grant to help with removal costs. The new buildings will be delivered to the Fairgrounds tomorrow and the assembly of the building should start next week.
- WDC Group: Everything is going well at the CRC Building and the estimated completion date is December 14th.
- The Sheriff's Office had a sewer pipe back up into the jail on Friday. Apparently, there is around 40' of corroded pipe that needs to be replaced and the Sheriff's Office will gather cost estimates for the repairs.
- The Skid Steer from the Engineer's Office sold on Govdeals.com for the sum of \$9,042.

In the Matter of
Report Provided by Tawn Seimer,
Soil and Water Conservation District Director:

Tawn Seimer, Soil and Water Conservatory District (SWCD) District Administrator, and Zachary Smith, met with the Commissioners to give an update of the Pickaway SWCD.

Administrative:

The State Auditor's performed the Pickaway SWCD audits for 2016 and 2017 fiscal years in July. The Auditor of State Dave Yost and Stacie Scholl, Chief Auditor asserted that the financial and accounting records of December 31, 2017 and 2016 accurately present all actual and budgeted revenues and expenditures for the years ended. The Agreed-Upon Procedure report is filed in the Office of the Auditor of State in Columbus, Ohio. The timesheet program was recently updated and making reporting and daily entries easier to record and gather data state wide. The new program is used state wide for all Soil and Water Conservation Districts. The annual meeting was held on September 11, 2018 with 57 attendees, and Barbara Martindale was re-elected to the board for a third term to begin January 1, 2019. The SWCD office and Board members attended the presentation of the Farm Family Conservation Award ceremony on September 20, 2018, at the Farm Science Review. The award was presented to T. Wayne Vickers.

Education/ Outreach

Katerina Sharp has had nine school visits between eight different schools. The seven different programs has been presented to 483 students Pre K – 11th grade. The Friday in the Park event had twenty participants for the SWCD demonstration presented by Ms. Sharp. The various trainings and meetings that SWCD has participated in are the Public Outreach Training, Area 5 Educator's Summit, Project WET, WILD, and ETLANDS Trainings, Ag Drainage Workshop, BeeHive Training and Webinar, problem Based Learning Meeting, 101/102 Grant Writing Workshop, Community and State Involvement. SWCD attended the 4-H Recognition Banquet to represent PSWCD supporting Forestry Camp and Natural Resource projects. The Media Outreach updates consist of PSWCD Website, Area 5 Envirothon Website, Pond Guidebook, Homeowner's Guidebook, Erosion Control Guidebook and Facebook.

Technical

Cheyenne Jepsen and Zachary Smith are finishing up the Technical Development Program Level 1. The last class for Level 1 TDP will be November 6th. Ms. Jepsen and Mr. Smith will be attending a two-day Advanced TDP Grassed Waterway training the end of October on Waterway Structures. SWCD has had assistance from Amy Boyer, ODA Area 3 & 5 Conservation Engineer for District Technician training about drainage, watersheds, waterways and tile planning. There are two SSD plans left on the books and in various stages of design, eight projects with 13 waterways constructed, nine projects are designed or in design stage. SWCD provided assistance to 12+ people for drainage issues, pond evaluations, and land evaluations, and there were three pollution complaints reported to SWCD. CPR is currently closed at this time.

TUESDAY, OCTOBER 23, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

**In the Matter of
Executive Session:**

At 10:20 a.m., Commissioner Wippel offered the motion, seconded by Commissioner Stewart, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Mrs. Dengler in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:34 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Park District requesting support of
National Historic Registration Nomination:**

Tom Davis, Park District Director, met with the Commissioners to request support of the Ohio and Erie Canal Southern Descent Historic District. There are fourteen discrete features in Fairfield, Franklin, Pickaway, and Scioto counties. They include ten navigation locks, one guard lock, an aqueduct abutment and piers, a feeder inlet, and a section of watered canal prism. Nomination of the district of Pickaway County will allow for the Park District to apply for historic grant monies through the state. Mr. Davis put in for a transportation grant since the canal provided historic transportation in the 19th century. Mr. Davis is meeting with Terry Reed, a land owner along the canal, next Monday to discuss a letter of support. Most of the Northern portion of the Ohio to Erie canal is already designated to the National Historic Register and the application being submitted will be to add the Southern District to the registry. The application deadline is mid-November.

The Commissioners will make a decision next week after Mr. Davis informs the status after his meeting with Mr. Reed.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 20, 2018.

A total of \$640 was reported being collected as follows: \$120 in adoption fees; \$30 in boarding revenue; \$135 in dog licenses; \$75 in dog license late penalty; \$155 private donations; and \$125 in redemptions.

Eleven (11) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

**TUESDAY, OCTOBER 23, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner

**BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Attest: Angela Karr, Clerk