

TUESDAY, OCTOBER 4, 2022
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 4, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, and Marc Rogols, Deputy County Administrator was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from September 27, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 5, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$209,212.59 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 5, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$108,162.13 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

\$50,805.96 – 101.1105.5703 – Contingencies General – Sheriff

\$4,000.00 – 246.4010.5527 – Dog Shelter Vehicle Expense – Commissioners

\$78,101.98 – 101.1105.5703 – Contingencies – Commissioners

\$15,000.00 – 101.1105.5703 – Contingencies – ISP Day Reporting

\$3.42 – 112.2076-5205 – Worker’s Compensation SPRF Darbyville – Sheriff

\$85.88 – 112.2079-5205 – Worker’s Compensation SPRF Circleville Twp. – Sheriff

\$11.96 – 112.2078.5205 – Worker’s Compensation SPRF Williamsport – Sheriff

\$3.42 – 112.2080.5205 – Worker’s Compensation SPRF Tarlton – Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$1,999.20 – 101.1105.5703 – Contingencies General – Sheriff
TO
101.2083.5301 – Supplies – Sheriff**

**\$48,806.76 – 101.1105.5703 – Contingencies General – Sheriff
TO
101.2083.5501 -Equipment – Sheriff**

**\$25,956.00 – 201.3012.5401 – ALGT On Behalf Services – Engineer
TO
201.3007.5401 – ALGT Contract Services – Engineer**

**\$656.83 – 101.1105.5703 – Contingencies – Commissioners
TO
101.6102.5431 – Apiary Inspection – Commissioners**

**\$77,445.15 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1108.5960 – Building Department Permit Refunds – Commissioners**

**\$15,000.00 – 101.1105.5703 – Contingencies – ISP Day Reporting
TO
101.1105.5701 – Transfer Out – ISP Day Reporting**

**\$8.04 – 112.2076.5102 – Salary SPRF Darbyville – Sheriff
TO
112.2076.5205 -Worker’s Compensation – SPRF Darbyville -Sheriff**

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**\$0.12 – 112.2076.5202 – Medicare SPRF Darbyville – Sheriff
TO**

112.2076.5205 – Worker’s Compensation Darbyville – Sheriff

**\$1.46 – 112.2076.5212 – PERS LE SPRF Darbyville – Sheriff
TO**

112.2076.5205 – Worker’s Compensation SPRF Darbyville – Sheriff

**\$189.19 -112.2079.5102 – Salary SPRF Circleville Twp. – Sheriff
TO**

112.2079.5205 – Worker’s Compensation SPRF Circleville Twp. – Sheriff

**\$2.76 – 112.2079.5202 – Medicare SPRF Circleville Twp. – Sheriff
TO**

112.2079.5205 – Worker’s Compensation SPRF Circleville Twp. – Sheriff

**\$34.25 – 112.2079.5212 – PERS LE SPRF Circleville Twp. – Sheriff
TO**

112.2079.5205 -Worker’s Compensation SPRF Circleville Twp. – Sheriff

**\$28.42 – 112.2078.5102 – Salary SPRF Williamsport – Sheriff
TO**

112.2078.5205 -Worker’s Compensation SPRF Williamsport – Sheriff

**\$0.41 – 112.2078.5202 – Medicare SPRF Williamsport – Sheriff
TO**

112.2078.5205 – Worker’s Compensation SPRF Williamsport – Sheriff

**\$5.14 – 112.2078.5212 – PERS LE SPRF Williamsport – Sheriff
TO**

112.2078.5205 – Worker’s Compensation SPRF Williamsport – Sheriff

**\$8.04 – 112.2080.5102 – Salary SPRF Tarlton – Sheriff
TO**

112.2080.5205 -Worker’s Compensation SPRF Tarlton – Sheriff

**\$0.12 – 112.2080.5202 – Medicare SPRF Tarlton – Sheriff
TO**

112.2080.5205 – Worker’s Compensation SPRF Tarlton – Sheriff

**\$1.46 – 112.2080.5212 – PERS LE SPRF Tarlton – Sheriff
TO**

112.2080.5205 – Worker’s Compensation SPRF Tarlton - Sheriff

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Change Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$238,269.87 – 101.1105.5721 – HB295- Transfer Out – Auditor
TO**

301.0000.4901 – HB295 Transfer In – Auditor

**\$15,000.00 – 101.1105.5701 -Transfer Out – ISP Day Reporting
TO**

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295.0000.5901 – Transfer In – ISP Day Reporting

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Cash Advance Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for CASH ADVANCE:

\$425.01 – 101.1105.5801 – Advances Out – ISP Day Reporting
TO
296.0000.4910 – Advances In – ISP Day Reporting

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission:** October 11th Agenda
 - Walliser Farms II – Replat of lots 8 and 9. Landowner is transferring acreage from these two lots to the acreage he owns behind the subdivision.
- **Outstanding Plats:**
 - Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
 - Pumpkin Run II, Section II – Pickaway Township, Zane Trail Road, adding three 2 acre lots. Requires township variance on remaining road frontage (238 feet available, need 300 feet) and the soils need reevaluated per the Health Department's requirements.
 - Gabriel Estate Section II – Final Plat, only leaves approximately 60 feet of road frontage for the remaining acreage. Will require Pickaway Township variance.
- **Lot Splits:** Approved 5 lot splits in the last week, 6 open applications currently.
- **CDBG:** Critical Infrastructure grant for Williamsport is ready to be bid out. Notice to contractors will be put in the Herald by next week.
- Double Creeks Road Name Change: Submit a written petition or have the landowner scheduled on a future meeting agenda?
- Cardinal Place or Buckeye Place

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one BWC claim, and one unemployment claim filed this week. The BWC claim was for Veterans Services driver that was involved in an automobile accident. The unemployment claim was a fraudulent claim for a current employee at Developmental Disabilities.
- Mr. Rogols reported that there are no auctions pending on Govdeals.
- Health Insurance update.
- Mr. Rogols reported that one new hire packet was sent out this week for Board of Elections. Sixty-four new hire packets year -to-date for all departments.

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- No applications received for the full-time or part-time Custodial position. Mr. Rogols has Maintenance continuing the capital improvements. Mr. Rogols met with Pine Valley September 26th to review pending projects. Pine Valley will be re-submitting quotes. Pine Valley will be starting the bathroom project at JFS (one year lapse).
- Mr. Rogols sent a second email to Von Cremeans regarding meeting with Commissioners to discuss maintenance and IT issues. No response received yet.
- Mr. Rogols met with the Circleville of Circleville regarding Sewer Contract. Chris Mullins is evaluating current information regarding billing.
- Mr. Rogols distributed Pumpkin Show parking passes to all offices. There were 137 total passes and 26 pending.
- IPS submitted quote for review for the courthouse cameras for the library. Gary Cameron requested that Mr. Rogols be added to the courthouse security meetings.
- Nancy Graham, Fiscal Specialist, processed the refund for payment from the Building Department.

In the Matter of
Report Provided by Ron Custer:

The following is a summary of the report provided by Ron Custer, Dog Warden.

- Kennels doors were delivered last week and a layout is in place to start installing kennels.
- Partners for Paws will be purchasing a kennel to equip the new van for service.
- Mr. Custer reported that Pickaway Ross Career and Technical Center students will be out this week to earn credit hours.
- Mr. Custer and staff is preparing for their open house this Saturday.

In the Matter of
Report Provided by Gary Cameron:

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week meeting ICS 300 Training for first responders, Box 65 meeting and Police chief meeting
- Next Week Safety training – Dams and LEPC meeting
- General Information
 - Contact with CSX Railway and property owner regarding homeless camps. Trespassing agent authorization sent to Circleville and PCSO
 - Frontier proposal switching to fiber received – waiting for updated proposal
 - Working with PCSO on fire run cards – continuing.
 - Working with law enforcement to create a standardized radio system
 - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
 - Developing a law enforcement mutual aid pact for consideration county-wide. Waiting for response from Sheriff and City Safety Director.
 - Continued effort to train first responders in ICS and NIMS. Scheduling for October and December through the State EMA.
 - EMA inventory audit – slow progress. Reorganization of EOC garage underway. Scheduling date/time to deliver unwanted PPE supply to Central Ohio Trauma System.
 - Submitted Homeland Security grant application to purchase PPE for law enforcement.
- Issues requiring Commissioners Support/Notification: None

In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- On 29 SEPTEMBER 2022, Microsoft released two zero-day vulnerabilities affecting **on prem Microsoft Exchange Servers**.
- Switch cabinet is in to be installed in J building
- Mr. Adkins and Mark Yarnell are continuing to work on the BOE project

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- Mr. Yarnell was on-site Wednesday but after seeing what is involved in building out the trunks they decided to wait until they could replace the Dell switch module.
- Mr. Adkins is working on Cybersecurity Plan and IR for BOE
- Beginning to apply for Cybersecurity grant
- Update on Fair laptops

In the Matter of
Travel Authorization Signed for County Treasurer:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and sign the Travel Authorization at the total probable cost of \$700.00 for Ellery Elick, County Treasurer, to attend the County Treasurers Association of Ohio 2022 Fall Conference that will be held November 15th – 18th, 2022.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Engineer's Proposal to Replace Superstructure
PIC-TR018-3.71 PID 11462 Project on
Juda Road over Hay Run:

Anthony Neff, Pickaway County Deputy Engineer, provided public notice that will be sent to residence between Clarksburg Pike and State Route 207, EMS services, Perry Township Trustees and Westfall Schools regarding PIC-TR18-3.71 PID117462. The project consists of replacing superstructure that was built in 1947 on Judas Road over a branch of Hay Run. The project will also consist of some approach guardrail replacement and approach pavement replacement. The project will not require right-of-way acquisition to accommodate the construction activities. The environmental impacts include vegetation removal near the bridge abutments and waterway impacts associated with this work. Traffic will be detoured during construction. The project is necessary to ensure the safety of the traveling public through this infrastructure improvement. Construction is currently scheduled to begin after Summer 2023.

In the Matter of
Pickaway County Jails
Application for Funding Capital Improvement
Local Jail Projects Administered By
Ohio Department of Rehabilitation and Corrections:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Application for Funding Capital Improvement Local Jail Projects with the Ohio Department of Rehabilitation and Corrections on behalf on the Pickaway County Jail. Application deadline is October 30th, 2022.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Dengler:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler presented the third quarter projections. Average \$2 million month thru nine months. Should end around \$24-\$25 million.
- Ms. Dengler discussed ID Networks cost at the Sheriff's Department versus Central Square.

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- Ms. Dengler is working on updating the 2022 capital plan projects list and which ones need carried over to 2023.

In the Matter of
Agreement for Use of Pickaway County Property
Submitted by Amber Hunt:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to deny the Agreement for Use of Pickaway County Property submitted by Amber Hunt. The request was to advocate for the Pickaway County Dog Shelter October 8, 2022, 11:00 a.m. to 3:00 p.m. Application was denied for the reason of non-conducive use.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Executive Session:

At 10:00 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Angela Karr, Clerk and Wilson Partners (virtually) in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:35 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Approval to use MetLife for
Life Insurance and Disability Coverage
For Eligible County Employees:

Upon discussion of the Life and Disability Market Review with Wilson Partners, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve MetLife as the carrier for County Employee Life Insurance Coverage and Disability Coverage. Additionally, the current benefits provided by the County. Coverage shall take effect January 1, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

❖ Commissioner Wippel left the remaining session.

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In the Matter of
Child Protection Center of Ross County:

Rhiannon Gill, Executive Director the Child Protection Center of Ross County met with the Commissioners to request funding for Pickaway County children. CPCRC is a private non-profit organization and a full member of the National Children's Alliance and are recognized as a Children's Advocacy Center. The CPCRC is funded by The United Way, The National Children's Alliance, VOCA, The Ohio Attorney General's Office, Ross County Court and local grants and private donations. They serve the nine surrounding counties of Pickaway County. CPCRC was designed by a group of local agencies to assure that children who have been physically or sexually abused receive free, appropriate treatment (medical treatment, counseling, support and advocacy to the children and families). CPCRC is staffed with pediatricians, nurses, child abuse specialist, child therapist, victim advocate, parent educator and a supervised visitation coordinator. They provided the forensic interviews of children for subject matters cases that involve criminal charges. Most of their grants come from the VOCA grant and it has been cut over the years. Their children will start to lose services that they provide. Sixty-two children were seen from Pickaway County and over 200 therapy sessions took place. When a forensic examination is done it takes place with the child in mind and to be a more comfortable atmosphere for the child.

Ms. Gill's job is to ask of each of the counties to provide a portion of funding of \$15,000 each to be able to continue to provide services. From all counties 500 children were seen last year total. Referrals come from the emergency rooms, law enforcement and Children's Services. Services take place within two weeks, currently the hospitals are providing services two months out.

In the Matter of
Ted Lewis Park Plan
With Larry Logan:

Larry Logan, Ted Lewis Park Committee met with the Commissioners to provide a plan for Ted Lewis Park. The Park has been sitting since 2015 and their mission is to rebuild Ted Lewis for all to utilize. Most parks take transportation to get to and Ted Lewis offers access within the city at walking distance. Some projects to be completed are a three-season shelter house, upgraded baseball fields (new lighting), walkways and benches, restore both park entries, bandshell, paving roads and trail, security, and basketball courts. The City of Circleville financed \$2 million for the work that has already been completed. Friends of Ted Lewis Park is a 501C3 Entity through Pickaway County Community Foundation. A grant of \$100,000 was received a few years ago and will be used for a portion of the projects on their list. Commissioner Henson asked if the group had reached out to Park District and Mr. Logan did not feel that was appropriate. The Commissioners suggested Mr. Logan reach out to the Park District for additional guidance.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 1, 2022.

A total of \$45 was reported being collected as follows: \$30 in dog licenses and \$15 in dog license late penalty.

Zero (0) stray dogs were processed in; zero (0) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

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Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
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Attest: Angela Karr, Clerk