

TUESDAY, SEPTEMBER 24, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, September 24, 2024, with the following members present: Mr. Jay H. Wippel, Mr. Gary K. Scherer and Mr. Harold R. Henson. April Metzger, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from September 17, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 24, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$975,790.58 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated September 24, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$271,772.15 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Transfer and Reappropriations Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$7,192.32 – 255.5036.5501 – 800 MHz Equipment – Commissioners
TO
255.5036.5401 – 800 MHz Contract Services – Commissioners

\$10,000.00 – 932.1227.5102 – Salary Adult Probation Grant – Common Pleas
TO
932.1227.5203 – Insurance Adult Probation Grant – Common Pleas

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Ed Warner:

The following is a summary of the report provided by Ed Warner, EMA Deputy Director.

- Currently working on several reports due to the State by the end of October
- Supporting Board of Elections
- Supporting Pumpkin Show
- Director Nash begins work on Monday September 30, 2024

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: September 17th Agenda – Graham Ravines Major Subdivision Sketch Plan Update
- Outstanding Plats: None
 - Twin Creeks Road Construction – Cul-de-sac off Stoutsville Pike – Washington Township
- Lot Splits:
 - Approved 2 lot splits in the last week, 12 open applications currently.
- CDBG:
- PY2024 Grants Approved for Funding:
 - Critical Infrastructure Ashville -- \$500,000
 - Flood and Drainage improvement along Randolph Street
 - Critical Infrastructure Circleville -- \$500,000
 - Upgrade water facilities along Walnut Street
 - Neighborhood Revitalization Williamsport -- \$750,000
 - Street Improvements, Street Sign Installation, Sidewalk Installation, Rehabilitation of the Community Center, Replacement of the Water Softener, Park Improvements
 - Harrison Street Construction – Estimated Completion 10/31/24

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 25 dogs. There were 13 visitors to the shelter last week and 10 volunteers.

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In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Prosecutors' office wiring is complete. IT is waiting for power to network cabinet.
- Performed testing of Fiber and found some strands that need attention.
- We replaced the GIS server.
- Gave departments a list of desktops needing replaced before Oct. 25.
- Still evaluating replacement VM hosts for 2025.

In the Matter of
Executive Session:

At 9:22 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes, with April Metzger, County Administrator, Preston Schumacher, Dog Warden and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:35 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Discussion with Jeremy Primmer:

Jeremy Primmer stopped to discuss with the Commissioners real estate tax increase. Mr. Primmer gave the meaning of what a County Commissioners job is and how they represent taxpayers. Mr. Primmer asked that a new rule be put in effect that all county taxpayers be informed by mail like in the past. Brad Washburn explained that it is not true that they were always sent in the past. The past auditor Melizza Betz did not always send out mailers. Mr. Primmer explained that taxpayers are still getting information from their banks that their taxes are increasing, and Mr. Washburn explained from his past banking experience that is on the bank for notifying of increases on their accounts. Mr. Washburn further explained that it costs roughly \$30,000 to send out postcard mailers. Mr. Primmer stated that the Board of Revisions decreased tax values by \$86,000 for the 91 parcel owners that showed for their Board of Revision hearings. Commissioners Wippel reiterated and clarified if Mr. Primmer is requesting that a mailer be sent to each parcel owner and Mr. Primmer stated that is correct and his intention is to have legislation require it for all 88 counties.

Commissioner Henson addressed that it would be the responsibility of Mr. Washburn to send the mailer and not the commissioners. The funds would have to be appropriated through the budget by the Commissioners. Mr. Primmer will wait to receive the 2022-2023 county share of real estate taxes collected. He is looking to move further up the state legislature to make changes to all 88 counties to require mailers to be sent to taxpayers. Mr. Primmer requested documentation showing the counties share of real estate taxes collected for the 2022-2023 collection period and how much was collected total. Further, where the funds go.

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In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey.

- Uptick in fatal crashes over the last few weeks. Sheriff Hafey is going to get together with Ohio State Highway Patrol to work on high visibility enforcement to make the roads safer and reduce crashes.
- A deputy was injured a few weeks ago. Recently hired Cody Ryder and with his experience as a School Resource Officer he will be helping to fill in for the injured deputy.
- Interviews have been taking place for booking and evidence room.
- Console radios with Motorola cost will be honored until the end of the month. Chief Brown explained it would be best to go with direct connection (IP connection to MARCS). Assistant Chief Spencer Bennette gave a description of the direct connect versus plug and play. They had a 3 minute def tone in the past and could not get in contact with an officer.

In the Matter of
Sheriff's Office Radio Migration
Discussion with Mark Yarnell and
Robert Adkins, Pickaway County IT:

Robert Adkins, IT Director, started by explaining that he addressed migration a few years ago. Equipment has been updated and the network is stable. Mr. Adkins has been working with Mark Yarnell to work out a plan to combine the Pickaway County and Sheriff's Office networks. The estimated one-time professional service cost for design and implementation, including all migrations is projected to be \$100,000 to \$120,000, which includes the migration of VMs, Active Directory, and Microsoft 365 tenant consolidation. The financial benefits the County will have more secure, scalable, and efficient network infrastructure that will support future growth while simplifying ongoing maintenance and reducing administrative burdens. With no additional staffing or training required, this consolidation offers immediate and long-term advantages for Pickaway County's IT environment.

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the migration of the Pickaway County Sheriff's Office Data Center with the Pickaway County Data Center. Implementation services to be provided by Mark Yarnell. TO be paid from the capital fund.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Allocation of July 2024 Sales Tax Collections:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the July 2024 Sales Tax collections in the following manner:

\$57,346.00 to 401.0000.4121 – Capital Fund
\$1,089,580.31 to 101.0000.4121 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Pickaway County Visitors Bureau
Additional Funding with America 250-OH Grant:

The Commissioners received a request from Elizabeth Furniss, Pickaway County Visitors Bureau, for \$25,000 to be used as a portion of matching grants, such as America 250-OH. Funding would be utilized toward murals, heritage walks, interactive information stations, staff time to coordinate, etc. Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve \$10,000 to the Pickaway County Visitors Bureau as a match to the America 250-OH Grant.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Change Order No. 1 with The Shelly Company for
Project Referred to 2024 County and Township Resurfacing Project, Contract C
for Pickaway County Engineer Department:

In reference to the 2024 County and Township Resurfacing Project, Contract C, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve amended Change Order No. 1 with The Shelly Company in the amount of (\$18,093.82).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed a request she received from Ryan Wilkins from the Building Department relative to Residential Building Official.
- Application for use of county property from Job and Family Services for Trunk or Treat October 30th.
- Mrs. Metzger informed that the Motorola Solutions radio quote is only good until the end of September.
- Mrs. Metzger had an individual stop in to discuss issues with Williamsport. Must be taken care of by the Attorney General's Office.

In the Matter of
County Sanitary Engineer Contracted
Service Agreement Approved with
Pickaway County Park District:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-092424-104

This Agreement is being entered into pursuant to the authority granted in Ohio Revised Code (O.R.C.) Section 6117.01 and O.R.C. Section 315.15. The "Commissioners" have the authority under those sections to enter into an agreement with "Engineer" to discharge the duties of County Sanitary Engineer.

WHEREAS, the Park District has determined that the position of County Sanitary Engineer is necessary to operate water and sanitary facilities at Cooks Creek Preserve, and that the duties and responsibilities thereof would be beneficial to the Park District; and,

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WHEREAS, the sections cited above permit the county Engineer to discharge such duties of a County Sanitary Engineer; and

WHEREAS, the parties agree that “Engineer” shall perform the duties described in O.R.C. Chapters 343, 6103 and 6117, 1545; and

WHEREAS, O.R.C. Section 315.14 sets forth the authority for the “Commissioners” to enter into this Agreement with “Engineer” and ORC 1545 allowing the Park District to enter into the same type of Agreement with Engineer to provide for the compensation for performances of the relevant duties described in Chapters 343, 6103, and 6117; then

THEREFORE BE IT RESOLVED, that is agreed by and between the parties that “Engineer”, for compensation for performing the duties of County Sanitary Engineer, shall be compensated by the Park District at the rate of 3.5% of the County Engineer’s salary per year, commencing on the 1st day of January, 2025. Said compensation shall be paid in the form of salary to “Engineer” from the appropriate funding sources of the Park District authorized in O.R.C. Section 315.14, as determined at the discretion of the “Park District”; and,

BE IT FURTHER RESOLVED, the term of this agreement shall be from the effective date until December 31, 2028; and,

BE IT FURTHER RESOLVED, that either party may terminate this agreement during its term by giving 60 days written notice to the other of its intent to terminate this contract. Such termination may be made with or without cause. During the 60-day period, after such notice is sent, the parties shall continue to act toward each other in good faith.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Job and Family Services Request to Use
Job and Family Services Parking Lot for Trunk or Treat:

The Commissioners reviewed the request from Nick Tatman, Job and Family Services to utilize the Job and Family Services parking lot for the purpose Trunk or Treat October 30, 2024, 4:00 p.m. to 6:00 p.m..

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the written request from Nick Tatman, Job and Family Services to utilize the parking lot located at Job and Family Service for the purpose of Trunk or Treat on October 30, 2024, and authorize Commissioner Jay Wippel to sign the Agreement for Use of Property.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Sheriff’s Office
Motorola Solutions AXA Dispatch
Site MARCS Add On Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Motorola Solutions Pickaway County AXA Dispatch Site MARS Add On for the Pickaway County Sherrif’s Office. The new AXS Dispatch site allows ties into the new MARCS P25 system and cost are proposed with four operator positions and accessories to be installed at the existing dispatch center located at the Pickaway County Sheriff’s Office. Estimate \$633,181.00 with one-year advanced plus services. To be paid from the capital fund for the next three years.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Executive Session:**

At 10:50 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:55 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Residential Building Officer for the
Pickaway County Building Department:**

Kelson Kight, Chief Building Official, Pickaway Building Department, proposed splitting the title and duties of the Residential Building Official between current inspectors, Jeff Rush and Ryan Wilkins. With the increase of duties and title, wages would need to reflect an increase. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following titles changes and rate of pay:

Jeff Rush	Residential Building Official	\$38.87 hourly
Ryan Wilkins	Residential Building Official	\$36.93 hourly

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Executive Session:**

At 10:58 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Angela Karr, Clerk, Justin Grant and Cindy Herring, CEBCO, and Matthew Schoppe, Wilson Partners in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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At 11:14 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending September 21, 2024.

A total of \$455 was reported collected as follows: \$75 in dog license; \$30 in dog license late penalty; \$130 in adoptions; \$120 in transfer out fees; \$25 in redemption fees and \$75 in microchip fees.

Two (2) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk